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FM NAVY IPO WASHINGTON DC

TO.AIG 9979

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UNCLAS

SUBJ/FY15 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

PASS TO OFFICES

TO AIG NINE NINE SEVEN NINE//

MARINE CORPS SECURITY COOPERATION GROUP FORT STORY VA//

REF/A/MSG/NAVY IPO/011405Z OCT 13//

REF/B/DSCA 5105.38-M MANUAL 30 APR 12, CHAPTER C10.15.1, CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS//

REF/C/AR 12-15, 3 JAN 2011, JOINT SECURITY COOPERATION EDUCATION AND TRAINING C6-3, CANCELLATION CHARGE//

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RMKS/1. THIS MESSAGE SUPERCEDES REF A AND PROVIDES THE FY15 DON AND USCG SECURITY COOPERATION TRAINING CANCELLATION CHARGE POLICY INFORMATION IN ACCORDANCE WITH REFS B AND C.

2. ACCEPTANCE OF A CONFIRMED QUOTA IS ASSUMED ONCE IT RESIDES IN THE COUNTRY STANDARDIZED TRAINING LIST FOR AT LEAST 30 DAYS, OR SOONER, IF ACCEPTED IN WRITING.

3. COURSES NOT IDENTIFIED ELSEWHERE IN THIS MESSAGE ARE SUBJECT TO THE STANDARD 50 PERCENT CANCELLATION CHARGE IF CANCELLED WITHIN 60 DAYS PRIOR TO COURSE COMMENCEMENT AND CANNOT BE FILLED BY ANOTHER STUDENT.

4. FOLLOWING IS THE FY-15 LIST OF COURSES THAT WILL ALWAYS INCUR A 100 PERCENT CANCELLATION CHARGE ONCE A CONTRACT IS LET OR A QUOTA IS CONFIRMED, UNLESS QUOTA IS FILLED BY ANOTHER STUDENT OR WAIVED BY THE MILDEP. UNLESS OTHERWISE STATED, CONTRACT SUPPORTED COURSES ESTABLISH CONTRACTS AT LEAST 90 DAYS PRIOR TO THE COURSE CONVENING DATE.

MASL COURSE TITLE

P119311 INTL BASIC AVIATION PREP

P122060 INTL EOD PHASE I

P122079 EOD PREPARATORY TRNG

P122109 FUNDAMENTALS OF RADAR SIGNAL PROCESSING

P123000 INTEL EOD IED

P123300 INTL EOD PH II SURFACE

P123301 INTL EOD PHASE II NAVY

P124084 NSW INTERNATIONAL SOF PHYS TRNG PREP CRS

P129008 OPERATIONAL TEST AND EVALUATION COURSE

P129600 NAVAL GROUND FORCES COMBAT LEADERSHIP  
P145054 STRATEGIC LEVEL SMALL CRAFT COMBTG TERRORISM COURSE  
P145JTO OJT NAVSEA (INTL SHIPYARD MANAGEMENT COURSE OJT)  
P156600 BUDGET PREPARATION, EXECUTION AND ACCOUNTING  
P159200 DEFENSE ACQUISITION MANAGEMENT  
P159202 PRINCIPLES OF DEFENSE PROCUREMENT AND CONTRACTING  
P162000 RISK MANAGEMENT  
P162003 INTERNATIONAL DEFENSE MANAGEMENT COURSE  
P162004 SENIOR INTERNATIONAL DEFENSE MANAGEMENT COURSE  
P162014 PERFORMANCE MANAGEMENT AND BUDGETING  
P162018 HUMAN CAPITAL RESOURCES MANAGEMENT  
P162019 BUSINESS CASE ANALYSIS  
P162226 INTERNATIONAL LEADERSHIP AND MANAGEMENT SEMINAR (USCG)  
P162285 INTERNATIONAL CRISIS COMMAND AND CONTROL (USCG)  
P162368 INTERNATIONAL SHIPYARD MANAGEMENT  
P170001 CCMR EXEC PRGM IN DEC MAKING  
P170006 DEF PLAN CERTIFICATE  
P170009 CCMR INTEL AND POLICY IN RESIDENCE  
P170016 MANAGING CHALLENGES OF MODERN INTEGRATED MISSION  
P170026 CYBER SECURITY FUNDAMENTALS CERTIFICATE  
P170027 CYBER SECURITY DEFENSE CERTIFICATE  
P171039 INTERNATIONAL PROFESSIONAL ADV LEADERSHIP  
P171404 INTELLIGENCE AND DEMOCRACY  
P171406 INTERNATIONAL DEFENSE TRANSFORMATION  
P171575 INTERNATIONAL MARITIME OFFICER'S COURSE (IMOC) (USCG)  
P171854 COMMAND AND STAFF COLLEGE REGIONAL SEMINAR  
P173002 INTERNATIONAL ANTI-TERRORISM/PIRACY COURSE  
P173016 INTERNATIONAL BOARDING OFFICER'S COURSE (USCG)  
P173101 BOARDING OFFICER (USCG)  
P176019 LAW OF ARMED CONFLICT AND HUMAN RIGHTS  
P176026 INTERNATIONAL MILITARY LAW DEVELOPMENT PROGRAM P176027 INTERNATIONAL LAW OF MILITARY OPERATIONS  
P176028 LEGAL ASPECTS OF COMBATING TERRORISM  
P176029 INTERNATIONAL MILITARY LAW DEVELOPMENT PROGRAM-ILOMO P176040 LEGAL ASPECTS OF COMBATING CORRUPTION  
P176042 LEGAL ASPECTS OF DEF SUP OF CIVIL AUTHORITIES  
P179018 CIV-MIL RESP TO TERRORISM  
P179022 MARITIME TERRORISM  
P179023 UN CIV-MIL COORD OFFICERS RESIDENT COURSE  
P179048 UN PKO OPS INSTRUCTORS RESIDENT COURSE  
P179069 INTERNATIONAL DEFENSE ACQUISITION NEGOTIATIONS  
P179085 UN PKO CONTINGENT COMMANDERS RESIDENT COURSE  
P179204 MANPOWER, PERSONNEL, TRAINING AND EDUCATION MANAGEMENT (MPT&E)  
P179220 TECHNOLOGIES FOR INFORMATION OPERATIONS  
P179610 FUNDAMENTAL SKILLS TRAINING  
P179612 TECHNICAL TRAINING IN ELECTRICITY AND ELECTRONICS  
P179613 TECHNICAL TRAINING IN MECHANICS  
P179614 TECHNICAL TRAINING IN LOGISTICS/SUPPLY  
P273011 MET CT-REGIONAL CIV-MIL  
P279000 MET REGIONAL NAVPGSCHOL  
P309061 MET DILLS SEMINARS  
P309069 MET CT RESPONSES TO TERRORISM

P366CS8 CONTRACTOR SUPPORT \* NITC

P471854 CSCDEP REGIONAL SEMINAR OCONUS

PCMRC51 CONTRACTOR SUPPORT-CCMR-MET/MTT

PDET001 ORIENTATION/OVERVIEW

PDET002 COMPUTER TECHNOLOGY AND MGMT INFORMATION SYSTEMS

PDET016 DIVE AND SWIM PREP

5. THERE ARE OTHER COURSES WHERE A CANCELLATION CHARGE WILL APPLY. IN THOSE CASES, THE CUSTOMER WILL BE INFORMED IN ADVANCE, EITHER WHEN P&A DATA IS PROVIDED; WITH A NOTE IN THE LOA; OR IN CORRESPONDENCE DEALING WITH SCHEDULING. THESE COURSES GENERALLY FALL INTO THREE CATEGORIES:

A. TRAINING WHERE A CONTRACT MUST BE IN PLACE PRIOR TO STUDENT ARRIVAL. THIS IS MOST LIKELY TO HAPPEN DURING SHIP TRANSFERS UNCLAS AIRCRAFT SALES WHERE REGULAR U.S. TRAINING IS NOT AVAILABLE OR WHEN U.S. MILITARY INSTRUCTORS ARE NOT AVAILABLE. THIS ALSO OCCURS WHEN COURSES USE CONTRACT INSTRUCTORS AND ADMINISTRATIVE SUPPORT.

B. TRAINING THAT INCURS UP FRONT COSTS PRIOR TO ACTUAL COMMENCEMENT OF TRAINING. EXAMPLES WOULD BE: CHANGES TO COMPUTER PROGRAMS (SUCH AS, AVIATION TRAINING WHERE COMPUTER SOFTWARE MUST BE CHANGED OR MODIFIED IN EITHER THE AIRCRAFT OR THE SIMULATOR OR BOTH) AND UP FRONT TRANSLATION COST OR TAILORING OF COURSE MATERIAL TO MEET A SPECIFIC COUNTRY REQUIREMENT.

C. HIGH COST/HIGH DEMAND COURSES. WHEN A COUNTRY CANCELS A QUOTA THAT REQUIRES EXCESSIVE LEAD TIME THEREFORE PREVENTING ANY OTHER STUDENT TO FILL THE QUOTA; TOTAL OR PARTIAL COURSE COSTS MAY BE ASSESSED REGARDLESS OF THE NUMBER OF DAYS NOTICE PRIOR TO COURSE CONVENING. CANCELLATION CHARGE ASSESSMENT WILL BE AT THE DISCRETION OF THE MILDEP.

6. MANY OF THE EXPANDED IMET MOBILE EDUCATION TEAMS (MET) AND ALL MOBILE TRAINING TEAMS (MTTS) PROGRAMMED THROUGH DON FALL INTO CATEGORY 4B ABOVE. A CANCELLED MET OR MTT WILL BE CHARGED 100 PERCENT OF THE VARIABLE PREPARATION COSTS THAT MAY HAVE BEEN INCURRED PRIOR TO THE TIME OF CANCELLATION (I.E. TRAVEL, PER DIEM, HONORARIUMS, COURSE PREPARATION, TRANSLATION AND PRINT COSTS, MISCELLANEOUS TRIP PREPARATION COSTS, IN-COUNTRY SITE COSTS, AND SALARY COSTS FOR PREPARATION AND CONDUCT OF THE MET, INCLUDING USCG PROGRAM SUPPORT FEE (PSF)). MET/MTT PROVIDERS WILL DETAIL SUCH EXPENDITURES AND NOTIFY THE COGNIZANT SERVICE FOR REVIEW. MET PROVIDERS WILL DETAIL SUCH EXPENDITURES AND NOTIFY NETSAFA WHICH WILL REVIEW AND CHARGE TO APPROPRIATE COUNTRY'S IMET ACCOUNT. QUESTIONS CONCERNING APPROPRIATENESS OF CHARGES SHOULD BE FORWARDED VIA THE COGNIZANT SERVICE POC, (I.E., NETSAFA/COGARD/MCSCG) TO NAVY IPO/DASN (IP) (240T).

7. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO (1) DECISIONS BY THE U.S. SUCH AS DELETION OR RESCHEDULING OF CLASSES, (2) UNAVOIDABLE CIRCUMSTANCES WITHIN A COUNTRY, SUCH AS A NATIONAL DISASTER, OR (3) PERSONNEL REQUIRED TO SUPPORT THE GLOBAL WAR ON TERRORISM.

8. DON SERVICE POCs ARE NETSAFA (N-32), MR. RON COOPER, DAVID.COOPER@NAVY.MIL, COMM 850-452-8846; USMC, MARINE CORPS SECURITY COOPERATION GROUP (MCSCG), MR. DOUGLAS M. HOWARD, DOUGLAS.M.HOWARD@USMC.MIL, COMM 703-784-3723 (DSN 278) USCG, MS. STEPHANIE ATAMAN, STEPHANIE.L.ATAMAN@USCG.MIL, 202-372-4490. QUESTIONS ON A SPECIFIC CANCELLATION CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE COUNTRY PROGRAM MANAGER AT EACH SERVICE.//

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<DmdsSubject>

FY15 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

</DmdsSubject>

<DmdsSecurity>UNCLASSIFIED</DmdsSecurity>

<DmdsPrimaryPrecedence>PRIORITY</DmdsPrimaryPrecedence>

<DmdsCopyPrecedence>PRIORITY</DmdsCopyPrecedence>

<DmdsReleaser>ROBINSON.VERONICA.DAVETTE.1145815912</DmdsReleaser>