Defense Institute of Security Assistance Management (DISAM)

Security Cooperation Information Portal (SCIP)

Practical Exercises and Handbook

January 2014

Preface

This handbook is a familiarization tool and training guide for Security Cooperation Information Portal (SCIP) users to assist them in using the capabilities of the SCIP system.

A basic understanding of the Security Cooperation Foreign Military Sales (FMS) process, logistics and finance subjects is needed to comprehend, interpret the materials, and complete the exercises in this handbook.

The exercises in this handbook include selected aspects of SCIP, and are designed to be used even without actual online access to the SCIP system. Information includes both United States Government DoD and Military Department (MILDEP) specific references. If there is a difference between the information in this guide and the applicable DoD or MILDEP publication, the DoD or MILDEP reference takes precedence.

All SCIP Help Desk tickets (with the exception of SCIP "ACCESS" issues) should be submitted online via the SCIP HELP Community. Users can also use SCIP yellow question marks (posted throughout the SCIP Communities) to initiate help requests. When you log on and complete an automated Help Desk request within SCIP, the SCIP Help tool will immediately route the user's request directly to the appropriate functional analyst, based upon the SCIP Community and Web Page selected in the user's request. If, however, the user has SCIP ACCESS issues (e.g. problems logging into SCIP, new CAC, inability to access SCIP or the Help Community, etc.), send a digitally signed e-mail to dsca.sciphelp@mail.mil or dsca.mechanicsburg.dsadc.mbx.scip-help@mail.mil.

To keep your SCIP account active, you need to periodically log on. The current SCIP policy is to notify (via e-mail) the user after 45 days of account inactivity. The account is then suspended if there is no use for 60 days requiring you to contact the SCIP Help Desk at dsca.sciphelp@mail.mil for account reactivation. At 180 days of non-use, your account will be terminated, requiring you to complete and submit a new registration form to obtain a new SCIP account.

If you are using a USG Common Access Card (CAC) to access SCIP and you are issued a new CAC, you must contact the SCIP Help Desk via e-mail to inform them of your new CAC expiration date so that they can update your account. Otherwise, you'll no longer be able to access your SCIP account at the expiration date of your previously issued CAC.

DISAM encourages feedback to improve this product. Send your questions, comments and/or recommendations to the DISAM SCIP POC (Mr. Roger Scott, roger.scott@disam.dsca.mil).

January 2014

TABLE OF CONTENTS

Accessing the Security Cooperation Information Portal (SCIP) Web Site 3
INITIAL SCIP TOKEN LOGON SCREEN 4
SCIP TOKEN PASSCODE SCREEN 4
SCIP REFRESH STATUS 5
Using the Case Status Filters 7
SCIP Case Status Filter Results 10
Viewing Details about Case of Interest 10
Case Information > Case Status/Report Selection: 11
Navigating between Case Reports 11
Case Information/Case Status Menu Path ("Pyramid of Choices") 12
Notable DSCA SCIP Policy Memos 14
Overall DISAM Student SCIP Exercise Objectives 15
SCIP Process Practical Exercises 15
- Exercise #1: Learning How to Use the Case Information Filter 16
- Exercise #2: Viewing Case and Document Detail 22
- Exercise #3: Viewing Case Line Detail 24
- Exercise #4: Viewing Document Timeline milestone information 26
- Exercise #5: Case Information Real Time Metrics 28

Logistics Exercises 31
- Exercise #6: Requisition Summary 32
- Exercise #7: Active Requisitions Listing for a Case 34
- Exercise #8: Active Requisition without a TCN 36
- Exercise #9: Active Requisition with a TCN 38
- Exercise #10: Case Execution Enhanced Freight Tracking System (EFTS) 40
- Exercise #11: MILSTRIP Requisition Input 42
- Exercise #12: Supply Discrepancy Report (SDR) Listing 45
- Exercise #13: Supply Discrepancy Report (SDR) Detail 46
- Exercise #14: SDR Input 48
- Exercise #15: Active Requisition Adhoc Report 50
- Exercise #16: Requisition Status 52

Financial Exercises 55
- Exercise #17: Case and Document Financial Detail (Basic) 56
- Exercise #18: Case and Document Financial Detail (Intermediate) 58

Exercise #19: Case Line Financial Data (Basic) 60
Exercise #20: Case Line Financial Detail (Intermediate) 62
Exercise #21: Financial Management Review (FMR) Case Sheets 64
Exercise #22: Case Payment Schedule 66
Exercise #23: Supply Services Complete (SSC) Case Status 68
Exercise #24: Interim Closure (IC) Case Status 70
Exercise #25: Final Case Closure Case Status 72
Exercise #26: Case Level Ad Hoc Report 74
Miscellaneous Advanced Exercises 76
Exercise #27: Enhanced Freight Tracking System (EFTS) Metrics 76
Exercise #28: EMALL Supportability Analysis Stock Out Report 78
Exercise #29: Navy Case Execution Performance Tool (CEPT) 80
Exercise #30: FMS Training Case 82
Exercise #31: Help Community 88
SCIP Handbook Appendices 90
APPENDIX 1: ANSWER KEY FOR DISAM SCIP PRACTICAL EXERCISES 91
SCIP PROCESS EXERCISES (#1 to #5) 92
SCIP LOGISTICS EXERCISES (#6 to #16) 94
SCIP FINANCIAL EXERCISES (#17 to #26) 100
SCIP MISCELLANEOUS ADVANCED EXERCISES (#27 TO #31) 104
APPENDIX 2: SCIP Help Guides 108
APPENDIX 3: Using the Ad-Hoc Query 111
APPENDIX 4: Information Extracts Record 116
APPENDIX 5: SCIP HELP - DESCRIPTIONS 119
HELP DESCRIPTIONS 119

SCIP Practical Exercises and Handbook

Revised: October 2013

The exercises in this handbook will familiarize you with the use of the Security Cooperation Information Portal (SCIP) system. It will acquaint you with the broad range of international logistics and financial information that is now available via that U.S. Government web-based Internet system. The SCIP system is quite dynamic and is continuously being improved. Consequently, there may be differences between the current SCIP system site content and this handbook. Please take your time and follow the step by step instructions that are provided, until you become more familiar with the SCIP system. This handbook is intended for both initial system instruction, and also to provide users with future reference when utilizing the SCIP system. All the exercise questions in this handbook are based on information provided in the DISAM class lessons.

Accessing the Security Cooperation Information Portal (SCIP) Web Site

For the purpose of completing this handbook's exercises, the DISAM student may be given a **temporary SCIP TOKEN** account. If so, that SCIP access will only be used while the student is in the DISAM class. To obtain a **permanent** individual SCIP account, you must submit the required SCIP registration form, which is posted online at https://www.scportal.us. The completed registration form is submitted per the registration instructions to the Defense Security Assistance Development Center (DSADC) in Mechanicsburg, Pennsylvania, which manages the SCIP system. If you already have an active SCIP account, you may use it for the DISAM training. The SCIP system is designed for use by all authorized users (e.g. USG personnel and support contractors, Locally Employed Staff (LES), Foreign Purchasers, Freight Forwarders, etc.) that have job responsibilities that require access (i.e. need to know) to the SCIP system information. Foreign Purchasers and their Freight Forwarder personnel may obtain their individual SCIP account (and token) only after first coordinating with and obtaining a token from their country's **Host Nation Token Administrator (HNTA)**.

The **SCIP** web site provides access to a wide range of information that supports the management of Foreign Military Sales (FMS) and Building Partner Capacity (BPC) cases. DISAM provides additional SCIP information and training that can be accessed on the DISAM home page (http://www.disam.dsca.mil/) via the "SC Tools" link on that page. Those DISAM SCIP training resources include an overview presentation, this exercise handbook, DSCA SCIP Policy Letters, SCIP frequently asked questions (FAQs), online training 'vignettes', and a link to access the SCIP system.

To directly access the SCIP system, type https://www.scportal.us/home/ in the address line of your Internet browser, and then click the "SCIP Logon" link on top of that page. If you are logging in with your USG CAC, select your regular (i.e. NOT your e-mail certificate) certificate and enter your PIN. Logging in to the SCIP system with a token (vice a USG CAC) will be via the subsequent SCIP login screen as show in Figures 1 & 2. If you are prompted for a CAC certificate and you are logging in with a token, click cancel to get to the token logon screen (Figure 1). If you have been given a DISAM SCIP training token enter the assigned User ID (see Figure 1), click on ***Continue*** and the Passcode screen (see Figure 2) will appear asking for input of your Passcode. Enter the user's PIN (8 positions) followed by the token code readout (6 positions).

INITIAL SCIP TOKEN LOGON SCREEN

Enter your assigned User ID and click the Continue button (per Figure 1). DISAM will assign temporary User IDs and PINs for SCIP training tokens.

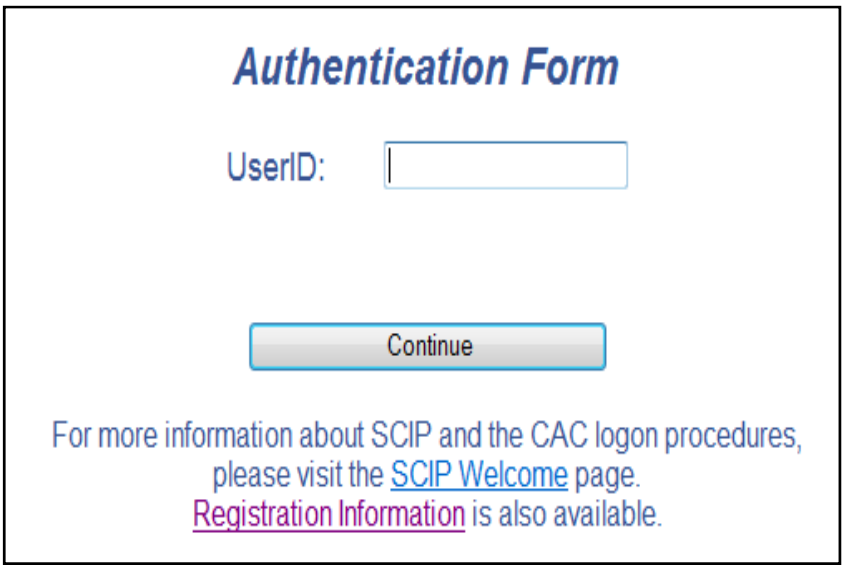


Figure 1: Initial SCIP Token LOGON Screen

SCIP TOKEN PASSCODE SCREEN

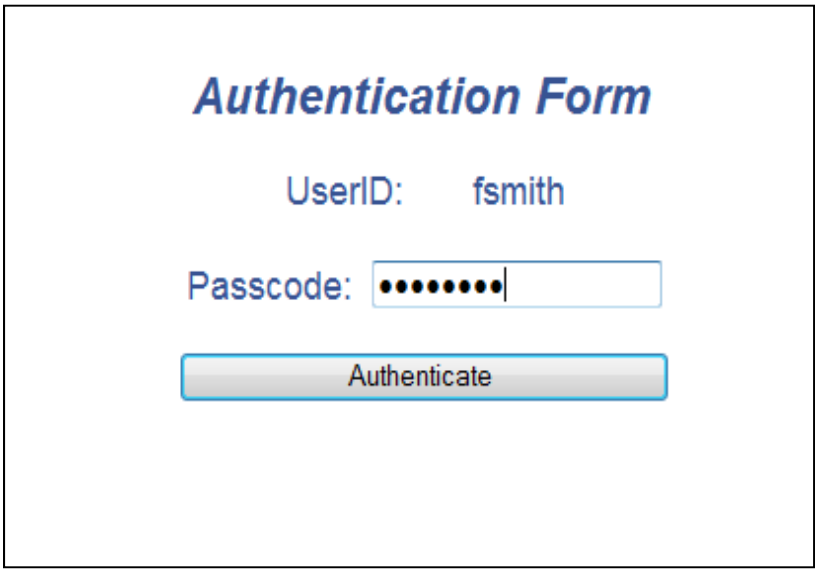


Figure 2: SCIP TOKEN PASSCODE SCREEN

After entering your Passcode, click on ***Authenticate*** (Figure 2). If your User ID and Passcode were input correctly and accepted, you will see the SCIP Welcome screen (Figure 3) next. If not, please notify the DISAM instructor before you try the second time. You are allowed three attempts before your SCIP account is locked-out.

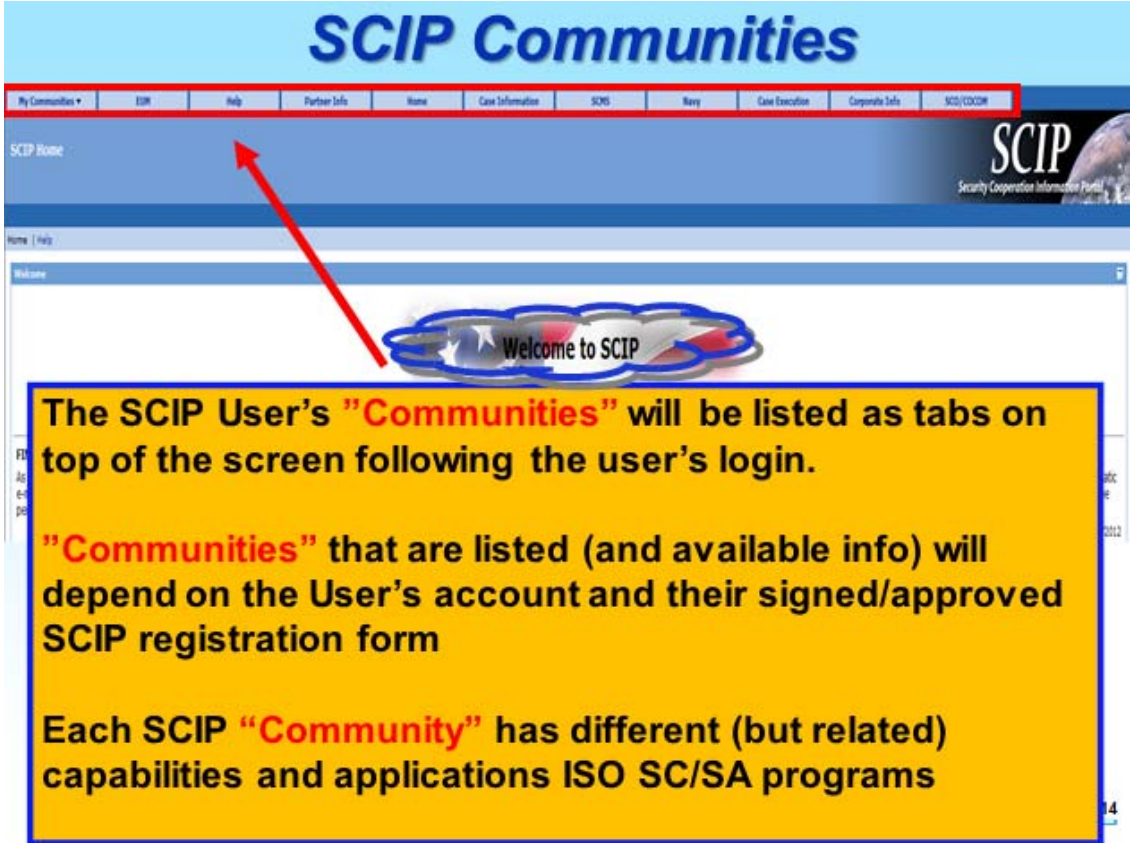


Figure 3: SCIP Welcome Screen

Once you are successfully logged on to SCIP, read th***e Announcements that are listed on each community***. Next you need to look towards the top of the ***Main Menu*** (see Figure 3) for all the "Community" tabs. The number of tabs visible will depend on the permissions you have been granted. First, select the ***Case Information Community***. Note the SCIP ***Refresh Status*** (see Figure 4 and the following description for additional details).

SCIP REFRESH STATUS

SCIP Case Information data is usually refreshed daily ~ 0700 U.S. Eastern Time from data received overnight from DSAMS, DIFS, Army (CISIL), Navy (MISIL), and Air Force (SAMIS) computer systems. The update dates and times you see on the Case Information Community refresh status portlet (see Figure 4) are primarily for the Case Information community. However, If another community uses the data used by Case Information then they will be also be affected by data specified in that portlet. Since SCMS uses the data that is updated during the SCIP refresh, the SCMS update/refresh frequency is the same as Case Information. The SCMS update process is completely automated for the entire world with data updates being done during the standard SCIP refresh process.

Air Force and DSAMS usually provide data every day. Army and Navy, however, usually only perform their daily schedules on a Monday thru Friday night basis. Army also doesn't usually provide data following a Monday holiday. The DIFS data currency may be several weeks behind the DSAMS and MILDEP data currency.

EUM and EFTS data is NOT refreshed the same frequency as with Case Information or SCMS. EUM routine items' data is updated automatically by DSAMS. EUM Enhanced items' data is updated somewhat manually when a user inputs information, or when data is uploaded in bulk (e.g. by DSCA Golden Sentry or Implementing Agency personnel) to EUM. The EFTS updates are done by a

combination of manual and real-time automated processes so it is also is not affected by any of the refreshes used for Case Information, SCMS, or EUM.

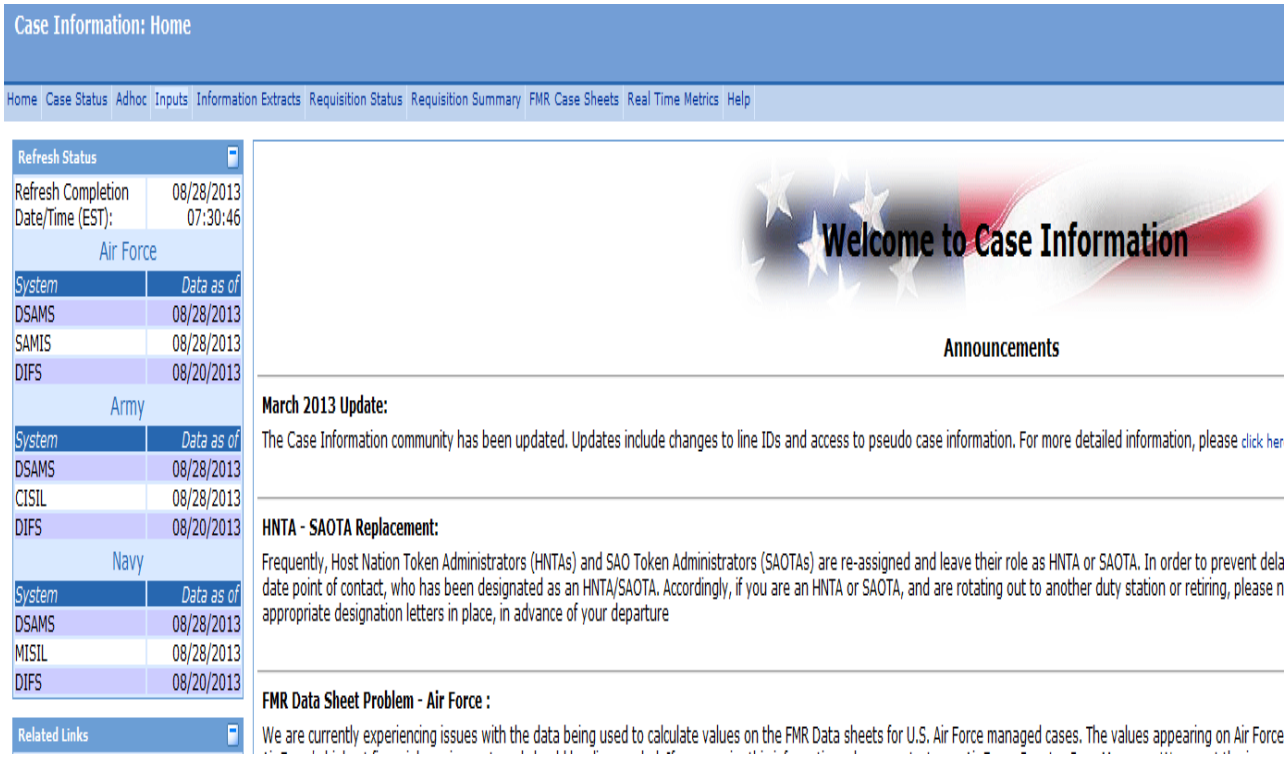


Figure 4: Case Information Community

Selecting (i.e. 'clicking') ***Case Status*** from the Case Information navigation bar menu (Figure 4), will result in the **Case Status Select** window (Figure 5) being displayed. The last data and settings viewed by the SCIP user will be displayed. The potential country and program data that can be accessed is dependent upon your SCIP account permissions. Using the Case Status filter capabilities enables the user to quickly find (via the user's filter choices) the case(s) of interest to determine what is happening (process, logistics, finance, etc.) with those case(s) that the user chooses.

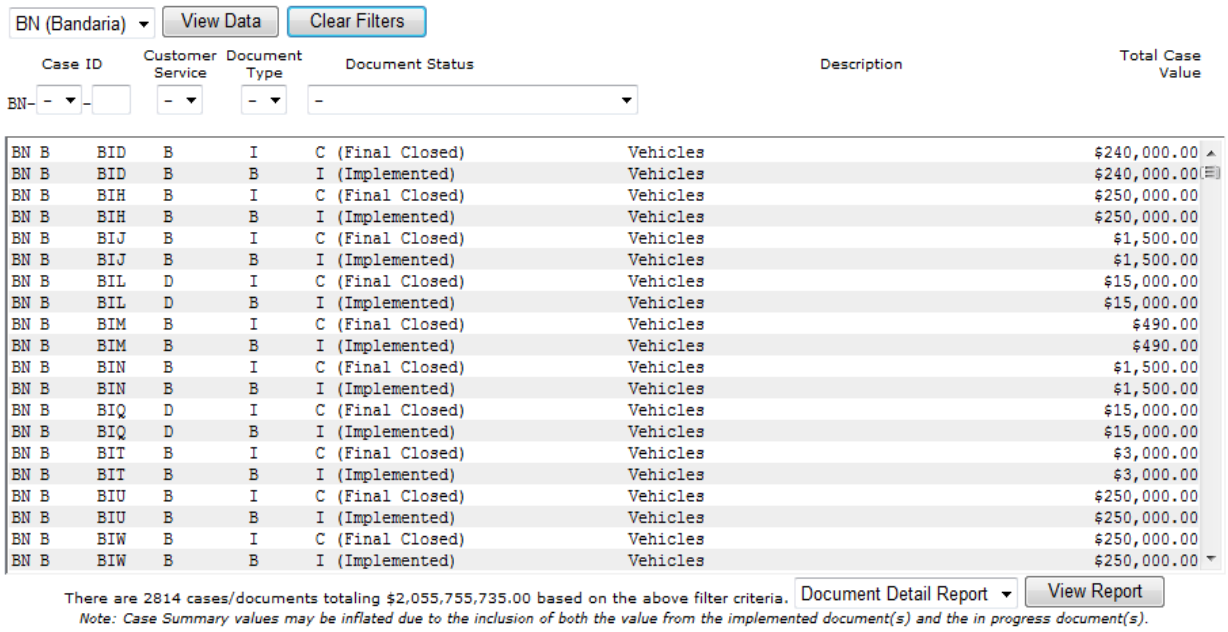


Figure 5: Case Status Select Filters

Using the Case Status Filters

When the user selects their choice(s) using the filter dropdown menu selections (near the top of the Case Status page), filtering is instantaneous. The first 3 filter choices are the individual components of the Case Identifier. As discussed during the FMS Process lesson, the Case Identifier (Case ID) consists of three components: (1) Country/Organization/SC Program Code, (2) Implementing Agency Code, and (3) Case Designator Code.

- As each filter is enabled, the list box results are automatically updated to reflect the recently changed filter. For example, changing the customer service report to "B" (Army) will filter the case list box to display only cases that have a customer service type equal to "B".
- No dollar ($0.00) values are displayed for Development (D), Writing (W), Review (R) or Proposed (P) statuses. Those case/program documents are still in process and the data is subject to change until placed in Offered (O) status.
- The filter selections can be quickly removed all at once using the **Clear Filters** button.

The complete list of the six (6) available Case Status filters includes:

1. **Country/Program:** This choice is only available if you have permissions to view multiple countries or programs. If so, the default country/program code will be the last one selected (e.g. BN). If you want to change country/program codes (e.g. AK, ZS, etc.), then you need to also click the VIEW DATA button after selecting (via the drop down arrow) your desired country/program code from the available menu choices.
    - A list of country/Organization codes can be found in the SAMM Table C4.T2. Building Partner Capacity (BPC) program codes are listed in SAMM Table C15.T2 and are referenced in the applicable program policy memorandum issued by DSCA that are posted on the SAMM website.
    - If a country does not have any documents in DSAMS, the country code will not be available in SCIP.
2. **Implementing Agency (i.e. who is providing the material and services on this case):** The list of the Implementing Agency (IA) codes is in the SAMM Table C5.T2, and also in the HELP files of this exercise handbook.
3. **Case Designator:** See Figure 6 on next page to determine the first case designator letter that you want to search for. It identifies the type of material and/or services the case will provide.
    - The case designator consists of three positions. A list of the first position of the case designators is in the SAMM, Figure C5.F6. It is duplicated in Figure 6 for student reference. The second and third positions are case sequence indicators normally assigned starting with AA with the subsequent cases being designated as AB, AC, etc.
    - The case designator filter allows filtering by entering one letter at a time. The case list box is automatically updated upon each keystroke. For example, entering the letter 'K' as the first character in the case designator text box will return all Foreign Military Sales Order (i.e. FMSO / CLSSA) cases that have a case designator beginning with 'K' (along with matches to all the other user selected filter selections).

U.S. Army		U.S. Navy		U.S. Air Force	
B	Repair Parts	A	Ammunition and Other Explosives	A	Munitions (AFLC)
D	Training OCONUS (SATMO)	B-C	Individual Spares and Components	C	Cartridge Actuated Devices/Propellant Actuated Devices (CAD/PAD)
G	SELPO/Communications Security	G	Technical and Engineering Services	D	Communication/ Electronic System Sale
H	Construction (Corps of Engineers)	H-J	Direct Requisitioning Procedures	E	Equipment (Blanket)
I	Excess Defense Articles	K	FMSO (KA or KS – FMSO I and KB-KR or KT-KW – FMSO II	G	Services
J	SDAF	L	Major End Items (components and equipment)	H	Section 30 Sales
K	Foreign Military Sales Order (FMSO) I and II	M	Repair and Return	I	Contingency Support
L	Leases	P	Cartridge Actuated Devices (CAD), Propellant Actuated Devices (PAD), Aircrew Escape Propulsion Systems (AEPS)	K	FMSO (KA – FMSO I and KB-KW – FMSO II
M	Medical (U.S. Army Medical Materiel Agency)	R	Open End Requisitioning Procedures	L	Equipment (Defined)
N	Coproduction	S	Weapon System Sale (Ship or Aircraft)	M	Maintenance
O	Training CONUS (TRADOC)	T	Training	N	Special Support
P	Planning	Z	Leases	O	Communications Security (COMSEC)
Q	Materiel/Services (from U.S. activities located in Europe			P	Publications
S	Materiel/Services (from U.S. Army Security Assistance Agency – Latin America)			Q	Systems Sustainment Support
T	Publications			R	Spares
U-Z	Materiel/Services provided from various Life Cycle Management Commands (including but not limited to system package sales, munitions, spare parts, equipment, technical services, maintenance, etc.)			S	Aircraft System Sale
				T	Training
				V	Class IV/V Modifications
				X	Special Financial (Reserved for DFAS-IN/JAX
				Y	Missile System Sale
				Z	Leases

Figure 6: First Letter of Case Designators

NOTE: The Case Designator codes listed above are NOT DoD policy, and IAs may develop and use different codes, especially for DLA, NSA, MDA, NGA and BPC cases.

4. **Customer Service (i.e. who is receiving the material and services on this case):** Such as Bandaria Army (B), Bandaria Navy (P), Other (T), etc.
5. **Document Type:** There are four (4) possible Document Types. Each of those document types are listed and described below in Figure 7. Note especially, the definition of the "Current Implemented Version"

Document Types		
Document	Code	Description
Basic	B	Original Letter of Offer and Acceptance (LOA)
Amendment	A	Amended LOA. Numbered starting with A1
Modification	M	Modified LOA. Numbered starting with M1
Current Implemented Version	I	Case version includes (i.e. a virtual 'roll-up') of the basic and all the implemented amendments, and modifications which are not in pending status (D, P, W, R, A, O). Equivalent to the RP005 DSAMS report.

Figure 7: Document Types

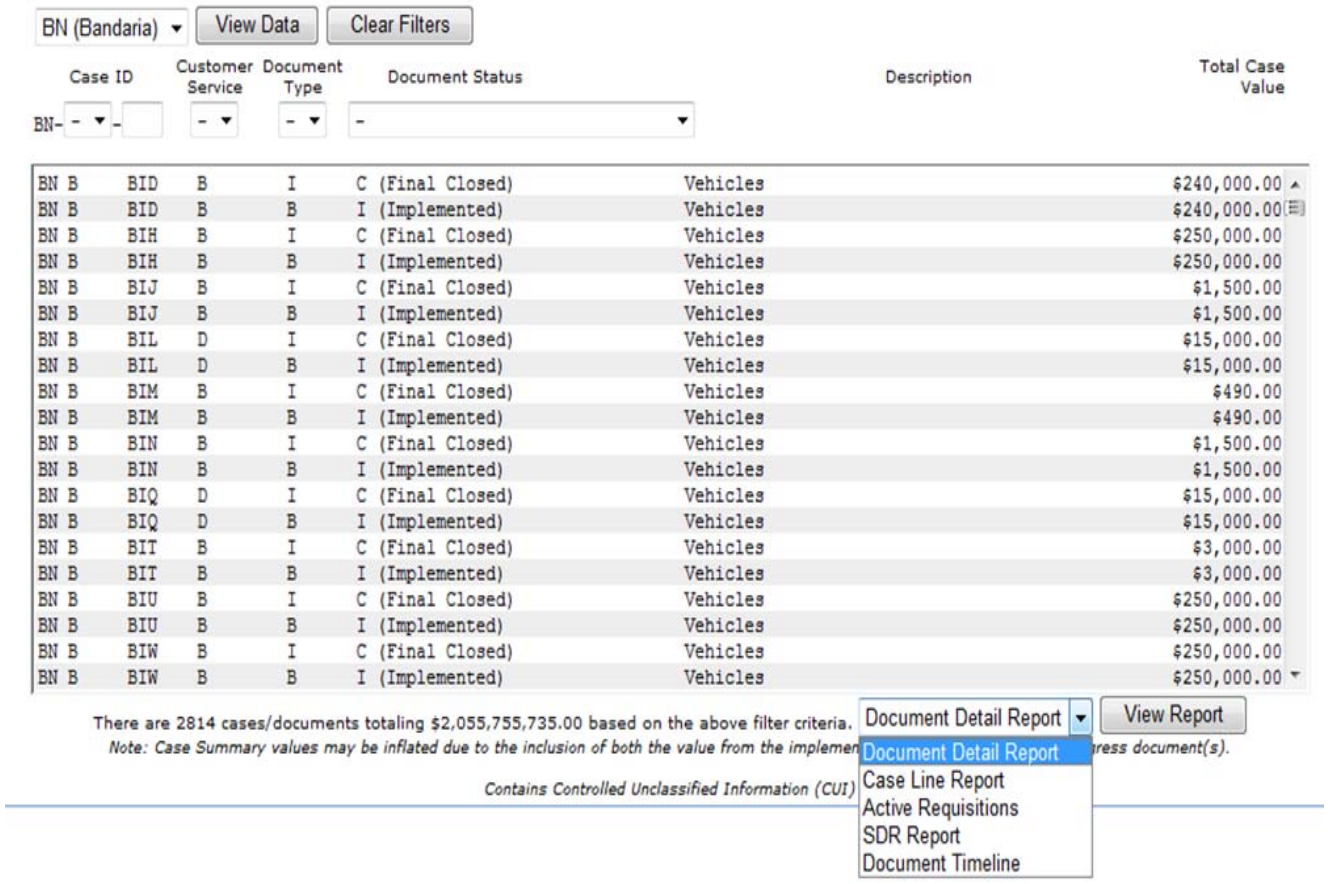
6. **Document Status:** There are eleven (11) possible Case Statuses (see Figure 8) recorded in the Defense Security Assistance Management System (DSAMS) which reflect the "life cycle" of an FMS or BPC case. Nine (9) of those status milestones are documented in SCIP for all users. Document Statuses for Write and Review are only displayed to USG SCIP account holders. Non USG SCIP users will see cases in those Write (W) and Review (R) phases to be in Development (D) instead.

Case Status Definitions and Notes
D-Development. LOR received and LOA being developed. The SAMM C5.2.1 requires that the Implementing Agency (IA) formally acknowledge receipt of the LOR within 5 days and initialize the document in the Defense Security Assistance Management System (DSAMS) within 10 days. No dollar values ($0.00) are displayed since the data is still incomplete.
W-Write (USG Only). IA provides the LOA data via DSAMS (Defense Security Assistance Management System) to DSCA/CWD (Case Writing Division). Indicates the IA is done with their initial part of the preparation of the case version. No dollar values ($0.00) are displayed since the data is still subject to change.
R-Review (USG Only). Indicates that the DSCA/CWD is done with their part of the preparation of the case version, and the case is now being reviewed by the Implementing Agency (IA) and DSCA Headquarters. No dollar values ($0.00) are displayed since the data is still subject to change.
P-Proposed. DSCA/CWD does a LOA quality review, constructs the final LOA and does a final coordination with the State Department. Normally a document should not be in this status for more than 5 days. No dollar values ($0.00) are displayed since the data is still subject to change.
O-Offered. LOA countersigned by DSCA and the IA has sent the LOA to the customer for acceptance. Customer must sign the case before or on the Offer Expiration Date (OED). Estimated dollar values are displayed.
A-Accepted. LOA acceptance occurs when the customer provides DFAS with a signed LOA and the initial deposit. The IA will also receive a copy of the signed LOA. If the initial deposit is not received by the OED the IA will coordinate with the customer and DSCA to determine if the case is cancelled
I-Implemented. DFAS issues via DSAMS Obligational Authority to the case manager. The case is Implemented and available for requisition and procurement purposes. Normally the IA implements the document within 10 days of acceptance. Dollar values are displayed and will reflect LOA values.
SSC-Implemented. IA declares the case Supply Services Complete. No new requests for material or services are allowed. Under Accelerated Case Closure Procedures (ACCP) the FMS case should be interim- closed within two years of being declared supply complete. Dollar values displayed may not be accurate.
IC-Interim Closed. IA estimated final expenditures for Unliquidated Obligations (ULO) have been collected by DFAS into the customers Case Closure Suspense Account (CCSA). A final bill (DD645) is issued to customer. Dollar values displayed may not be accurate.
C-Closed-Final. Case subject to the normal case closure procedures. IA and DFAS declare all final expenditures disbursed. Final bill is issued to the customer. Dollar values displayed may not be accurate.
X-Canceled. Case can be canceled either before or after implementation. If the customer cancels a case after acceptance the customer will be subject to administrative fees and any costs incurred by the IA. Reference SAMM C6.9

Figure 8: Document Status Definitions and Notes

SCIP Case Status Filter Results

Once you've used the SCIP Case Status filters to find the case(s) of interest, you can get a complete formatted report of the user selected filter result by 'clicking' the MS Excel icon at the top (right) of the selected report. Also note that there is a summary of the number of cases/documents and the associated dollar value at the bottom of the filter results. See Figure 9 for reference. If those numbers appear to be higher than you expected, it is probably because of the inclusion of all the various case version documents (i.e. Basic LOA, Amendments, Modifications, and Implemented) and the values from those case documents which the computer adds as if they were all separate cases. The results depend upon the user's entered filtered choices. If for example you only want to view the number and value of implemented cases, then select "I" in the Document Type and "I" in Document Status in the respective drop down windows. If those filter choices are made, the computer will virtually combine each of the case's respective document revisions.



BN B	BID	B	I	C (Final Closed)	Vehicles	$240,000.00
BN B	BID	B	B	I (Implemented)	Vehicles	$240,000.00
BN B	BIH	B	I	C (Final Closed)	Vehicles	$250,000.00
BN B	BIH	B	B	I (Implemented)	Vehicles	$250,000.00
BN B	BIJ	B	I	C (Final Closed)	Vehicles	$1,500.00
BN B	BIJ	B	B	I (Implemented)	Vehicles	$1,500.00
BN B	BIL	D	I	C (Final Closed)	Vehicles	$15,000.00
BN B	BIL	D	B	I (Implemented)	Vehicles	$15,000.00
BN B	BIM	B	I	C (Final Closed)	Vehicles	$490.00
BN B	BIM	B	B	I (Implemented)	Vehicles	$490.00
BN B	BIN	B	I	C (Final Closed)	Vehicles	$1,500.00
BN B	BIN	B	B	I (Implemented)	Vehicles	$1,500.00
BN B	BIQ	D	I	C (Final Closed)	Vehicles	$15,000.00
BN B	BIQ	D	B	I (Implemented)	Vehicles	$15,000.00
BN B	BIT	B	I	C (Final Closed)	Vehicles	$3,000.00
BN B	BIT	B	B	I (Implemented)	Vehicles	$3,000.00
BN B	BIU	B	I	C (Final Closed)	Vehicles	$250,000.00
BN B	BIU	B	B	I (Implemented)	Vehicles	$250,000.00
BN B	BIW	B	I	C (Final Closed)	Vehicles	$250,000.00
BN B	BIW	B	B	I (Implemented)	Vehicles	$250,000.00

Figure 9: SCIP Case Status Filter Results and Details Reports Options

Viewing Details about Case of Interest

The SCIP user can also view numerous other additional details about any of the Case Status filter listed case(s). The user can 'open up' any of the listed case(s) of interest by one of 2 means. First option is to highlight the case of interest and then 'double-click' it with the user mouse. Second option is to select one of the Case Status/Report Selections listed via the drop down menu at the bottom right (see Figure 9 for reference) of the Case Status filter results window. The only resulting difference between the 2 means is that the 1st selection (i.e. double clicking the case of interest) option will result in "Document Detail" being displayed on the subsequent window's right side of the screen, while the 2nd selection option (choosing from the Figure 9 drop down menu) will result in the chosen report being displayed on the subsequent window's right side of the screen. The left side of the screen will always display the "Case" report. The **Case** report provides high level details (e.g. purpose, Case

Manager, Estimated Supply Services complete date, etc.) about the case. It includes subheadings for Case Information, Implemented Document Information, Funding, Requisition Information, and Case Closure.

Case Information > Case Status/Report Selection:

There are five (5) possible report choices on the drop down menu: Select the case of interest from the Case Status Select filter window, and then use the **Drop down Arrow** (see Figure 9 for reference) at the bottom of the screen to select the appropriate report. A summary of each of those 5 choices is included below.

Document report provides details on a specific case document version and includes the following subheadings: LOR Information, Anticipated Offer Information, Financial Data, Terms of Sale, Payment Schedule Information, Quarterly Payment Information, and Implemented Document Information for all the associated document case versions including Basic, Amendment, Modification and Implemented (Current).

Case Line Report provides information on specific lines from the chosen case on the specified case document version. The user selects the case document version and line of interest and the report is displayed with the following subheadings: Case Line Information, Case Line Values, Delivery Sets, and Requisition Information for all the associated document types including Basic, Amendment, Modification and Current Implemented.

Active Requisition report provides details on the requisition of interest with the following subheadings: Requisition Information, and Requisition Key Dates. Use the drop down arrow to select an individual requisition report from the list box. The data, with the exceptions noted in 4.f. below, includes information on all open requisitions and those requisitions shipped/cancelled within the past 90 days with the Requisition Number, Requisition Number Suffix, NSN/Part/Reference Number, Supplementary Address, Transportation Control Number (TCN), Estimated Ship Date, Unit Price Demand Code and other data. If a suffixed portion of a requisition (A, B, etc) is older than 90 days, that suffixed portion remains until the rest of requisition is fulfilled or canceled, and remains there until that last portion reaches the 90 day mark.

SDR report provides specifics on Supply Discrepancy Reports (SDRs) submitted. The following subheadings are included: SDR Information, SDR Key Dates, and SDR Attachments (if any). Use the drop down arrow to select an individual SDR report from the list box. The data includes all the open or completed SDR reports within the last year (at a minimum). The number of SDR reports is displayed just above the SDR Information data.

Document Timeline report displays a list of 21 selected milestones and dates which apply to the case: Customer Request, Customer Request Receipt, Document Initialization Date, Customer Request Completion, Military Department Signature, State Department Approval, DSCA Countersignature, Offered, Offer Expiration, Anticipated Offer, Document Sent from IA, Update Offer/Restatement, Offer Accepted by Customer, Financial Implementation, Implemented, Estimated Supply/Services Complete Date, Actual Supply/Services Complete Date, Estimated Closure, Interim Closure Date, Actual Closure Date, and Canceled.

The data includes all the associated document types (Basic, Amendment, Modification and Current Implemented) applicable to the selected case on separate tabs.

Navigating between Case Reports

- No matter which method (i.e. 'double-clicking' or selecting one of the 5 drop down report choices from the menu), a new SCIP window will open in your browser that will display two (2) reports side by side in that new window. The default (if the user 'double clicks' the case of interest) **Case Report** display is Case Detail and Document Detail. See Figure 10 for reference.

- Click the blue hyperlink for the word/phrase definition and code meaning, or see the Help Files in Appendix 5 for a complete list of definitions for all the report fields.

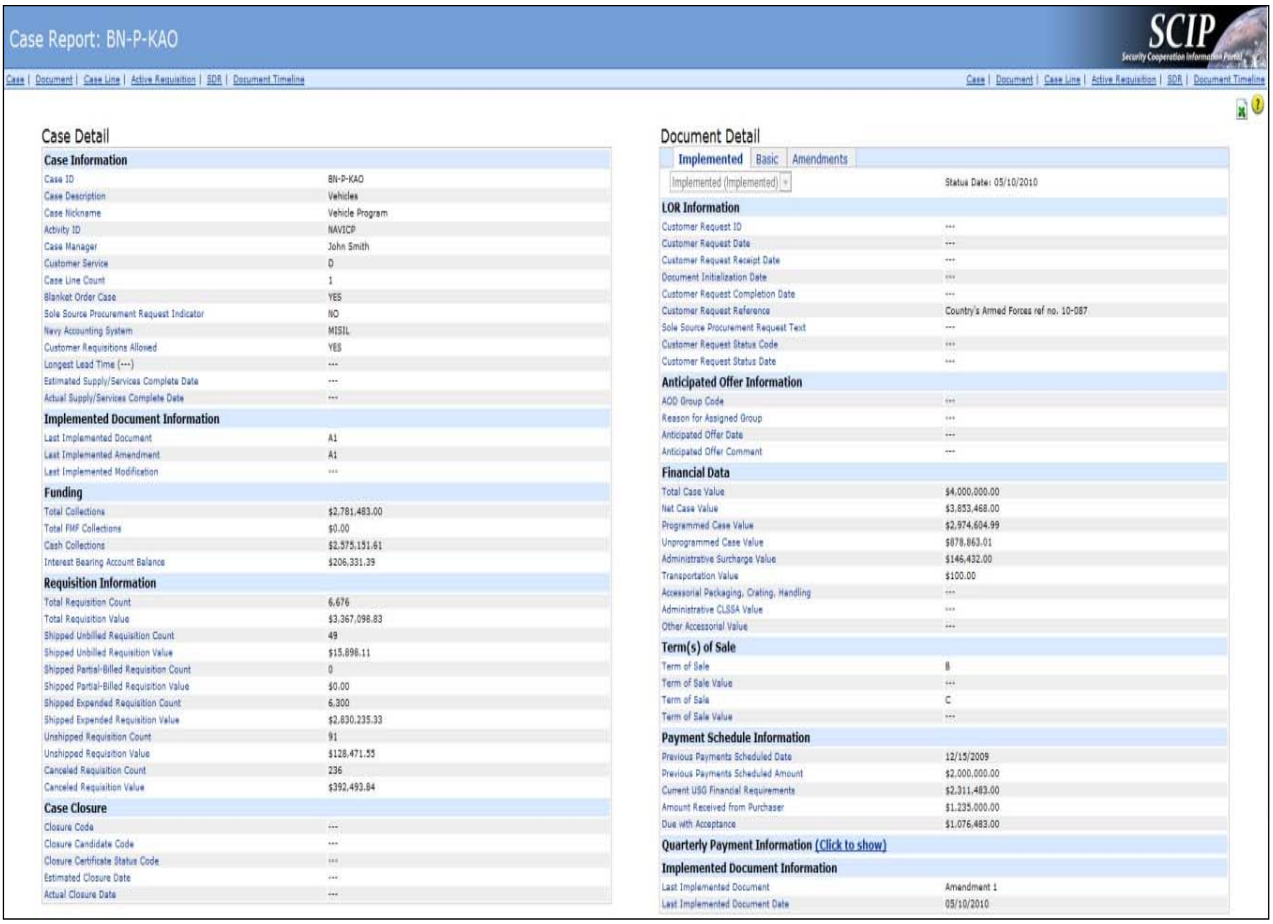


Figure 10: Example of Case Detail and Document Detail

- Once you have accessed the case report screen using one of the methods, you can switch the display(s) to any of the case report documents by clicking the options (see Figure 11 below for reference) at the top of the displayed reports to access any of the reports of interest for a single document.
- Note (as indicated by the arrows in Figure 11), that there are identical Case Report menus on both the left and right side of the screen. The user selected what case report type will be displayed on that side of the user's computer screen by clicking the desired menu choice.

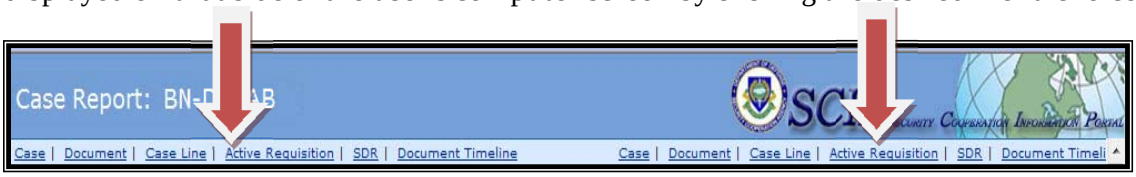


Figure 11: Case Reports Menu Options

Case Information/Case Status Menu Path ("Pyramid of Choices")

The Case Report menu choices are listed in a hierarchy of case type information. One way to understand the differences between those report types is to consider it a "Pyramid of Choices" (see Figure 12 below for reference). At the top level, the "Case" report provides very high/strategic level information (e.g. purpose, IA, Case Manager, Finances, etc.) about the case. 'Drilling-down' further on the case 'pyramid', the user may want to look at a specific "Document" (i.e. Basic, Amendment, or Modification LOA) that comprise that case, or 'drill-down' even further in the pyramid to look at

specific line on one or more of those case documents, at a specific requisition for that case, any Supply Discrepancy Reports (SDRs) submitted on that case, or the timeline milestones for any one of the documents that comprise the case.

Figure 12: Case Status Menu Options - A "Pyramid of Choices"

Several reports will have an additional navigation feature which allows you to check the history of each document. If the Document Type tab is visible then there are document choices (e.g. Implemented, Basic, Amendment(s), Modification(s)) available for each type. In this example (Figure 13), all Document Types are avaialble.

Figure 13: Document Detail Example

In addition to Case Status, the other choices on the Case Information/Case Status Menu Path (Figure 14) include Adhoc, Inputs, Information Extracts, Requisition Status, Requisition Summary, FMR Case Sheets, Real Time Metrics, and Help. The purpose of each of those choices is summarized below.

Figure 14: Case Information/Case Status Menu Path

Adhoc: From this page, a new Adhoc (i.e. user selected report type, format, data, etc. to meet a user's operational requirements to answer case questions) report can be generated by selecting a type of Adhoc report (Case-Level, Line-Level, Active Requisition, SDR, Payment Schedule, Document Timeline, or Delivery Set) that the user wants. If the user has recurring report requirement, they can save the Adhoc report to be 'run' (names are listed in the dropdown if previously saved) at some future date(s).

Inputs: The Inputs page provides authorized users capabilities to submit requisitions (multiple types with batch upload capability if authorized); and Supply Discrepancy Reports (SDRs if authorized).

Information Extracts: Authorized users can view all requisitions associated with a case, regardless of the current logistics or financial posture of those requisitions via the Information Extracts page. Only one request is allowed per user per 24 hour period. After the overnight process is complete, resulting files are transmitted to SCIP and a notification on the Information Extract screen appears for the requesting user stating the extract data is available for download.

Requisition Status: Provides capability to search for active requisition(s) status and details by entering Requisition Document Number, Suffix, Requisition Status, NSN/Part/Reference Number, or TCN. Users can then 'drill-down' from any of the resulting requisitions on the list to view additional details about that requisition of interest along with all 'Pyramid of Choices' case details that the requisition of interest was ordered from.

Requisition Summary: Access the Requisition Summary page by clicking the link from the Menu path. This page contains the following sections: Requisition Group Code Summary; Requisition Summary by null.

FMR Case Sheets: This page allows users to select cases for download and printing all Financial Management Review (FMR) case sheets. Selection can be made by country, country and implementing agency, or country, implementing agency and case. Upon making a selection, links will appear below the selection criteria that when clicked, will open an Excel file containing information specified with the selection criteria. Only data for cases in Implemented (I) and Supply Services Complete (SSC) statuses is displayed.

Real Time Metrics: User can have real time metrics calculated and displayed by SCIP. There are multiple options that can be chosen to filter the data including Implemented Cases, Documents, Cases by Current Status Code, Documents by Current Status Code, Open Offers, Offer/Acceptance Comparison, AOD Past Performance, AOD Current Performance, etc. The subsequent results will be presented both numerically and graphically. Users then have the option of converting the real time metrics results to PPT and PDF files for subsequent use and display while offline SCIP, and/or 'drilling' down to get additional details about the cases including to the case 'Pyramid of Choices'.

Notable DSCA SCIP Policy Memos

DSCA 11-16 - Security Cooperation Management Suite (SCMS) Requirements

DSCA 11-08 - Security Cooperation Information Portal (SCIP) Background Document

DSCA 06-30 - Security Cooperation Information Portal (SCIP) Usage

DSCA 05-17 - Security Cooperation Information Portal (SCIP) Electronic Token Issuance and Replacement Processes

All DSCA Policy Memos (including all those pertaining to SCIP), can be found on the DSCA web page http://www.samm.dsca.mil/policy-memoranda/PolicyMemoList-All. Typing "SCIP" in the search filter window in the upper right corner will quickly provide a list with links to each of the DSCA issued SCIP policy memos.

Overall DISAM Student SCIP Exercise Objectives

- **Process Exercises:** Complete Case Information Exercises #1 - #5 as directed by your instructor.

- **Logistics Exercises:** Complete Logistics Exercises #6 - #16 as directed by your instructor.

- **Financial Exercises:** Complete Finance Exercises #17 - #26 as directed by your instructor.

- **Miscellaneous Advanced Exercises:** Complete Exercises #27, #28, #29, #30, and #31 as directed by your instructor.

For the purposes readability and usability of the exercise book, the data on the actual SCIP screens will be "stacked" vertically rather than "side-by-side" horizontally as they are actually displayed on SCIP.

Instructions if you are NOT on the INTERNET and are instead using the case document examples in this exercise handbook, then follow the exercise instructions to complete each of the assigned exercises.

SCIP Process Practical Exercises

These SCIP process practical exercises #1-#5 assume that the student has a basic knowledge of the overall FMS / Security Cooperation case processes.

Exercise #1: Learning How to Use the Case Information Filter

1. **Instructions:**
   a. **If you are on the INTERNET:**
      i. Select the **Case Information Community** and then **Case Status.** The country data will be displayed for the country of interest that you select. If you want to change the country or program (if available), select the desired country or program code (if available) utilizing the drop down arrow and then click the "View Data" button.
      ii. **Use the DOCUMENT STATUS filter** to select (in order of the questions) D (DEVELOPMENT), then O (OFFERED), then A (ACCEPTED), and then I (IMPLEMENTED) to determine how many cases are in each of those Document Statuses and answer the questions a. through d. below and question e. for extra credit.

   b. **If you are NOT on the INTERNET**, use the Bandaria Case Status Reports (Figures 15 through 18 on the following pages) to answer the questions a through d below and question e. for extra credit.

2. **Questions:**
   a. How many documents are coded in **Development (D) status**? _____
      i. What is happening to a case in "Development" status? _____
      ii. When does the Implementing Agency (IA) expect to complete development of any of the listed cases {Hint: Select and 'double-click' any of the listed cases and view the "Anticipated Offer Date" in the resulting "Document Detail" window on the right side of the screen.}? _____
      iii. What action should be taken if an LOR was sent many days (i.e. over 15 days) ago and there isn't a case on the list in development in response to that country's LOR? (Hint: How soon does SAMM require IAs to enter LOR into DSAMS?) _____
      iv. Why is the Total Value displayed as $0.00 for cases in Development status? [Hint: Refer to the second bullet on Page #5] _____

   b. How many documents are coded in **Offered (O) status**? _____
      i. Who has the LOA document in this stage in the process and what actions should be taken? _____
      ii. How can you check what the LOA's Offer Expiration Date (OED) is for any of the "Offered" LOAs? _____

   c. How many documents are coded in **Accepted (A) status**? _____
      i. What had to happen for the case to have "Accepted" status? _____
      ii. If the accepted document remains in ACCEPTED status for a significant period of time (i.e. 15 days or more), what's a reasonable question that the Foreign Purchaser should ask the USG? _____

d. How many documents are coded in **Implemented (I) status and have a "Document Type" of "I"**? _____

i. What actions should the Implementing Agency (IA) take once the document is placed in Implemented Status? _____

ii. What actions can the international customer take once the case document is placed in Implemented Status and it is either a Blanket Order or Cooperative Logistics Supply Support Arrangement (CLSSA) case?

_____
_____

e. Extra Credit:

i. How many cases are in "SSC (Supply/Services Complete" status? _____ Describe what has happened and why DoD changed the status to "SSC" for the cases listed on the Figure 18 ***"Case Status Report (SSC)"***, or "SSC (Supply/Services Complete)" Document Status in the Case Status filter results if on the Internet?

_____
_____
_____
_____

ii. How many cases are in "IC (Interim Closed" status? _____Describe what has happened and why DoD changed the status to "IC" for the cases listed on the Figure 18 ***"Case Status Report (IC)"***, or listed as "IC (Interim Closed)" Document Status in the Case Status filter results if on the Internet?

_____
_____
_____
_____

Case Status Report

Country :BN (Bandaria)

There are 7 cases/documents totaling $0.00 with filter criteria: Document Status is 'Â·D (Development)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-B-ZXZ	B	A5	D (Development)	Vehicles	$0.00
BN-D-ABR	D	A4	D (Development)	Vehicles	$0.00
BN-D-QAA	D	A3	D (Development)	Vehicles	$0.00
BN-M-GHE	T	A2	D (Development)	Vehicles	$0.00
BN-P-AKT	P	A1	D (Development)	Vehicles	$0.00
BN-P-GDP	P	A1	D (Development)	Vehicles	$0.00
BN-P-LAJ	P	M3	D (Development)	Vehicles	$0.00

Case Status Report

Country :BN (Bandaria)

There are 2 cases/documents totaling $2,277,935.00 with filter criteria: Document Status is 'Â·O (Offered)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-M-GFQ	T	A8	O (Offered)	Vehicles	$277,935.00
BN-P-TBR	P	A1	O (Offered)	Vehicles	$2,000,000.00

Case Status Report

Country :BN (Bandaria)

There is 1 case/document totaling $675,912.00 with filter criteria: Document Status is 'Â·A (Accepted)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-B-VJZ	B	A11	A (Accepted)	Vehicles	$675,912.00

Figure 15: Case Status Reports (D, O, and A) for Exercise #1

Case Status Report

Country :BN (Bandaria)

There are 92 cases/documents totaling $106,040,102.00 with filter criteria: Document Type equals 'I', Document Status is 'Â·I (Implemented)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-B-BJR	D	I	I (Implemented)	Vehicles	$3,000.00
BN-B-GAA	B	I	I (Implemented)	Vehicles	$800,000.00
BN-B-HAA	B	I	I (Implemented)	Vehicles	$209,000.00
BN-B-KSK	B	I	I (Implemented)	Vehicles	$3,300,000.00
BN-B-KSL	D	I	I (Implemented)	Vehicles	$1,600,000.00
BN-B-KSM	B	I	I (Implemented)	Vehicles	$800,000.00
BN-B-KSN	B	I	I (Implemented)	Vehicles	$800,000.00
BN-B-OBS	B	I	I (Implemented)	Vehicles	$2,000,000.00
BN-B-OBT	B	I	I (Implemented)	Vehicles	$1,000,000.00
BN-B-TFG	B	I	I (Implemented)	Vehicles	$50,000.00
BN-B-TFH	D	I	I (Implemented)	Vehicles	$15,000.00
BN-B-UAB	B	I	I (Implemented)	Vehicles	$2,495,586.00
BN-B-UEC	B	I	I (Implemented)	Vehicles	$710,515.00
BN-B-UGU	D	I	I (Implemented)	Vehicles	$552,342.00
BN-B-VAQ	B	I	I (Implemented)	Vehicles	$507,411.00
BN-B-VJP	B	I	I (Implemented)	Vehicles	$9,240,937.00
BN-B-VJQ	B	I	I (Implemented)	Vehicles	$1,492,226.00
BN-B-VJZ	B	I	I (Implemented)	Vehicles	$673,941.00
BN-B-VKC	B	I	I (Implemented)	Vehicles	$123,114.00
BN-B-ZAA	B	I	I (Implemented)	Vehicles	$2,622,940.00
BN-B-ZAB	B	I	I (Implemented)	Vehicles	$184,051.00
BN-B-ZXU	B	I	I (Implemented)	Vehicles	$300,000.00
BN-B-ZXV	B	I	I (Implemented)	Vehicles	$30,723.00
BN-B-ZXX	B	I	I (Implemented)	Vehicles	$204,978.00
BN-B-ZXY	B	I	I (Implemented)	Vehicles	$212,253.00
BN-B-ZXZ	B	I	I (Implemented)	Vehicles	$1,120,943.00
BN-B-ZYF	B	I	I (Implemented)	Vehicles	$170,766.00
BN-D-ABR	D	I	I (Implemented)	Vehicles	$340,623.00
BN-D-DSY	D	I	I (Implemented)	Vehicles	$135,458.00

Figure 16: Case Status Report (I) for Exercise #1

BN-D-GHJ	D	I	I (Implemented)	Vehicles	$200,706.00
BN-D-GHM	D	I	I (Implemented)	Vehicles	$396,577.00
BN-D-GHN	D	I	I (Implemented)	Vehicles	$36,200.00
BN-D-KAG	D	I	I (Implemented)	Vehicles	$760,273.00
BN-D-KEO	D	I	I (Implemented)	Vehicles	$1,500,000.00
BN-D-MAD	D	I	I (Implemented)	Vehicles	$100,000.00
BN-D-PEX	D	I	I (Implemented)	Vehicles	$17,000.00
BN-D-PTG	D	I	I (Implemented)	Vehicles	$511,439.00
BN-D-QAA	D	I	I (Implemented)	Vehicles	$20,437.00
BN-D-TEE	D	I	I (Implemented)	Vehicles	$139,291.00
BN-D-TEI	D	I	I (Implemented)	Vehicles	$1,500,000.00
BN-M-GFQ	T	I	I (Implemented)	Vehicles	$176,908.00
BN-M-GFU	B	I	I (Implemented)	Vehicles	$601,203.00
BN-M-GGL	D	I	I (Implemented)	Vehicles	$331,830.00
BN-M-GGY	D	I	I (Implemented)	Vehicles	$34,312.00
BN-M-GHD	P	I	I (Implemented)	Vehicles	$206,676.00
BN-M-GHE	T	I	I (Implemented)	Vehicles	$61,952.00
BN-M-GHG	T	I	I (Implemented)	Vehicles	$46,051.00
BN-P-AKM	P	I	I (Implemented)	Vehicles	$8,395,402.00
BN-P-AKO	P	I	I (Implemented)	Vehicles	$5,981,313.00
BN-P-AKR	P	I	I (Implemented)	Vehicles	$6,771,640.00
BN-P-AKT	P	I	I (Implemented)	Vehicles	$3,149,070.00
BN-P-BAH	D	I	I (Implemented)	Vehicles	$984,019.00
BN-P-BJO	D	I	I (Implemented)	Vehicles	$2,714,087.00
BN-P-GAC	D	I	I (Implemented)	Vehicles	$627,482.00
BN-P-GAJ	D	I	I (Implemented)	Vehicles	$386,269.00
BN-P-GAL	P	I	I (Implemented)	Vehicles	$1,111,501.00
BN-P-GDJ	P	I	I (Implemented)	Vehicles	$2,899,501.00
BN-P-GDK	P	I	I (Implemented)	Vehicles	$2,857,000.00
BN-P-GDM	P	I	I (Implemented)	Vehicles	$2,929,270.00
BN-P-GDP	P	I	I (Implemented)	Vehicles	$415,200.00
BN-P-JPO	P	I	I (Implemented)	Vehicles	$1,000,000.00
BN-P-JPP	D	I	I (Implemented)	Vehicles	$1,000,000.00
BN-P-JPQ	D	I	I (Implemented)	Vehicles	$1,000,000.00
BN-P-KAC	D	I	I (Implemented)	Vehicles	$1,122,066.00
BN-P-KAK	P	I	I (Implemented)	Vehicles	$180,311.00
BN-P-KAN	P	I	I (Implemented)	Vehicles	$2,000,000.00
BN-P-KAO	D	I	I (Implemented)	Vehicles	$4,000,000.00
BN-P-KAP	P	I	I (Implemented)	Vehicles	$1,000,000.00
BN-P-LAJ	P	I	I (Implemented)	Vehicles	$3,852,327.00
BN-P-LAL	P	I	I (Implemented)	Vehicles	$132,679.00
BN-P-LAM	D	I	I (Implemented)	Vehicles	$1,493,862.00
BN-P-MEO	P	I	I (Implemented)	Vehicles	$58,775.00
BN-P-MER	P	I	I (Implemented)	Vehicles	$200,000.00
BN-P-PAG	D	I	I (Implemented)	Vehicles	$1,530,150.00
BN-P-PAH	D	I	I (Implemented)	Vehicles	$1,404,641.00
BN-P-PAI	D	I	I (Implemented)	Vehicles	$1,567,637.00
BN-P-PAJ	P	I	I (Implemented)	Vehicles	$1,097,946.00
BN-P-RDQ	D	I	I (Implemented)	Vehicles	$294,000.00
BN-P-RDV	D	I	I (Implemented)	Vehicles	$1,500,000.00
BN-P-TBQ	P	I	I (Implemented)	Vehicles	$1,900,000.00
BN-P-TBR	P	I	I (Implemented)	Vehicles	$1,000,000.00
BN-R-DRB	D	I	I (Implemented)	Vehicles	$10,003.00
BN-R-ZZB	T	I	I (Implemented)	Vehicles	$83,538.00
BN-R-ZZC	T	I	I (Implemented)	Vehicles	$28,700.00
BN-R-ZZD	T	I	I (Implemented)	Vehicles	$166,538.00
BN-U-JCH	D	I	I (Implemented)	Vehicles	$169,744.00
BN-U-JFD	D	I	I (Implemented)	Vehicles	$19,000.00
BN-U-JPH	D	I	I (Implemented)	Vehicles	$20,270.00
BN-U-JSY	D	I	I (Implemented)	Vehicles	$5,000.00
BN-U-JTF	D	I	I (Implemented)	Vehicles	$15,140.00

Figure 17: Continuation of Case Status Report (I) for Exercise #1

Case Status Report

Country :BN (Bandaria)

There are 10 cases/documents totaling $9,100,259.00 with filter criteria: Document Status is 'Â·SSC (Supply/Services Complete)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-D-DAJ	D	I	SSC (Supply/Services Complete)	Vehicles	$10,978.00
BN-D-DSV	D	I	SSC (Supply/Services Complete)	Vehicles	$14,650.00
BN-D-GHK	D	I	SSC (Supply/Services Complete)	Vehicles	$462,852.00
BN-D-KCL	D	I	SSC (Supply/Services Complete)	Vehicles	$2,000,000.00
BN-D-KEN	D	I	SSC (Supply/Services Complete)	Vehicles	$2,500,000.00
BN-D-TEH	D	I	SSC (Supply/Services Complete)	Vehicles	$506,525.00
BN-D-YCC	D	I	SSC (Supply/Services Complete)	Vehicles	$1,123,891.00
BN-P-BAP	P	I	SSC (Supply/Services Complete)	Vehicles	$823,223.00
BN-P-GCF	P	I	SSC (Supply/Services Complete)	Vehicles	$757,891.00
BN-P-GCO	P	I	SSC (Supply/Services Complete)	Vehicles	$900,249.00

Case Status Report

Country :BN (Bandaria)

There are 21 cases/documents totaling $27,567,135.00 with filter criteria: Document Status is 'Â·IC (Interim Closed)'

Case ID	Customer Service	Document Type	Document Status	Description	Total Case Value
BN-B-VGM	B	I	IC (Interim Closed)	Vehicles	$61,956.00
BN-D-GAT	D	I	IC (Interim Closed)	Vehicles	$198,762.00
BN-D-GAX	D	I	IC (Interim Closed)	Vehicles	$217,307.00
BN-D-GHE	D	I	IC (Interim Closed)	Vehicles	$191,915.00
BN-D-KEM	D	I	IC (Interim Closed)	Vehicles	$574,552.00
BN-M-GAL	B	I	IC (Interim Closed)	Vehicles	$581,766.00
BN-M-GAV	B	I	IC (Interim Closed)	Vehicles	$9,288.00
BN-M-GDL	D	I	IC (Interim Closed)	Vehicles	$61,983.00
BN-M-GDO	D	I	IC (Interim Closed)	Vehicles	$8,257.00
BN-M-GDQ	D	I	IC (Interim Closed)	Vehicles	$53,994.00
BN-P-BJG	P	I	IC (Interim Closed)	Vehicles	$38,002.00
BN-P-CFF	P	I	IC (Interim Closed)	Vehicles	$638,720.00
BN-P-GBV	P	I	IC (Interim Closed)	Vehicles	$1,447,039.00
BN-P-GCB	P	I	IC (Interim Closed)	Vehicles	$235,021.00
BN-P-GCG	P	I	IC (Interim Closed)	Vehicles	$2,043,530.00
BN-P-GCZ	P	I	IC (Interim Closed)	Vehicles	$1,254,000.00
BN-P-GDH	T	I	IC (Interim Closed)	Vehicles	$84,398.00
BN-P-LAF	P	I	IC (Interim Closed)	Vehicles	$13,750,720.00
BN-P-LAP	D	I	IC (Interim Closed)	Vehicles	$369,722.00
BN-P-LBA	P	I	IC (Interim Closed)	Vehicles	$5,676,253.00
BN-R-ZEO	T	I	IC (Interim Closed)	Vehicles	$69,950.00

Figure 18: Case Status Reports (SSC and IC) for Exercise #1

Exercise #2: Viewing Case and Document Detail

1. **Instructions:**

   a. **If you are on the INTERNET**, select (via the Case Information Case Status filters per the procedures and skills you learned in Exercise #1) one of the larger case value Implemented cases for your country of interest. Filter for a major weapon system case that is in Implemented status. Use the first position of the case designator (see Green Book Page 6-7 or the SCIP Handbook page 6 for reference) to determine what type of case you want to search for utilizing the filter. Highlight the case of interest from your entered search and double click that case to view the selected case detail. Answer questions a. through h. below.

   b. **If you are NOT on the INTERNET**, use the Case Detail and Document Detail extracts (Figure 19) on the next page to answer questions a. through h. below.

2. **Questions:**

   a. What kinds of material and/or services are being provided on this case? {Hint: Look at the Case Detail Case Description} _____

   b. Who is the Implementing Agency and Case Manager? _____

   c. How many lines does the case have? _____

   d. What case line has the longest lead time and how long is the lead time for that case line? {Note: This information may not be listed for some cases such as training, blanket order spare parts, and Cooperative Logistics Supply Support Arrangements (CLSSAs).}_____

   e. When was the LOR for the document sent (i.e. "Customer Request Date") to the IA? {Hint: Ensure you click the appropriate tab in the Document Detail window to view the LOR dates for the document of interest.}_____

   f. What is the purpose and meaning of the Anticipated Offer Date (AOD)? {Hint: Click the "Anticipated Offer Date" hyperlink and read the definition of that term in Appendix 5.}
   _____
   _____
   _____

   g. What is the Estimated Supply/Services Completion Date? _____

Case Detail

Case Information	
Case ID	BN-B-VJP
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	AMCOM
Case Manager	John Smith
Customer Service	B
Case Line Count	25
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	NO
Longest Lead Time (023)	79
Estimated Supply/Services Complete Date	12/17/2014
Actual Supply/Services Complete Date	---

Document Detail

Implemented | Basic | **Amendments** | Modifications

Amendment 8 (Implemented) Status Date: 06/30/2011

LOR Information	
Customer Request ID	215450
Customer Request Date	09/29/2010
Customer Request Receipt Date	09/29/2010
Document Initialization Date	09/29/2010
Customer Request Completion Date	09/29/2010
Customer Request Reference	Country's Armed Forces ref no. 10-087
Sole Source Procurement Request Text	---
Customer Request Status Code	C
Customer Request Status Date	09/29/2010
Anticipated Offer Information	
AOD Group Code	B
Reason for Assigned Group	---
Anticipated Offer Date	01/27/2011
Anticipated Offer Comment	This should be expedited wherever possible

Figure 19: BN-B-VJP Case and Document Detail for Exercise #2

Exercise #3: Viewing Case Line Detail

1. **Instructions:**

   a. **If you are on the INTERNET,** use the same case you chose for **Exercise #2.** Use the navigation tool at the top of the one of the dual screens and select ***Case Line***. From the ***Case Line List Box*** use the drop down arrow and select one of the available lines. Answer questions a. through g.

   b. **If you are NOT on the INTERNET** use the Figure 20 **Case Line Detail** example on the next page to answer the questions a. through g.

2. **Questions: {Note: For several of the questions below, use the SCIP Help Descriptions (either by clicking the SCIP hyperlink if on the internet, or using the SCIP Help Descriptions in Appendix 5 of the DISAM Practical Exercises and Handbook) to determine meaning of words, phrases, and codes in question.}**

   a. How many lines are on this case? _____

   b. Which Case Line Number is indicated in this detail report? _____

   c. Is this item on this line considered Major Defense Equipment (MDE)? _____

   d. If material is MDE, what are the implications of this code?
   _____
   _____
   _____

   e. What is the Source of Supply for this line? _____. What does that code(s) mean?
   _____
   _____
   _____

   f. How many Offer/Release Codes apply to this line? _____What is (are) the meaning of the code(s)?
   _____
   _____
   _____

   g. Is there a Line Manager listed for this case's line? { NOTE: Line Managers are typically only listed for U.S. Air Force Cases}
   _____

Case Line Detail

Implemented | Basic | Amendments | Modifications

Implemented (Implemented)

Case Line ID	MASL Number	Estimated Total Line Value
001	1427014758172	$3,970,849.00

Total of 25 lines: $9,240,937.00

Case Line Information

Case Line ID	001
Deleted Line	N
Benefitting Country Code	---
Line Manager	---
Case Line Item Description	Vehicle Description
MASL Number	1427014758172
Stock Number	---
Case Line Quantity	48
Unit of Issue	EA
USAF Condition Code	---
Generic Code	B1Q
Type of Assistance	5
Federal Condition Code	---
MDE Code	Y
Offer Release Code	Z
Delivery Term Code	8
Lead Time - Performance Period (Click to show)	
Appropriation and Budget Activity Account Code	E
Source of Supply	P
Administrative Surcharge Percentage	2.5%
CAS Percentage	.85%

Case Line Values

Estimated Total Line Value	$3,970,849.00
Net Line Value	$3,860,230.00
Unit Price	$80,421.45
Estimated Accessorial Value	$14,112.00
Estimated CAS Value	$52,053.34
Estimated LSC Value	---
Acquisition Value	---

Figure 20: BN-B-VJP Case Line Detail Example for Exercise #3

Exercise #4: Viewing Document Timeline milestone information

1. **Instructions:**
    a. **If you are on the INTERNET,** use the same case you chose for Exercises #2 and #3. Use the navigation tool at the top of one of the dual case detail screens, and select ***Document Timeline for your case of interest.*** Answer questions a. through f.
        i. {Note: To see all the data for all the documents in one screen similar to Figure 21, select the EXCEL Icon in the upper right corner, ensure that "Document Timeline" is one of the report options that is checked, and then click OK to view the Excel spreadsheet. Then look for and click the "Document Timeline" report along the bottom of the EXCEL spreadsheet.}
    b. **If you are NOT on the INTERNET**, use the EXCEL BANDARIA *Document Timeline* example (Figure 21) on the next page to answer questions a. through f.

2. **Questions:**
    a. How many Document Types (i.e. Implemented (I), Basic (B), Amendment (A), Modification (M)) are listed on the Document Timeline report? {Note: All cases will have one Implemented ("I") and one Basic ("B") document, but Modifications ("M") and Amendments ("A") are case dependent.}
        i. I: _____
        ii. B:_____
        iii. A:_____
        iv. M:_____
    b. If there is an "Anticipated Offer" date (AOD) listed, did the USG offer the case prior to that date? {Notes: AOD will only be included for cases that were developed after DSCA issued the AOD policy. If your case of interest doesn't have an AOD listed and you want to see one, go back to the Case status filter and search for a case document that is in development status.}_____
    _____
    c. When was the Basic case "Offered"? _____
    d. What is the purpose (i.e. what needs to happen by that date?) of the "Offer Expiration" date? _____What was the Basic Case OED? _____
    e. When was the Basic case Offer Accepted by the Customer? _____
    f. What is the "Implemented" document (i.e. what's its relation to the Basic, Amendment(s), and Modification(s) case documents)? {Hint: Refer to the Document Types definitions in Figure 7 on Page 6 of the DISAM SCIP Practical Exercise and Handbook.}_____
    _____
    _____

Document Timeline - BN-B-VJP (Data as of: 3 September 2013)

Document	Customer Request	Customer Request Receipt	Customer Request Completion	Military Department Signature	DSCA Counter-signature	State Department Approval	Offered	Offer Expiration	Anticipated Offer	Document Sent from IA	Update Offer/ Restatement	Offer Accepted by Customer	Financial Implementation	Implemented	Estimated Supply/Services Complete Date
Implemented (Implemented)	---		---					06/20/2011							12/17/2014
Basic (Implemented)	03/10/2003		03/13/2003	08/05/2003	08/26/2003	08/26/2003	08/26/2003	12/31/2003		08/27/2003		12/08/2003	12/17/2003	12/17/2003	12/17/2014
Amendment 8 (Implemented)	09/29/2010		09/29/2010	01/28/2011	02/15/2011	02/15/2011	02/15/2011	06/20/2011	01/27/2011	02/16/2011		06/15/2011	06/28/2011	06/30/2011	12/17/2014
Amendment 7 (Canceled)	03/12/2009		05/08/2009	06/11/2009	06/18/2009		06/18/2009	01/02/2010		06/22/2009	08/19/2009				12/17/2014
Amendment 6 (Implemented)	05/08/2007		06/06/2007	02/23/2008	03/04/2008	03/04/2008	03/04/2008	05/07/2008		03/04/2008		03/06/2008	03/17/2008	03/24/2008	12/17/2014
Amendment 5 (Implemented)	12/18/2006		01/10/2007	02/27/2007	03/02/2007	03/02/2007	03/02/2007	05/23/2007		03/06/2007		03/09/2007	03/15/2007	03/20/2007	12/17/2014
Amendment 4 (Implemented)	09/12/2006		09/13/2006	10/30/2006	11/03/2006		11/03/2006	01/20/2007		11/06/2006		11/20/2006	11/21/2006	11/24/2006	12/17/2014
Amendment 3 (Implemented)	08/13/2006		08/15/2006	09/07/2006	09/14/2006	09/14/2006	09/14/2006	11/30/2006		09/18/2006		09/21/2006	10/03/2006	10/05/2006	12/17/2014
Amendment 2 (Implemented)	09/13/2005		09/13/2005	04/28/2006	05/03/2006	05/03/2006	05/03/2006	05/15/2006		05/04/2006	04/05/2006	05/05/2006	05/22/2006	05/11/2006	12/17/2014
Amendment 1 (Implemented)	12/10/2003		12/18/2003	01/06/2004	01/13/2004	01/13/2004	01/13/2004	01/18/2004		01/14/2004		01/16/2004	01/26/2004	01/29/2004	12/17/2014
Modification 2 (Development)	08/07/2013		08/08/2013					---	12/06/2013						12/17/2014
Modification 1 (Implemented)	06/15/2006		06/27/2006	07/25/2006	07/27/2006			---		08/02/2006				07/27/2006	12/17/2014

Figure 21: Document Timeline Milestones for Exercise #4

NOTE: This is not the normal display for the Document Timeline. This report was created by using the SCIP MS EXCEL feature.

Exercise #5: Case Information Real Time Metrics

1. **Instructions:**

   a. **If you are on the INTERNET,** click the Case Information Community, and then "Real Time Metrics" on that community's menu bar. Using the filter drop down options, select your country(s) of interest, and develop a "Historic Implemented Cases" metrics report. Recommend grouping by Implementing Agencies, selecting a yearly time period, and including results for at least the last 5 years. Answer questions a. through g.

   b. **If you are NOT on the INTERNET**, use the Bandaria "Historic Implemented Cases" metrics report example (Figure 22 on the next page) to answer questions a through f.

2. **Questions:**

   a. How many total implemented cases are there for your country(s) of interest?
   _____

   b. Which U.S. Implementing Agencies (IAs) have implemented FMS Cases with your country(s) of interest?
   _____

   c. How many total implemented cases does your country(s) of interest have with the U.S. Army as the Implementing Agency? _____

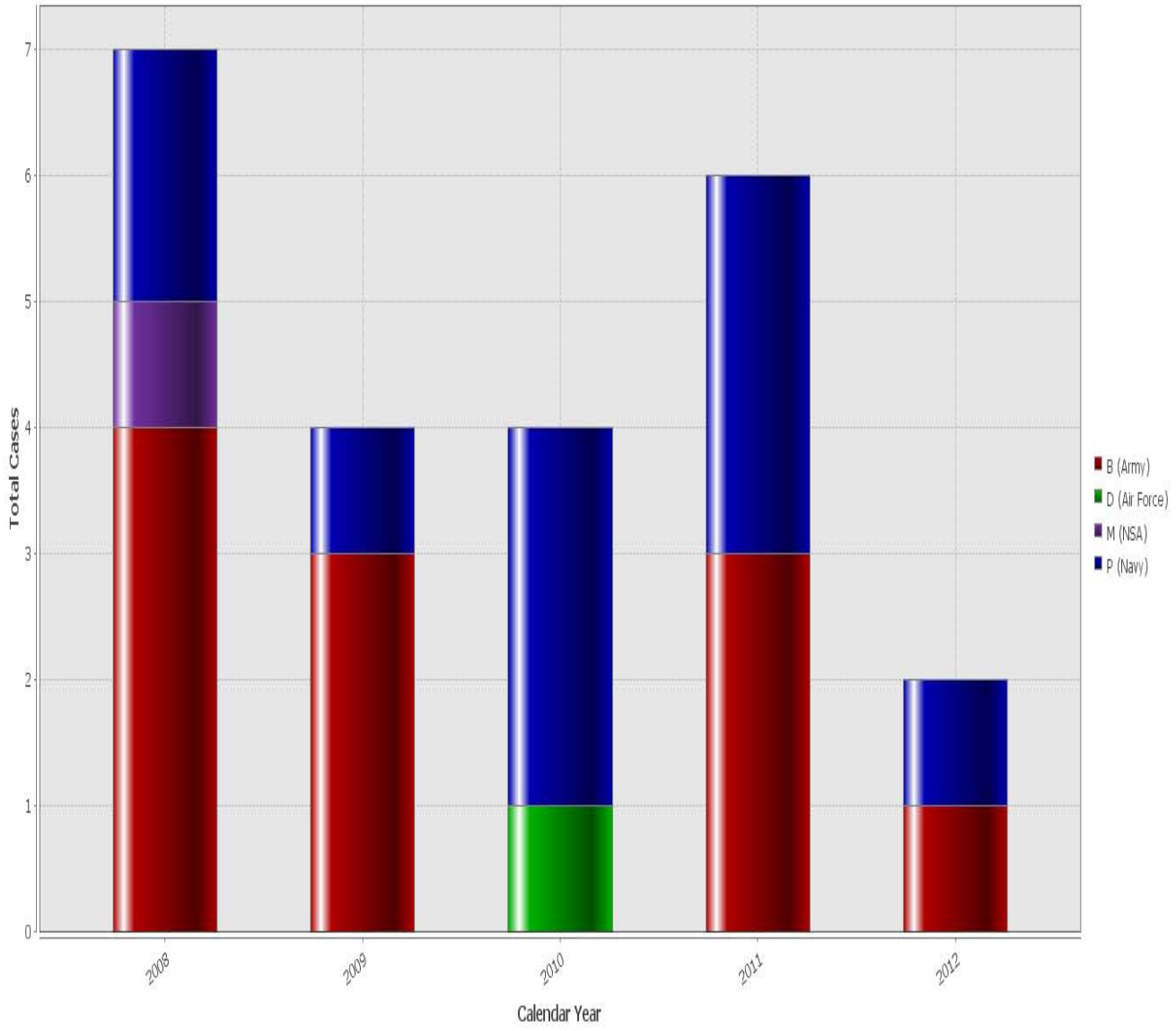
   d. How can you quickly develop a Microsoft PowerPoint slide showing the Real Time Metric results that you just developed in SCIP?
   _____

   e. Why are the case numbers for each of the IAs in the year columns blue color and underlined? {Hint: If you are on the internet, click one of the blue color and underlined numbers.}_____
   _____

   f. How can you quickly get details (e.g. Case Identifiers, Case Detail, Document Detail, Case Line Detail, Active Requisition Detail, SDRs, Document Timeline info, etc.) on any of the case numbers that are blue color and underlined? _____
   _____
   _____
   _____

   g. What other Real Time Metric reports can be selected from the menu drop down list for your country(s) of interest?
   _____
   _____
   _____
   _____
   _____

BN - Bandaria Historic Implemented Cases by Implementing Agency



	2008	2009	2010	2011	2012	Total Cases	Total Case Value
B (Army)	4	3	---	3	1	11	$9.4M
D (Air Force)	---	---	1	---	---	1	$560.8K
M (NSA)	1	---	---	---	---	1	$61.8K
P (Navy)	2	1	3	3	1	10	$25.1M
Total	7	4	4	6	2	23	$35.1M

Figure 22: Real Time Metrics for Exercise #5

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Logistics Exercises

This series of exercises assumes that the student has knowledge of Security Cooperation Logistics information including MILSTRIP (Military Standard Requisition and Issue Procedures) and Supply Discrepancy Report (SDR) procedures.

Instructions:

- Answer the logistics questions in Exercises #6 through #10.
- Fill in the SCIP Requisition Input form in Exercise #11.
- Answer the SDR questions in Exercise #12.
- Answer the SDR Detail questions in Exercise #13.
- Fill in the SCIP SDR Input form for Exercise #14.
- Create an Active Requisition Adhoc Report as directed in Exercise #15.
- Answer the Requisition Status questions In Exercise #16

Exercise #6: Requisition Summary

1. **Instructions:** The Requisition Summary displays a roll-up of all of the requisitions for your country(s) of interest. Report choices include Requisition Summary by Implementing Agency, Requisition Summary by Country Service, or All Country Requisition Summary.

   a. **If you are on the INTERNET**, click the "CASE INFORMATION" Community, select "*Requisition Summary" from the menu bar*, use the *Drop down Arrows* to select the "*Requisition Summary by Implementing Agency" report type, and Country Code of interest*. Click the "View Report" button and then answer questions a. through f.

   b. **If you are NOT on the INTERNET**, use the BANDARIA *Requisition Summary by Implementing Agency* example (Figure 23 on the next page) to answer questions a. through f.

2. **Questions:**

   a. What is the ***total #*** of requisitions for each of the ***Implementing Agencies (IAs)***?

Army	***Air Force***	***Navy***

   b. How many ***shipped unbilled*** requisitions are there for each of the ***IAs***?

Army	***Air Force***	***Navy***

   c. What does it mean if there are a lot of shipped unbilled requisitions? {Hints: See note 1 below and the "Shipped Unbilled Requisition Value" definition in Appendix 5 of this book.} _____

   d. How many ***shipped expended*** requisitions are there for each of the ***IAs***?

Army	***Air Force***	***Navy***

   e. How many ***canceled*** requisitions are there for each of the ***IAs***?

Army	***Air Force***	***Navy***

   f. What does it mean if there are a lot of canceled requisitions? {Hint: See note 2 below}
   _____

NOTES:

1. If there are an excessive number of SHIPPED UNBILLED requisitions, it may indicate a problem with the USG accounting systems, or delays in billing by contractors.
2. If you notice a significant number of canceled requisitions from a single IA, it may indicate a problem with the requisitioning process. You can do further research using the SCIP Ad Hoc features to see if all the cancellations are against the same case, or have the same status code, etc.
3. There is no requisition data for NSA (IA=M), DLA (IA=R), and NGA (IA=U) cases in SCIP at this time.
4. "Pseudo Requisitions" are non-material (i.e. service) requisitions.

Case Information: Requisition Summary

Home | Case Status | Adhoc | Inputs | Information Extracts | Requisition Summary | FMR Case Sheets | Help

Requisition Group Code Summary

Select the Report Type and Country Code you wish to view from the dropdowns, and press 'View Report' (report displays below). If 'All Country Requisitions Summary' is selected, the Country Code displays 'All'.

Report Type: Requisition Summary by Implementing Agency

Country Code: BN (Bandaria)

View Report

Requistion Summary By Implementing Agency

Printable View of This Report

Country: BN (Bandaria)

Implementing Agency: B (Army)

Requisition Type	Requisition Count	Requisition Amount
Unshipped	5,043	$186,121,604.77
Shipped Unbilled	3,419	$11,176,804.16
Shipped Partial billed	0	$0.00
Shipped Expended	255,376	$1,348,327,034.21
Canceled	18,869	$0.00
Total	**282,707**	**$1,545,625,443.14**

Implementing Agency: D (Air Force)

Requisition Type	Requisition Count	Requisition Amount
Unshipped	9,078	$322,779,895.00
Shipped Unbilled	521	$6,402,993.08
Shipped Partial billed	0	$0.00
Shipped Expended	1,630,582	$2,694,158,765.07
Canceled	129,248	$1,078,674,447.27
Total	**1,769,429**	**$4,102,016,100.42**

Implementing Agency: P (Navy)

Requisition Type	Requisition Count	Requisition Amount
Unshipped	2,038	$21,656,976.91
Shipped Unbilled	1,456	$877,143.58
Shipped Partial billed	28	$894,927.54
Shipped Expended	423,247	$1,021,978,685.89
Canceled	84,970	$459,318,851.32
Total	**511,739**	**$1,504,726,585.24**

All Implementing Agencies

Requisition Type	Requisition Count	Requisition Amount
Unshipped	16,159	$530,558,476.68
Shipped Unbilled	5,396	$18,456,940.82
Shipped Partial Billed	28	$894,927.54
Shipped Expended	2,309,205	$5,064,464,485.17
Canceled	233,087	$1,537,993,298.59
Total	**2,563,875**	**$7,152,368,128.80**

Figure 23: Requisition Summary for Exercise #6

Exercise #7: Active Requisitions Listing for a Case

1. **Instructions:** The ***Active Requisition Detail*** typically lists (with some exceptions such as "split" shipments) all OPEN requisitions on the selected case and those SHIPPED or cancelled within the past 90 days. If there are no active requisitions on the case, the screen will include a statement that there are no active or recently shipped requisitions. The ***LIST BOX*** displays ALL the available requisitions. If there are more than one requisition, use the scroll bar on the right to select the requisition of interest.

    a. **If you are on the INTERNET,** go to Case Information/Case Status. Use the filters for Document Type = I and Document Status = I (*Implemented*). Look for a Blanket Order Repair Parts or CLSSA case. Double click on the case. Use the navigation tool at the top of one of the Case data's dual screens and select *Active Requisitions. From the Active Requisitions List Box,* use the *Drop down Arrow* to view all the requisitions on the case. Answer questions a. through c.

    b. **If you are NOT on the INTERNET**, use the BANDARIA *Active Requisitions List Box* extract (Figure 24 on the next page from Akadia Case AK-B-UAF) to answer questions a. through c.

2. **Questions:**

    a. What is the total number of active requisitions on the case? _____

    b. How many of the listed requisitions have been shipped for this case? _____ {Notes: If you have a large number of requisitions, just determine a number based on the **data visible** on the List Box. If you are on the Internet, you could scroll down and manually count the requisitions with Transportation Control Numbers (TCN).}

    c. Are there any unshipped requisitions (i.e. there is an asterisk (*) instead of a Transportation Control Number (TCN) for the requisition) on the list?
    _____

NOTES:

1. Normally, if there is no TCN, it indicates that it is an OPEN requisition for the Original or partially due quantity.

2. The AD HOC report feature is a more efficient method to identify all the OPEN or recently SHIPPED requisitions on a case.

Active Requisition Detail

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
BAKL451352R713	*	6150011868601	*

Total of 33 Active Requisitions

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
BAKL451352R713	*	6150011868601	*
BAK0451235Y005	*	ZZ99900RROTMAT	*
BAK0451235Y006	*	ZZ99900THERTA	*
BAK0451235Y007	*	ZZ99900TAUSGP	*
BAK0451235Y008	*	ZZ99900TAUSGP	*
BAK0451235Y009	*	ZZ99900RROTMAT	*
BAK0451235Y010	*	ZZ99900RROTMAT	*
BAK0451235Y011	*	ZZ99900TAUSGP	*
BAKL451323R702	*	2840015031701	*
BAKL451337R702	*	6150011868601	*
BAKL451337R703	*	6150011868601	*
BAKL451337R704	*	6150011868601	*
BAKL451337R705	*	6150011868601	*
BAKL451338R701	*	2835012678229	*
BAKL451352R708	*	2835011800452	*
BAKL451352R713	*	6150011868601	*
BAKL451361R700	*	1615011061903	*
BAKL451361R705	*	6150011868601	*
BAKL452028R704	*	5945013329907	*
BAKL452029R700	*	1615011061903	*
BAKL452043R703	*	4810011167091	*
BAKL452043R704	*	1680013377545	*
BAKL452043R705	*	4810011167091	*
BAKL452043R706	*	2995011695291	*
BAKL452043R707	*	2915013322469	*
BAKL452049R702	*	1680013420496	*
BAKL452049R703	*	1680012255633	*
BAKL452064R700	*	4820010828361	*
BAKL452064R702	*	1650011625035	*
BAKL452065R701	*	6115011149696	*
BAKL452101R701	*	2840011903164	*

Figure 24: Active Requisition Detail for Exercise #7

Exercise #8: Active Requisition without a TCN

1. **Instructions:**

   a. **If you are on the INTERNET,** use the Case Information Community Case Status filters to find, select, and open an Implemented Blanket Order Repair Parts or CLSSA case for your country of interest. On the subsequent case report screens for the case that you selected and opened, click the "***Active Requisition***" menu option, and select a requisition **without a Transportation Control Number (TCN)** from the ***Active Requisitions List Box***. Answer questions a. through i.

   b. **If you are NOT on the INTERNET**, use the Akadia AK-B-UAF *Active Requisition* without a TCN example (Figure 25 on the next page) to answer questions a. through i.

2. **Questions:**

   a. What is the Document Identifier Code? _____What is the meaning of the code? {Hints: Click the hyperlink, or check the definition in Appendix 5}
   _____

   b. What's the "Routing Identifier" (RIC)? _____What's the meaning and purpose of the RIC? {Hints: Click the hyperlink, or the definition in Appendix 5}
   _____

   c. What Case Line Number was the material purchased from? _____How can you quickly find details about that case line? {Hint: Click the hyperlinked number}
   _____

   d. What is the "Priority" of this requisition? _____

   e. What is the purpose and meaning (if any are listed) of the Advice Code?
   _____

   f. What is the purpose meaning of the Current Status code (if any are listed)?
   _____

   g. What is the Estimated Ship date (if any are listed)? _____

   h. Why is there an asterisk (*) for some Transportation Control Numbers? {Hint: Which requisitions are unshipped vs. shipped?}
   _____

   i. Based on the requisition priority in question d. above, what would be the Urgency of Need Designator (UND)? ___Who determines the UND? _____ {Hints: Check the DISAM Greenbook page 10-13, or the DISAM "MILSTRIP for FMS" book Appendix F.}

NOTES:

1. All possible Document Identifier Codes are NOT listed in the SCIP Help File. The full listing can be found at the DLA Transaction Services website: http://www.dtc.dla.mil/thf1/Help/DIC.html

2. All possible Routing Identifier Codes (RICs) are NOT listed in the SCIP Help File. The full listing can be found at the DLA Transaction Services website: https://www.transactionservices.dla.mil/DAASINQ/warning.asp

Active Requisition Detail

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
BAKL451352R713	*	6150011868601	*

Total of 33 Active Requisitions

Requisition Information

Document Identifier	ZT5
Routing Identifier	BKZ
Case Line Number	010
Requisition Number	BAKL451352R713
Requisition Number Suffix	*
Quantity Requested	0
Quantity Shipped	---
Quantity Open	1
Quantity Canceled	0
NSN/Part/Reference Number	6150011868601
Nomenclature	WIRING HARNESS,BRAN
Project Code	---
Mode of Shipment	---
Advice Code	---
Cognizance Symbol	---
Contract Number	---
Supplementary Address	BZ8UAF
Priority	13
Transportation Control Number	*
Demand Code	N
Unit of Issue	EA
Fund Code	---
Distribution Code	B
Signal Code	L
Unit Price	$1.00
Extended Price	$1.00
Current Status Code	BB
Current Status Date	05/15/2012

Requisition Key Dates

Date Established	01/27/2012
Follow-up Trigger Date	---
Required Availability/Delivery Date	A24
Estimated Ship Date	07/31/2012
Date of Shipment	---
Date Sent to Source of Supply	01/30/2012

Figure 25: B-AK-UAF Active Requisition without a TCN for Exercise #8

Exercise #9: Active Requisition with a TCN

1. **Instructions:**

   a. **If you are on the INTERNET,** use the Case Information Community Case Status filters to find a Blanket Order Repair Parts or CLSSA case (refer to page 6 for case designator codes if necessary). Click "Active Requisition" from the case menu bar, and then choose (via the drop down arrow) a requisition **with a Transportation Control Number (TCN)**. Answer questions a. through g.

   b. **If you are NOT on the INTERNET**, use the Bandaria (BN-D-KEO) Air Force *Active Requisition Detail* example with a Transportation Control Number - TCN (Figure 26 on the next page) to answer questions a. through g.

2. **Questions:**

   a. What is the requisition Delivery Term Code (DTC)? {Hint: What's the 5th position of the requisition number?}_____

   b. If you are on the internet and click the NSN hyperlink (if listed), what web site and information will be displayed?
   _____

   c. Is (Was) a Notice of Availability (NOA) required? {Hints: Check the 2nd position of the Supplementary Address, and click the hyperlink to read the definition of the "Supplementary Address", or 'click' the "Case Line ID" number hyperlink and look at the applicable line's "Offer Release Code".}
   _____

   d. What is the significance of the Required Availability/Delivery Date, if any?
   _____

   e. Has this requisition been shipped? _____ If yes, when? _____

   f. Is there a Required Availability/Delivery Date listed for this requisition? _____ If there is a Required Availability/Delivery Date listed for this requisition, did the USG ship it at or prior to that date? _____

   g. If you are on the internet and click the TCN hyperlink {Note: The link will not be visible when using the SCIP training database (Akadia, Bandaria, Zastavia)}, what information will be displayed?
   _____

NOTE:

Even though the items have been shipped, Air Force and Navy reports will display the last Current Status Code/Current Status Date of the requisition before the shipment was released.

Active Requisition Detail

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
DBNG5V13480515	*	5330013083246	DBNG5V13480515XXX

Total of 78 Active Requisitions

Requisition Information

Document Identifier	A01
Routing Identifier	SMS
Case Line Number	002
Requisition Number	DBNG5V13480515
Requisition Number Suffix	*
Quantity Requested	---
Quantity Shipped	---
Quantity Open	---
Quantity Canceled	---
NSN/Part/Reference Number	5330013083246
Nomenclature	PACKING,PREFORME
Project Code	---
Mode of Shipment	5
Advice Code	---
Cognizance Symbol	---
Contract Number	---
Supplementary Address	DA2KEO
Priority	13
Transportation Control Number	DBNG5V13480515XXX
Demand Code	---
Unit of Issue	EA
Fund Code	NL
Distribution Code	N
Signal Code	L
Unit Price	$0.00
Extended Price	$694.00
Current Status Code	BA
Current Status Date	12/16/2011

Requisition Key Dates

Date Established	12/15/2011
Follow-up Trigger Date	---
Required Availability/Delivery Date	A03
Estimated Ship Date	---
Date of Shipment	01/05/2012
Date Sent to Source of Supply	12/15/2011

Figure 26: D-BN-KEO Active Requisition with a TCN for Exercise #9

Exercise #10: Case Execution Enhanced Freight Tracking System (EFTS)

1. **Instructions:**
   a. **If you are on the INTERNET:**
      i. Go to the "Case Execution Community", click "EFTS", then "Research", and then "Reports" on the sub-menu. {Note: If you are using a Akadia, Bandaria Zastavia Training token, you'll need to click the "EFTS Training" menu option instead of "EFTS".}
      ii. Enter your desired country/case filter criteria. At a minimum, select "Due-In" for the Report Type, search window of 1 year, "All" for all other options.
      iii. Add (i.e. click the pencil icon, highlight your country of interest, and then click the "Add to Criteria button") your country of interest to the Selected Country list. {Note: If you are using the EFTS Training database, the only country available to choose is Bandaria.}
      iv. Once your filter choices are selected and entered, press the "Search" button to get your results and complete questions a. through d. below at a minimum, and question e. for Extra Credit.
   b. **If you are NOT on the INTERNET**, use the EFTS Completed shipment Report and the TCN Details Report (Figure 27 on the next page) to complete questions a. through d. below at a minimum, and question e. for Extra Credit.

2. **Questions:**
   a. How many results were returned on the report to your filter search_____
   b. Based on what you selected for your Report Type (e.g. Due-In, POE Shipments, Completed shipments, etc.), where should the material for each of the listed requisitions be located? _____
   c. What will happen if you click in any of the results areas (e.g. Contents, Requisitions, Transportation Documents, etc.) or any of the subsequent "+" symbols (that will appear (if available) after you click the applicable results areas) in the "TCN Details" reports?
      _____
   d. What's the purpose of the gold bar/line at the top of the "TCN Details" Report?
      _____
   e. How can you view additional details (e.g. "Contents", "Requisitions", "Transportation Documents", "Milestones", etc.) about the selected requisition?
      _____

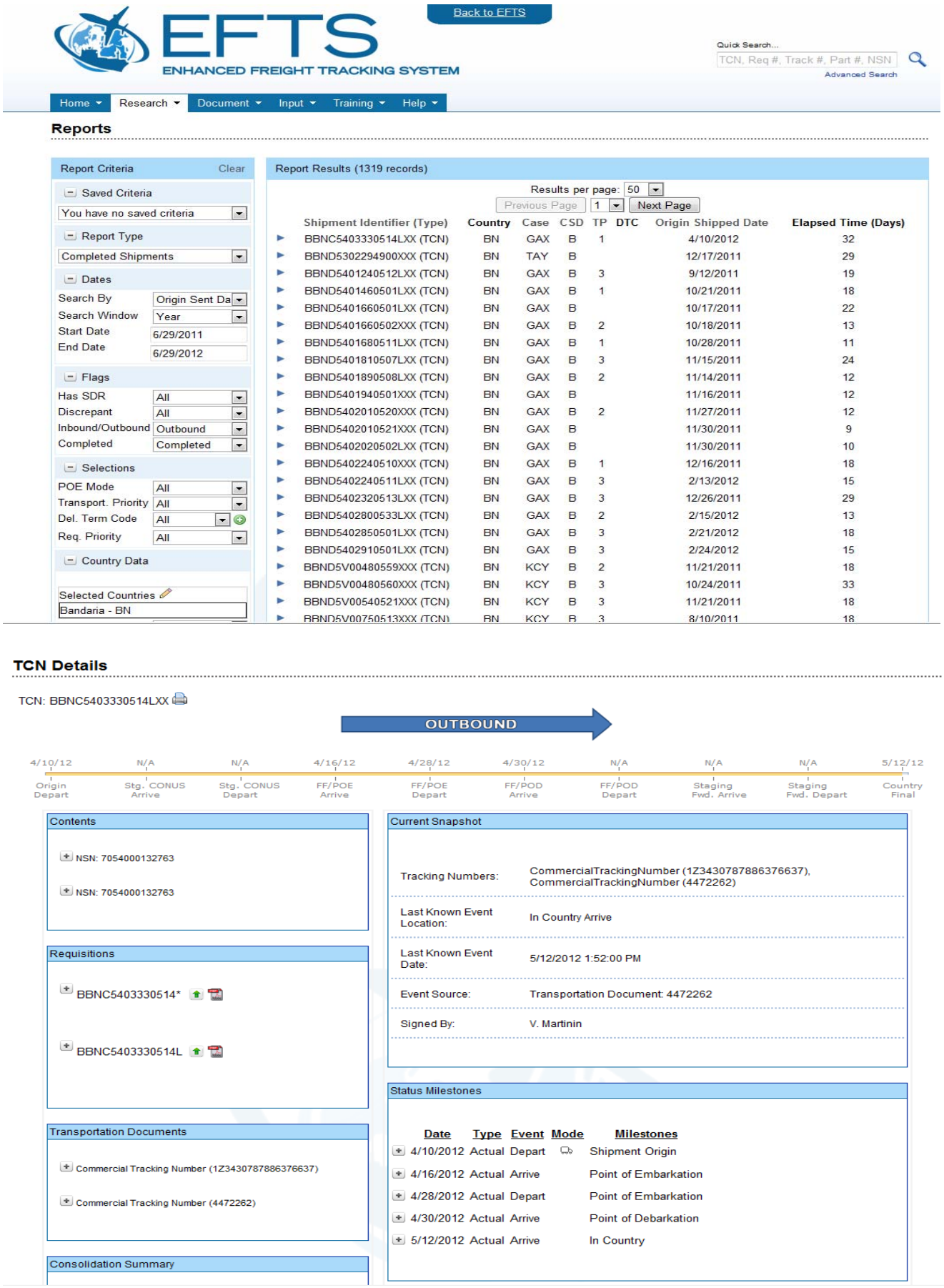

Figure 27: Enhanced Freight Tracking System (EFTS) Reports for Exercise #10

Exercise #11: MILSTRIP Requisition Input

1. **Instructions:**

   a. **If you are on the INTERNET:**

      i. Go to the Case Information Community and click on "Inputs" on the navigation menu bar. Only enter a requisition if you are using the SCIP training database or you are authorized by your country to enter a requisition for your case of interest!

      ii. If you are using the SCIP training database, recommend using case BN-D-KEO and the following additional data to help you in filling out the requisition.

      iii. Ensure that you select "Requisitions – New Orders" from the Input Category, and "A01/A" Requisition from the Input Title, and then click the "View" button if necessary to display the A01 input form for you to fill in.

      iv. The fields in red that have the red asterisk (*) are mandatory. All the others should be competed if the data is available.

      v. The Document Identifier Code is automatically filled in based on your selection from the Main Input Menu. In our example it is A01.

      vi. The Routing Identifier Code field will be filled in automatically when you enter the first position of the Requisition Document Number.

      vii. The default Unit of Issue is EA. Change as needed.

      viii. The default Quantity is 00001. Change as needed. Must be 5 positions.

      ix. The default Demand Code is non-recurring.

      x. The Julian Date field for the Requisition Document Number is filled in automatically.

      xi. If you are a DISAM student, user your DISAM student number for the serial #

      xii. Complete the A01/A Requisition – Standard NSN Material and click the "Submit" button to see the completed MILTRIP requisition.

      xiii. Answer the questions on the next page referring to the WebFLIS example (Figure 28).

   b. **If you are NOT on the Internet**:

      i. Bandaria (BN) has a single line blanket order case (KEO) with the USAF (IA = D).

      ii. Fill out the requisition on the Figure 30 form on page 42.

      iii. Use the following additional data to help you in filling out the requisition.

      iv. Answer the questions on the next page referring to the WebFLIS example (Figure 28).

Mark For Code	Delivery Term Code	Type Assistance Code	Country Service	Offer Release Code	Freight Forwarder Code	Case Designator	UND	FAD
G	5	V	D	A	2	KEO	A	III

   c. **Additional Info applicable to All** data to help you in completing the requisition**:**

      i. Your maintenance technician tells you he needs a FLEXIBLE SHAFT ASSEMBLY to fix a dead-lined vehicle which is <u>mission critical</u>.

ii. He has had problems in the past with substitute items. He tells you that only this item will suffice.

iii. You check the item in WebFLIS (see Figure 28 snapshot example on the next page) to verify the NSN (3040001737363).

iv. {HINT: You will find the DISAM MILSTRIP for FMS Handbook very useful in completing this exercise!}

2. Questions:

a. What will be the impact on the requisition based on the data shown under the MANAGEMENT FUTURE tab? _____

b. What is the impact on the requisition based on the data shown under MANAGEMENT, Code AAC? {Hint: Refer to the AAC appendix in the DISAM MILSTRIP Handbook.}__

Web *FLIS* National Stock Number (NSN) Output Data

Search again?

NSN:	3040001737363
Item Name:	SHAFT ASSEMBLY,FLEXIBLE
Query Type:	PUBLIC
Date of query:	9/30/2011 1:39:55 PM

Identification Back to Top

FIIG	INC	CRIT CD	II	RPD MRC	DMIL	DMIL INT CD	NIIN ASGMT	PMIC	ADP	ESD EMI	HMIC	HCC
T246-E	20315	X	4	3	A	1	1973049	U			N	

SCHEDULE B:

ENAC:

Reference/Part Number Back to Top

REF/PN	CAGE CD	STAT	RNCC	RNVC	DAC	RNAAC	RNFC	RNSC	RNJC	SADC	HCC	MSDS
8407-100	72166	A	5	2	5	ZZ						
B-409-8407-100	72166	A	5	9	6	AX		B				
117D2834	05606	A	7	2	1	AX	4	C				
16603-601	58037	A	5	9	4	AX	4	B				
S16603-601	72166	A	3	2	4	AX						

Management Back to Top

EFF-DT	MOE	AAC	SOS	UI	UI_PRICE	QUP	CIIC	SLC	REP	USC
2011032	DF	D	SMS	EA	$538.52	1	U	0	N	F
2011032	DN	D	SMS	EA	$538.52	1	U	0		N
2011032	DS	D	SMS	EA	$538.52	1	U	0	N	I

Management Future Back to Top

FUTURE DATA EFF-DT:2011274 PRI-DIC: ORI-DIC: LCM ORG-ACTY:9T

EFF-DT	MOE	AAC	SOS	UI	UI-PRICE	QUP	CIIC	SLC	REP	USC
2011274	DF	D	SMS	EA	$687.70	1	U	0	N	F
2011274	DS	D	SMS	EA	$687.70	1	U	0	N	I
2011274	DN	D	SMS	EA	$687.70	1	U	0		N

Figure 28: Web FLIS Example for Exercise #11

NOTES:

1. The additional numbers in the field (e.g. rp1-3) refer to the MILSTRIP Record Positions.
2. For Worldwide Warehouse Redistribution Services requisitions check the WWRS box.
3. If you HOVER over the blank data input boxes, you will see a short definition of the field. See Figure 29 below for an example.

Figure 29: Example of 'mouse hover' provided data for MILSTRIP Data Inputs

Data Input

Items with an * must be completed

"A01/A" Requisition - Standard NSN Material

*Document Identifier (rp1-3):	A01
Routing Identifier Code (rp4-6):	
Media and Status Code (rp7):	
*National Stock Number (rp8-22):	
*Unit of Issue (rp23-24):	EA - Each
*Order Quantity (rp25-29):	00001
*Requisition Document Number (rp30-43):	1298 WWRS
Demand (rp44):	Non-Recurring Recurring
*Supplementary Address (rp45-50):	
Signal Code (rp51):	
Fund Code (rp52-53):	
*Distribution Code (rp54):	
*USA USAF Line Item/USN COG (rp55-56):	
Project Code (rp57-59):	
*Issue Priority (rp60-61):	
Required Availability/Delivery Date (rp62-64):	
Advice Code (rp65-66):	
Cooperative Logistics Program Support Code (rp72):	

Clear Submit

Figure 30: A01/A Requisition SCIP Form for Exercise #11

Exercise #12: Supply Discrepancy Report (SDR) Listing

1. **Instructions:**

   a. **If you are on the INTERNET,** select one of the larger Implemented supply cases for your country of interest. Recommend filtering for and selecting a Repair, Blanket Order or CLSSA case. Use the navigation tool at the top of one of the Case report dual screens that subsequently opens for the case you selected, and click the "**SDR"** option from the menu to display and view that case's SDRs. Click the drop down arrow on the right side of the SDR to see a listing of all of the case's SDRs . Answer questions a. through b.

   b. **If you are NOT on the INTERNET**, or are unable to find a case for your country(s) of interest that has a SDR(s), then use the BANDARIA SDR List extract (Figure 31 below) to answer questions a. through b.

2. **Questions:**

   a. How many Supply Discrepancy Reports have been reported for your case? _____

   b. If the minimum value for a valid SDR is $200.00 why does the SDR List show SDR values less than $200.00? _____

Notes:

- If a **Supply Discrepancy Report** (SDR) has been submitted against any of your country cases, this report will show all the SDRs open or completed within the last year (at a minimum) and their current status and disposition for the selected case.
- You can also use the AD HOC report feature to create a report which will show your SDRs for all or some of your country(s) of interest cases.

SDR Number	Requisition Number	Unit Price
A0001E	BBNM5V72770022	$32

Total of 19 SDRs: $1,042,915

A00220	BBNM5V83200002B	$402
A0001E	BBNM5V72770022	$32
A00020	BBNM5V72980055	$707
A00030	BBNM5V73130043	$5,921
A00040	BBNM5V80250065	$9,178
A00060	BBNM5V72710021	$117,933
A00070	BBNM5V73100020	$92
A00080	BBNM5V72980071	$3,101
A0009E	BBNM5V81100038	$32
A00100	BBNM5V81500032	$104,502
A00110	BBNM5V80650012	$3,400
A00120	BBNM5V72850007	$48
A00130	BBNM5V82770026	$7,232
A00140	BBNM5V90150049	$69
A00150	BBNM5V83530062	$94
A00160	BBNM5V83230006	$3
A00190	BBNM5V73380044L	$393,513
A00200	BBNM5V73380044B	$393,513
A00210	BBNM5V91610058L	$3,140
A00220	BBNM5V83200002B	$402

Figure 31: Supply Discrepancy Report Listing for Exercise #12

Exercise #13: Supply Discrepancy Report (SDR) Detail

1. **Instructions:**

   a. If you are **on the INTERNET**, select a SDR report from the SDR List Box for one of the larger Implemented supply cases for your country of interest. Recommend filtering for a Repair, Blanket Order or CLSSA case. Answer questions a. through f.

   b. If you are **NOT on the INTERNET**, or are unable to find a case for your country(s) of interest that has an SDR, then use the BANDARIA SDR Detail extract (Figure 32 on the next page) to answer the Case Information/SDR Detail exercise questions a. through f. for that country submitted SDR.

2. **Questions:**

   a. What is the meaning of the discrepancy code? {Hints: Click the hyperlink, or check the definition in Appendix 5}_____

   b. Was this SDR submitted within the established timeframes for potential approval? _____

   c. Does this SDR dollar value meet the established criteria? _____

   d. What is the Action Code and what does it mean? _____What's the purpose of the Action Code and who selects which one to use? _____

   e. What is the current status of your selected SDR? _____

   f. If there is an Adjustment Reply Code, what is it and what does it mean? _____ What is the purpose of the Adjustment Reply Code and who selects which one to use? _____

NOTES:

- The Adjustment Reply Codes are used by the U.S. Air Force and U.S. Navy, while the Action Taken Code applies to U.S. Army cases.

- U.S. Navy and U.S. Army SDRs: If the SDR is submitted via STARR/PC or SCIP, the DATE ESTABLISHED is when the SDR was entered into the STARR/PC or SCIP by the customer.

- U.S. Air Force SDRs:

  a. The AF requires customers to send in SF364 copies to AFSAC (either manually or electronically).

     i. For the submittals sent via STARRPC or SCIP, the Air Force DATE RECEIVED-SF364 reflects the date when the copy was received at AFSAC. USAF also requires paper submission for any electronic inputs made from any other source (e.g. SCIP, etc.) than AFSAC Online.

     ii. If the SDR is submitted via AFSAC ONLINE, the DATE RECEIVED-SF364 and the DATE ESTABLISHED will be the same.

SDR Number Unit Price	Requisition Number	
A00220 $402.78	BBNM5V83200002B	
Total of 15 SDRs: $10,555		
SDR Information		
SDR Number		A0022
SDR Number Suffix		0
SDR Supply Source Control Number		2010109999
Requisition Number		BBNM5V83200002
Requisition Number Suffix		B
Project Code		---
Action Code		2A
Action Taken Code		8
Transportation Control Number		BBNM5V83200002BXX
Contract Number		FA82999999C123
Discrepancy Code		W1
Fund Code		---
SDR Value		$2,013.90
Adjudicated Value		0
NSN/Part/Reference Number Received		4240005513134
NSN/Part/Reference Number Requisitioned		1560014714298
Unit Price		$402.78
Unit of Issue		EA
Quantity Billed		---
Quantity Received		5
Quantity Shipped		---
Managing RIC		SMS
Billing RIC		SMS
Quantity Discrepant		5
Wrong Item Value		$2,009.40
Processing RIC		D
Wrong Item RIC		
Adjustment Reply Code		---
Progression Code		P
Mode of Shipment		B
Interfund Bill Number		FOBMM
SDR Status		O
SDR Key Dates		
Progression Date		
Date Received – SF364		12/12/2010
Date Established		04/12/2010
Shipped Date		03/04/2010
DFAS-IN Billing Date		---
Country Follow-ups for Materiel Return		---
1st Follow-up		---
Date Materiel Turned-in		---

Figure 32: SDR Detail Example for Exercise #13

Exercise #14: SDR Input

1. **Instructions: Background:** The item you ordered in Exercise #11 (Requisition) was received damaged upon inspection at the Bandaria Air Force Supply Depot.
   a. If you are **on the INTERNET**:
      i. And are using the SCIP training database, use the information provided in Exercise #11 to complete and submit the SDR Input per this exercise.
      ii. If, however, you are using you real-world SCIP account, you can enter the info for training in the SCIP data form, but do NOT submit the data as it would be processed as an actual SDR.
      iii. Go to the Case Information Community and click on "Inputs" on the navigation menu bar. Ensure that you select "Supply Discrepancy Reports (SDRs)" from the Input Category, and "XDN SDR Input– SF364 Equivalent" from the Input Title. Then click the "View" button if necessary to display the "XDN SDR Input - SF364 Equivalent" form for you to fill in.
      iv. The fields that have the asterisk (*) and in red are mandatory. All the other fields should be competed if the data is available. Click the "Submit" button once the form is complete ONLY IF YOU ARE USING TRAINING Database!
      v. Answer questions a. and b. below.
   b. If you are **NOT on the INTERNET**, use the information provided in Exercise #11 and the example form (Figure 33 on the next page) to complete this exercise, and answer questions a. and b. below. The fields that have the asterisk (*) are mandatory. All the other fields should be competed if the data is available.

2. **Questions:**
   a. What additional data would you provide to assist the Implementing Agency to validate your claim? _____
   b. How can you send additional data with your electronic submission? {Hint: See Figure 34 on the next page. If you are on the internet, select "SDR Attachment" from the "Input Title" drop down menu and then click the view button to see the data input form shown in Figure 34}_____

NOTES:

- Most of the Action and Discrepancy codes can be found in Attachment 1 (SCIP Help Definitions).
- In addition, the Defense Logistics Management System (DLMS DLM 4000.25) Volume 2 Appendix 3 - Appendix 3 - Supply Discrepancy Report Relevant Data Elements (http://www2.dla.mil/j-6/dlmso/elibrary/Manuals/DLM/V2/V2a3.docx includes listing of Discrepancy and Action Codes) to assist you in completing the SDR entries.
- If the SDR is submitted to U.S. Navy or U.S. Army via STARR/PC or SCIP, the DATE ESTABLISHED is when the SDR was entered into the STARR/PC or SCIP by the customer.
- If the SDR is submitted to the USAF via AFSAC ONLINE, the DATE RECEIVED-SF364 and the DATE ESTABLISHED will be the same. However, for any SDRs submitted to the USAF by other means (e.g. SCIP), the USAF requires customers to send in SF364 copies to AFSAC for the submittals, and the USAF DATE RECEIVED-SF364 for those submittals reflects the date when the copy was received at AFSAC.

Data Input

Items with an * must be completed

XDN SDR Input - SF364 Equivalent

*Document Identifier:	XDN
Routing Identifier Code:	
Media and Status Code:	S
*Date of Preparation (aka SF364 date):	24 JAN 2011
*SF364 SDR Number:	
*Requisition Document Number:	
Requisition Document Number Suffix:	
*Customer Service/In-Country Office/*Case	
*Case Line:	
SF364 Unit Price:	.
SF364 Total Cost:	.
National Stock Number/Part Number Ordered:	
National Stock Number/Part Number Received:	
Nomenclature:	
Unit of Issue:	
Quantity Shipped:	
*Quantity Received:	
Quantity Billed:	
*Discrepancy Quantity:	
*SF364 Action Code:	
*SF364 Discrepancy Code:	
Transportation Document Number:	
Contract Number:	
Contract Administering Office Address:	
Call Number:	
Preparer Name and Title:	
Preparer Phone/Fax/Email Information:	
Remarks:	
SDR Report Number:	0

Clear Submit

Figure 33: SDR SF364 Equivalent SCIP Form for Exercise #14

Data Input

Attachments can be added to an SDR once it has been accepted by the MILDEP, which may take a few days. Before submitting an attachment, please verify the SDR has been accepted by running the SDR Adhoc. All fields are mandatory.

Country BN

IA

Case

SDR Number

SDR Number Suffix

Attachment Browse...

Clear Submit

Figure 34: SDR Attachment Inputs Example for Exercise #14

Exercise #15: Active Requisition Adhoc Report

1. **Instructions:**
   a. If you are **on the INTERNET:**
      i. Create an Ad Hoc report to find out how many active requisitions your country(s) of interest has with the following parameters: (1) backordered, (2) Priority 1-3 items, (3) ordered more than a year ago from today's date, (4) for the country's army service.
         1. SELECT: "Active Requisition Adhoc" from the Case Information Community Adhoc report drop-down menu
         2. DISPLAY: Country Code (if needed....i.e. you have access to more than one country(s) data), Case ID; Case Line ID, Requisition Document Number, Requisition Document Number Suffix, Supplementary Address, Priority, Advice Code, Date Established, Current Status Code; Current Status Date; and Estimated Ship Date
         3. FILTER CRITERA: Country Code (if needed....i.e. you have access to more than one country(s) data), Priority <=3, Current Status Code=BB, Date Established=is less than or equals to the date a year ago (mm/dd/yyyy)
         4. Sort by Case ID and then by Date Established with both ascending
         5. Have the system count the results.
         6. Answer questions a. through e. below.
   b. If you are **NOT on the INTERNET**, refer to the Bandaria *Active Requisitions Ad Hoc Report query confirmation, and the results (Figures 35 and 36 on the next page)* to answer the following questions a. through e.

2. **Questions:**
   a. If you aren't on the internet and are using the screen captures in this book is the Active Requisition Adhoc query in Figure 35correct per the above specified criteria? _____
   b. What FAD and Urgency of Need does a Priority of 3 equate to? {Hints: Refer to the DISAM Greenbook pages 10-13, or the DISAM "MILSTRIP for FMS" book Appendix F.} _____
   c. What is the purpose of the Advice Code 2L for the 3rd requisition listed? {Hint: Refer to the DISAM "MILSTRIP for FMS" book Appendix G.}
      _____
   d. If there was a Requisition Number Suffix, what would that mean?
      _____
   e. If you are on the internet, what's the purpose and what happens if you click the "Save Adhoc Query" and/or the "Convert to MS Excel" links above the results that you developed in this exercise?

      _____
      _____
      _____
      _____

Adhoc

Report Type > Select Fields > Filter Criteria > Sort Order > Summary Report > Confirmation

Detailed Report Confirmation: Please verify the fields and filter criteria that have been specified. To view the Report, select View Report. To exit, select Cancel.

Fields to Display	Filter Criteria	Sort Order	Sort Option	Sum Column
Country Code	equals Akkadia	---	---	---
Case ID	---	1	ascending	---
Case Line ID	---	---	---	---
Requisition Document Number	---	---	---	---
Requisition Document Number Suffix	---	---	---	---
Priority	less than or equals to 3	---	---	---
Advice Code	---	---	---	---
Date Established	less than 09/03/2012	2	ascending	---
Current Status Code	equals BB	---	---	---
Current Status Date	---	---	---	---
Estimated Ship Date	---	---	---	---

Specified Filter Criteria

Where Country Code equals Akkadia AND Priority less than or equals to 3 AND Current Status Code equals BB AND Date Established less than 09/03/2012

<< BACK | CANCEL | VIEW REPORT

Figure 35: Bandaria Active Requisitions Ad Hoc Report query for Exercise #15

Country Code:	Case ID:	Case Line ID:	Requisition Document Number:	Requisition Document Number Suffix:	Priority:	Advice Code:	Date Established:	Current Status Code:	Current Status Date:	Estimated Ship Date:
AK	AK-B-VMH	002	BAKBE41192R002	*	3		07/12/2011	BB	06/21/2012	04/20/2014
AK	AK-B-VMH	002	BAKBE41192R003	*	3		07/12/2011	BB	06/21/2012	05/30/2014
AK	AK-B-WAB	009	BAKQ8521109009	*	3	2L	04/19/2012	BB	06/11/2013	11/08/2013
AK	AK-D-KEO	001	DAKE5V61370007	*	3		05/18/2006	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAKT5V83110027	*	3	2L	11/11/2008	BB	04/16/2013	01/21/2014
AK	AK-D-KEO	002	DAKT5V83110027	A	3		11/11/2008	BB	04/11/2013	01/21/2014
AK	AK-D-KEO	002	DAKT5V00460022	*	3	2B	02/16/2010	BB	12/16/2012	09/11/2013
AK	AK-D-KEO	002	DAKG5V02090018	*	3		08/05/2010	BB	06/23/2013	12/06/2013
AK	AK-D-KEO	002	DAKG5V02090018	A	3		08/05/2010	BB	06/23/2013	12/06/2013
AK	AK-D-KEO	002	DAK25V10520032	*	3		02/22/2011	BB	08/25/2013	11/18/2013
AK	AK-D-KEO	002	DAKE5V10940015	*	3		04/07/2011	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAK25V11010014	*	3		04/14/2011	BB	08/25/2013	11/18/2013
AK	AK-D-KEO	002	DAKW5V11190005	*	3		05/05/2011	BB	08/25/2013	01/25/2014
AK	AK-D-KEO	002	DAKW5V11190005	A	3		05/05/2011	BB	08/25/2013	01/25/2014
AK	AK-D-KEO	002	DAKW5V11330026	*	3	2A	05/17/2011	BB	08/25/2013	08/21/2015
AK	AK-D-KEO	002	DAKW5V11540001	*	3		06/07/2011	BB	09/01/2013	09/30/2013
AK	AK-D-KEO	002	DAKE5V11870006	*	3		07/07/2011	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAKT5V12660004	*	3		09/27/2011	BB	02/10/2013	01/21/2014
AK	AK-D-KEO	002	DAKK5V20540035	*	3	2A	02/28/2012	BB	08/25/2013	06/15/2015
AK	AK-D-KEO	002	DAKK5V20540035	A	3		02/28/2012	BB	08/25/2013	06/15/2015
AK	AK-D-KEO	002	DAKW5V22340057	*	3	3B	08/23/2012	BB	07/21/2013	11/10/2013
AK	AK-D-QAT	002	DAKT5402080006	*	3	2A	08/03/2010	BB	05/26/2013	11/02/2013
Country Code:	Case ID:	Case Line ID:	Requisition Document Number:	Requisition Document Number Suffix:	Priority:	Advice Code:	Date Established:	Current Status Code:	Current Status Date:	Estimated Ship Date:
AK	AK-P-JWS	003	PAKX5401790007	*	3		06/29/2010	BB	08/25/2013	09/27/2013
AK	AK-P-JWS	003	PAKK5413200035	*	3	3B	11/22/2011	BB	08/25/2013	12/14/2015
AK	AK-P-JWS	003	PAKT5420460062	*	3		03/15/2012	BB	08/25/2013	09/27/2013
AK	AK-P-JWS	003	PAKV5421210005	*	3		05/03/2012	BB	08/22/2013	09/14/2014
AK	AK-P-JXH	001	PAKR5420031071	*	3		01/03/2012	BB	08/25/2013	04/12/2014
AK	AK-P-KQG	002	PAKT5V83230013	B	3		11/20/2008	BB	08/25/2013	08/06/2015
AK	AK-P-KQL	001	PAKF5V13551028	*	3	5S	12/22/2011	BB	08/13/2013	03/01/2014
AK	AK-P-KQN	001	PAKR5V20541002	*	3		02/23/2012	BB	04/07/2013	11/05/2013
AK	AK-P-KQN	001	PAKR5V21781037	*	2		06/27/2012	BB	08/25/2013	09/27/2013
AK	AK-P-KQN	001	PAKR5V22211007	*	3	5S	08/08/2012	BB	08/22/2013	05/22/2015
AK	AK-P-KQP	001	PAKT5V03610011	*	3		12/28/2010	BB	09/02/2012	03/03/2015
AK	AK-P-KQP	001	PAKG5V10320013	*	3	2F	02/03/2011	BB	07/16/2013	06/02/2014
AK	AK-P-KQP	001	PAKT5V10600021	*	3	24	03/08/2011	BB	08/04/2013	09/06/2013
AK	AK-P-KQP	001	PAKT5V11040031	*	3		04/19/2011	BB	04/01/2012	07/11/2014

Figure 36: Bandaria Active Requisitions Ad Hoc Report query results for Exercise #15

Exercise #16: Requisition Status

1. **Instructions:**

   a. If you are **on the INTERNET**, create a Requisition Status report to find out how many active requisitions your country of interest has with a requisition status of "BB" (item back-ordered) per the following steps:

      i. Go to the Case Information Community and click "Requisition Status" on the navigation menu bar.

      ii. Use the Requisition Status filter to select (and view) your country of interest, and then enter "BB" in the "Requisition Status Box. Answer questions a. though f.

      iii. Answer the questions a. through f. below.

   b. If you are **NOT on the INTERNET**, refer to the Akadia Requisition Status report example (Figure 37 on the next page) to answer the following questions a. through f.

2. **Questions:**

   a. How many active requisitions does your country of interest have with a requisition status of "BB"? _____

   b. If you were trying to find the status of a specific requisition and only knew the document number, NSN, TCN, etc. how could you use the "Requisition Status" filter boxes to get your answers? {Hint: What would happen if you entered in the appropriate filter boxes, one of those numbers from the requisitions listed?}

      _____
      _____
      _____

   c. How could you quickly get all the case details (i.e. 'Pyramid of Choices") for any of the requisitions listed in the requisition status filter results? {Hint: What happens if you select and then double click one of the listed requisitions of interest?}_____
      _____
      _____

   d. What does it mean if a listed requisition has a letter (e.g. "A") and not an asterisk in the requisition "Suffix" column?

      _____
      _____

   e. What does it mean if a listed requisition has a TCN # and not an asterisk in the TCN column?

      _____
      _____

   f. How could you get details on the type of material or services requisitioned by the "NSN/Part/Reference Number"? {Hints: Double click the requisition of interest to view the case's "Pyramid of Choices", and then click the "NSN/Part/Reference Number" hyperlink to view the WebFLIS data}

      _____
      _____
      _____
      _____

AK (Akkadia) ▾ View Data Clear Filters

Implementing Agency	Case Designator	Requisition Document Number	Suffix	Requisition Status	NSN/Part/Reference Number	TCN
- ▾				bb		

B	BFM	B	AK	Y	5	4	3162	1006	*	BB	1220010597989	*
B	BFM	B	AK	Y	5	4	3164	1019	*	BB	2510012898258	*
B	BFM	B	AK	Y	5	4	3186	1722	*	BB	6150011655659	*
B	BFM	B	AK	Y	5	4	3221	1005	*	BB	5305005140213	*
B	BFM	B	AK	Y	5	4	3225	1002	*	BB	5340014468588	*
B	KWV	B	AK	D	5	V	2298	0602	*	BB	5935012453449	*
B	KWW	B	AK	M	5	V	3109	0904	*	BB	3120013448985	*
B	KWX	B	AK	B	5	V	2023	0302	*	BB	6220008903601	*
B	KWX	B	AK	B	5	V	2026	0312	*	BB	6220008903601	*
B	KWX	B	AK	B	5	V	2071	0300	*	BB	3940008687019	*
B	KWX	B	AK	B	5	V	2092	0303	C	BB	5330004631397	*
B	KWX	B	AK	B	5	V	2108	0306	*	BB	5330004631397	*
B	KWX	B	AK	B	5	V	2124	0301	*	BB	5330004631397	*
B	KWX	B	AK	B	5	V	2125	0308	*	BB	5340008379886	*
B	KWX	B	AK	B	5	V	2133	0300	*	BB	1560011373198	*
B	KWX	B	AK	B	5	V	2311	0306	B	BB	1680011171226	*
B	KWY	B	AK	D	5	V	3051	0601	B	BB	5935011386365	*
B	KWY	B	AK	D	5	V	3072	0606	*	BB	5935012453449	*
B	KWY	B	AK	D	5	V	3072	0610	*	BB	5935011386365	*
B	KWY	B	AK	D	5	V	3073	0604	*	BB	5935011386365	*

683 Requisitions based on the above filter criteria. View Report

Figure 37: Akadia Requisition Status query Results for Exercise #16

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Financial Exercises

This series of exercises assumes that the student has knowledge of Security Cooperation (FMS and BPC) financial procedures.

- Answer the Case Detail/Document Detail questions in Exercises #17 - #18
- Answer the Case Line Detail questions in Exercises #19 - #20
- Answer the Financial Management Review (FMR) questions in Exercise #21
- Answer the Case Payment Schedule questions in Exercise #22
- Answer the Case/Document Detail Supply Services Complete questions in Exercise #23
- Answer the Case/Document Detail Interim Closed questions in Exercise #24
- Answer the Case/Document Detail Interim Final Closed questions in Exercise #25
- Create an Ad Hoc Financial report in Exercise #26

Exercise #17: Case and Document Financial Detail (Basic)

1. **Instructions:**
   a. **If you are on the INTERNET,** use the Case Information Community filters (per the skills you acquired via Exercise #1) to select and view details for an ***Implemented*** Major Weapons System case for your country of interest. From the **Document Detail** window select the **IMPLEMENTED** case version. Answer the questions a. through g.

   b. **If you are NOT on the INTERNET**, use the Zastavia ZS-P-LSU *Case and Document Detail* extracts (Figures 38 and 39 on this and the next page) to answer the questions a. through g.

2. **Questions:**
   a. What is the current "Total Case Value" (TCV)? _____How can you determine if the TCV had changed since the Basic case was accepted? _____

   b. What are the definitions of "Net Case Value" and "Unprogrammed Case Value"? {Hints: Click the hyperlink if on the internet, or check the definitions in this book's Appendix 5.} _____

   c. Are there any unprogrammed funds on this case? _____If so, can they be used for new requirements? _____

   d. Are there any estimated 'below-the-line' Accessorial Packaging Crating, Handling or Transportation costs planned for this case?_____

   e. What is the definition of Transportation Value? {Hints: Click the hyperlink if on the internet, or check the definitions in this book's Appendix 5 (Help Descriptions).} _____

   f. What is the Total Requisition Value_____

   g. Have all the shipped requisitions been billed? _____

Funding	
Total Collections	$521,286,678.00
Total FMF Collections	$0.00
Cash Collections	$494,566,833.52
Interest Bearing Account Balance	$26,719,844.48
Requisition Information	
Total Requisition Count	962
Total Requisition Value	$549,501.30
Shipped Unbilled Requisition Count	122
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	817
Shipped Expended Requisition Value	$549,501.30
Unshipped Requisition Count	10
Unshipped Requisition Value	$0.00
Canceled Requisition Count	13
Canceled Requisition Value	$0.00

Figure 38: ZS-P-LSU Case Detail for Exercise #17

Document Detail

Implemented | Basic | Modifications

Implemented (Implemented) — Status Date: 10/26/

LOR Information	
Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Fo
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---
Anticipated Offer Information	
AOD Group Code	B
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---
Financial Data	
Total Case Value	$521,286,678.00
Net Case Value	$508,587,456.00
Programmed Case Value	$468,055,140.92
Unprogrammed Case Value	$40,532,315.08
Administrative Surcharge Value	$12,674,222.00
Transportation Value	$25,000.00
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---
Payment Schedule Information	
Previous Payments Scheduled Date	10/04/2007
Previous Payments Scheduled Amount	$521,286,678.00
Current USG Financial Requirements	$521,286,678.00
Amount Received from Purchaser	$521,286,678.00
Due with Acceptance	---
Quarterly Payment Information (Click to show)	
Implemented Document Information	
Last Implemented Document	Modification 2
Last Implemented Document Date	10/26/2012

Figure 39: ZS-P-LSU Document Detail for Exercise #17

Exercise #18: Case and Document Financial Detail (Intermediate)

1. **Instructions:**
   a. **If you are on the INTERNET,** select an ***Implemented*** Major Weapons System case for your country of interest. From the **Document Detail** window select the **IMPLEMENTED** case version. Answer the questions a. through f.
   b. **If you are NOT on the INTERNET**, use the Zastavia ZS-P-AQK *Case and Document Detail* extracts (Figures 40 and 41) on this and the next page to answer the questions a. through f.

2. **Questions:** Case Information/Case Status Report exercise financial questions for the case:
   a. Are there any "Unprogrammed" funds on this case? If so, how much? _____
   b. What is (are) the Term(s) of Sale? _____If there is more than one; explain why there are multiple terms of sale?_____
   c. What are the Total Collections to date? _____
   d. Has the entire total case value been collected? {Hint: Compare the Total Case Value and the Total Collections} _____
   e. Does the international partner have an interest bearing account? _____ If so, how much has been allocated for this case? _____
   f. If the Term of Sale was A-Cash with Acceptance, how would that affect Total Collections? _____

Case Information	
Case ID	ZS-P-AQK
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	NAVAIR
Case Manager	John Smith
Customer Service	P
Case Line Count	8
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Navy Accounting System	MISIL
Customer Requisitions Allowed	NO
Longest Lead Time (003)	27
Estimated Supply/Services Complete Date	---
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	$4,078,833.00
Total FMF Collections	$0.00
Cash Collections	$2,535,762.28
Interest Bearing Account Balance	$1,543,070.72

Figure 40: Case Detail for Exercise #18

Document Detail

Implemented | Basic

Implemented (Implemented) — Status Date: 02

LOR Information	
Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---
Anticipated Offer Information	
AOD Group Code	---
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---
Financial Data	
Total Case Value	$4,078,833.00
Net Case Value	$3,877,246.00
Programmed Case Value	$3,166,456.77
Unprogrammed Case Value	$710,789.23
Administrative Surcharge Value	$147,336.00
Transportation Value	$54,251.00
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---
Payment Schedule Information	
Previous Payments Scheduled Date	---
Previous Payments Scheduled Amount	---
Current USG Financial Requirements	$81,592.00
Amount Received from Purchaser	---
Due with Acceptance	$81,592.00
Quarterly Payment Information (Click to show)	
Implemented Document Information	
Last Implemented Document	Basic
Last Implemented Document Date	02/01/2008

Figure 41: Document Detail for Exercise #18

Exercise #19: Case Line Financial Data (Basic)

1. **Instructions:**

   a. **If you are on the INTERNET,** select an ***Implemented*** Blanket Order or CLSSA case for your country of interest. Use the navigation tool at the top of one of the dual screens and select ***Case Line***. From the Case Line Detail screen select the **IMPLEMENTED** case version. Answer questions a. through g.

   b. **If you are NOT on the INTERNET**, use the BANDARIA *Case Line Detail* example (Figure 42 on the next page) to answer questions a. through g.

2. **Questions:**

   a. What is the Type of Assistance code for this line and what does it signify?
   _____

   b. What is the Administrative Surcharge Percentage for this line? _____

   c. Which of the Case Line Values listed would be the amount that would appear on the actual LOA for that line? [Hint: Check the hyperlink description for each of the terms.]_____

   d. What charges are included in the total amount listed for the "Estimated Accessorial Value"? {Hint: View the answer for that question in the Appendix 5 Answer Key.}
   _____

   e. What is the Unshipped Requisition Value, if any? _____ Can you cancel these requisitions to free up funds?
   _____
   _____

   f. What is the Shipped Unbilled Requisition Value, if any? _____What does "unbilled" mean? [Hints: Check the hyperlink description or the Appendix 5 (Help Descriptions) definition for those terms.]
   _____
   _____
   _____

   g. What is the CAS percentage for the line of interest? _____Should a CAS percentage be charged for the line of interest based on that line's Source of Supply?
   _____

Case Line Detail

Implemented | Basic | Amendments

Implemented (Implemented)

Case Line Number	MASL Number	Estimated Total Line Value
001	9F9A00WPNPRTS	$253,959,999.00

Total of 1 lines: $253,959,999.00

Case Line Information

Case Line Number	001
Deleted Line	N
Benefitting Country Code	---
Line Manager	---
Case Line Item Description	Vehicle Description
MASL Number	9F9A00WPNPRTS
Stock Number	---
Case Line Quantity	---
Unit of Issue	XX
Generic Code	F9A
Type of Assistance	V
Federal Condition Code	---
MDE Code	N
Offer Release Code	A,Z
Delivery Term Code	5,8
Available Lead Time - Performance Period (Click to show)	
Appropriation and Budget Activity Account Code	2
Source of Supply	S
Administrative Surcharge Percentage	3.8%
CAS Percentage	0%

Case Line Values

Estimated Total Line Value	$253,959,999.00
Net Line Value	$243,742,899.00
Unit Price	---
Estimated Accessorial Value	$954,868.84
Estimated CAS Value	---
Estimated LSC Value	---
Acquisition Value	---

Delivery Sets (Click to show)

Requisition Information

Total Requisition Count	25630
Total Requisition Value	$183,800,842.57
Shipped Unbilled Requisition Count	143
Shipped Unbilled Requisition Value	$2,132,982.35
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	24370
Shipped Expended Requisition Value	$176,663,969.39
Unshipped Requisition Count	484
Unshipped Requisition Value	$5,003,890.83
Canceled Requisition Count	633
Canceled Requisition Value	$0.00

Figure 42: Case Line Detail for Exercise #19

Exercise #20: Case Line Financial Detail (Intermediate)

1. **Instructions:**

   a. **If you are on the INTERNET,** select any ***Implemented*** case for your country of interest. From the Case Line Detail window select the **IMPLEMENTED** version. From the ***Case Line List*** select a Case Line. Answer questions a. through g.

   b. **If you are NOT on the INTERNET**, use the BANDARIA *Case Line Detail* example (Figure 43 on the next page) to answer the questions a. through g.

2. **Questions:**

   a. What is the planned Source of Supply? _____ What financial impact (if any) does that have on this line?
   _____

   b. What is the Delivery Term Code(s) associated with this line? _____ Which transportation percentage rate(s) will probably be applied for those DTCs? [Hint: Refer to the SAMM Table of Delivery Term Codes and Percentage (SAMM C9.T4A) and the DISAM Greenbook page 12-17.] _____

   c. What is the Contract Administrative Surcharge (CAS) Percentage? {Note: Ensure you have the Case Line Implemented tab selected to see the rate %}_____ Is the rate what you expected for this case? _____

   d. What is the Administrative Surcharge Percentage? {Note: Ensure you have the Case Line Implemented tab selected to see the rate %}_____ Will that rate be the same for all lines on this case? _____

   e. What is the MDE (Major Defense Equipment) Code? _____ If it is "Y", where can you find the Nonrecurring Charge (NC) value that may have been applied? _____If NC was applied, will the NC charge be included with the unit price?
   _____

   f. What is the Shipped Expended Requisition Value, if any? _____What does "expended" mean? _____

   g. What category of costs would be included in the "Estimated Total Line Value" that wouldn't be in the "Net Line Value"? {Hint: Click the hyperlinks or refer to the definitions of those terms in Appendix 5 (Help Descriptions) of the SCIP Handbook.}
   _____
   _____
   _____

Case Line Detail

Implemented | Basic | Amendments

Implemented (Implemented)

Case Line Number	MASL Number	Estimated Total Line Value
001	9A9C00ACPARTS	$1,423,125.00

Total of 2 lines: $1,500,000.00

Case Line Information

Case Line Number	001
Deleted Line	N
Benefitting Country Code	---
Line Manager	---
Case Line Item Description	Vehicle Description
MASL Number	9A9C00ACPARTS
Stock Number	---
Case Line Quantity	---
Unit of Issue	XX
Generic Code	A9C
Type of Assistance	4
Federal Condition Code	---
MDE Code	N
Offer Release Code	A
Delivery Term Code	4,5
Available Lead Time - Performance Period (Click to show)	
Appropriation and Budget Activity Account Code	---
Source of Supply	X
Administrative Surcharge Percentage	2.5%
CAS Percentage	1.5%

Case Line Values

Estimated Total Line Value	$1,423,125.00
Net Line Value	$1,386,219.00
Unit Price	---
Estimated Accessorial Value	$2,250.00
Estimated CAS Value	$5,625.00
Estimated LSC Value	$12,245.00
Acquisition Value	---

Delivery Sets (Click to show)

Requisition Information

Total Requisition Count	1078
Total Requisition Value	$1,565,565.33
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	983
Shipped Expended Requisition Value	$1,337,648.58
Unshipped Requisition Count	4
Unshipped Requisition Value	$6,845.38
Canceled Requisition Count	91
Canceled Requisition Value	$221,071.37

Figure 43: Case Line Detail for Exercise #20

Exercise #21: Financial Management Review (FMR) Case Sheets

1. **Instructions:**
   a. **If you are on the INTERNET:**
      i. Go to the SCIP Case Information Community and click on "FMR Case Sheets" on the menu bar.
      ii. In the filter bar, select your country of interest, and use the default choices of "All" for Implementing Agency, Customer Service, and Case ID.
      iii. Click the resulting blue hyperlink to open up the spreadsheet results.
      iv. Answer questions a. through e.

   b. **If you are NOT on the INTERNET**, use the Bandaria FMR Case Sheets example (Figure 44 on the next page) to answer questions a. through e.

2. **Questions:**
   a. What is the Case Identifier for the FMR sheet of interest that was selected?
      _____

   b. How can you change the view to another FMR sheet of interest in the spreadsheet results? {Hint: Look at the bottom of the spreadsheet and click one of the other tabs on that spreadsheet.}
      _____
      _____

   c. What is the case's Programmed _____and Unprogrammed Values? _____

   d. How much money has been collected from the customer to-date?
      _____

   e. What is "Total Delivered Value" (i.e. the value of all the material and services delivered to-date)? _____

NOTES:

- FMR Case Sheets data are used by DSCA, Implementing Agencies, and Foreign Purchasers as the basis for their case financial discussions at the periodically scheduled Financial Management Reviews (FMRs) for their country.

- Air Force Case Managers are required to manually fill in and provide DSCA country managers with the applicable FMR dollar values due to financial data input issues that DSADC and AFSAC are working on resolving.

- FMR Case Sheets Remarks/Comments are completed by an offline manual process coordinated by the DSCA Country and Financial Managers with the Implementing Agencies in preparation for the upcoming FMR(s).

U.S. - Bandaria December 2012 FINANCIAL MANAGEMENT REVIEW

CASE FINANCIAL STATUS

Data as of: 19 December 2012

CASE SUMMARY	
Case ID	BN-P-KAO
Case Description	Vehicles
Year LOA Signed	2007
Implementing Agency (IA)	Navy - NAVICP
In-Country-Service (ICS)	Air Force
Terms of Sale	Cash Prior to Delivery ; Dependable Undertaking
CASE FINANCIAL SUMMARY	
(1) Total Case Value	$4,000,000.00
(2) Articles/Services Value	$3,853,468.00
(3) Programmed Value	$2,991,566.22
(4) Unprogrammed Value	$861,901.78
(5) Total Disbursements	
(6) Total Collected	$2,806,483.00
(7) Collections in Excess of Case Value	$0.00
SUPPLY SUMMARY	
(8) Total Delivered Value	$2,889,076.35
(9) Unshipped Requisition Count	103
(10) Unshipped Requisition Value	$144,579.01
CLOSURE SUMMARY	
(11) Estimated/Actual Case Supply/Services Complete Date	
(12) Estimated Case Closure Date	
REMARKS/COMMENTS	

BN-P-JPQ | BN-P-KAC | BN-P-KAK | BN-P-KAN | **BN-P-KAO** | BN-P-KAP | BN-P-LAJ | BN-P-LAL

Figure 44: Bandaria FMR Case Sheets Example for Exercise #21

Exercise #22: Case Payment Schedule

1. **Instructions:**

   a. **If you are on the INTERNET,** use the Case Information Community Case Status filters to find, select, and view details for an ***Implemented*** defined order or major system sales case for your country. Select the **Implemented** case version in the *Document Detail* window. Scroll down the *Document Detail* window to view the ***Financial Data*** and ***Payment Schedule Information.*** Answer questions a. through g.

   b. **If you are NOT on the INTERNET**, use the Akadia *Case Detail and Document Detail* extracts (Figures 45 and 46 on this and the previous page) to answer questions a. through g.

2. **Questions:**

   a. What is the source of funds (i.e. Foreign Military Financing (FMF) or country funds) for this case? _____

   b. How much has been collected to date? _____

   c. If the entire case value has not been fully collected, how much is still due? {Hint: Compare Total Case Value with Total Collections.} _____

   d. Does the customer have funds allocated in an Interest Bearing Account? _____ What is the purpose of a country having such an account? _____

   e. What accounts for the difference between the "Total Case Value" and the "Net Case Value"? {Hint: Click the hyperlinks or check the definitions of those terms in Appendix 5 (Help Descriptions) of this SCIP Handbook.} _____

   f. What are the "Termination Liability" amounts (if any are listed) in the "Quarterly Payment Information" section for? {Note: Some of the cases (especially the Akadia, Bandaria, and Zastavia training database cases will not have any payment schedule information listed.}_____

   g. Are the Quarterly Payment Amounts calculated based on a certain percentage or to cover expected Quarterly costs for the case? _____

Case Detail

Case Information	
Case ID	AK-P-LGD
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	SPAWAR
Case Manager	John Smith
Customer Service	P
Case Line Count	6
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Navy Accounting System	MISIL
Customer Requisitions Allowed	NO
Longest Lead Time (006)	108
Estimated Supply/Services Complete Date	---
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	M2
Last Implemented Amendment	A1
Last Implemented Modification	M2
Funding	
Total Collections	$1,390,606.62
Total FMF Collections	$0.00
Cash Collections	$1,390,606.62
Interest Bearing Account Balance	$0.00

Figure 45: AK-P-LGD Case Detail for Exercise #22

Document Detail

Implemented | Basic | Amendments | Modifications

Implemented (Implemented) — Status Date: 07/11/2011

LOR Information

Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Forces ref no. 10-087
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---

Anticipated Offer Information

AOD Group Code	B
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---

Financial Data

Total Case Value	$1,605,269.00
Net Case Value	$1,561,686.00
Programmed Case Value	$1,311,927.38
Unprogrammed Case Value	$249,758.62
Administrative Surcharge Value	$43,583.00
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---

Term(s) of Sale

Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---

Payment Schedule Information

Previous Payments Scheduled Date	06/15/2011
Previous Payments Scheduled Amount	$1,436,540.00
Current USG Financial Requirements	$1,438,173.00
Amount Received from Purchaser	$1,390,607.00
Due with Acceptance	$0.00

Quarterly Payment Information (Click to hide)

Quarterly Payment Due Date	Quarterly Payment Amount Due	Cumulative Amount Due	Termination Liability
03/15/2013	$13,723.00	$1,547,959.00	$15,871.00
06/15/2013	$12,408.00	$1,560,367.00	$9,743.00
09/15/2013	$10,630.00	$1,570,997.00	$5,655.00
12/15/2013	$8,959.00	$1,579,956.00	$3,991.00
03/15/2014	$7,288.00	$1,587,244.00	$2,831.00
06/15/2014	$5,830.00	$1,593,074.00	$2,886.00
09/15/2014	$4,657.00	$1,597,731.00	$0.00
12/15/2014	$3,485.00	$1,601,216.00	$0.00
03/15/2015	$2,630.00	$1,603,846.00	$0.00
06/15/2015	$1,423.00	$1,605,269.00	$0.00

Implemented Document Information

Last Implemented Document	Modification 2
Last Implemented Document Date	07/11/2011

Figure 46: AK-P-LGD Case Payment Schedule Example for Exercise #22

Exercise #23: Supply Services Complete (SSC) Case Status

1. **Instructions:**

   a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an ***Implemented Supply Services Complete*** *case* for your country. Select the **Implemented (I-SSC)** case version in the *Document Detail* window. Scroll down the *Document Detail* window to view the ***Financial Data*** and ***Payment Schedule Information.*** Answer questions a. through f.

   b. **If you are NOT on the INTERNET**, use the AKADIA *Case Detail and Document Detail* extracts (Figures 47 and 48 below and on the next page) to answer questions a. through f.

2. **Questions:**

   a. What is the Case Closure Code? _____What does it mean? _____

   b. What is the Closure Certificate Status Code? _____ What does it mean? _____

   c. Can material or services still be requisitioned on this case? _____

   d. Have all the requisitions been shipped and billed? _____

   e. When does the IA intend to close this case? _____

   f. Has this case been fully collected? _____ If the Total Cash Collections do not match the Total Case Value what should the Case Manager to resolve the issue? _____

Financial Data	
Total Case Value	$10,500,000.00
Net Case Value	$10,243,141.00
Programmed Case Value	$10,186,946.05
Unprogrammed Case Value	$56,194.95
Administrative Surcharge Value	$256,079.00
Transportation Value	$430.00
Accessorial Packaging, Crating, Handling	$350.00
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---
Payment Schedule Information	
Previous Payments Scheduled Date	03/15/2005
Previous Payments Scheduled Amount	$5,625,000.00
Current USG Financial Requirements	$6,875,000.00
Amount Received from Purchaser	$5,595,766.00
Due with Acceptance	$1,279,234.00
Quarterly Payment Information (Click to show)	
Implemented Document Information	
Last Implemented Document	Amendment 1
Last Implemented Document Date	09/09/2005

Figure 47: Service Supply Complete (SSC) Document Detail Example for Exercise #23

Case Detail

Case Information	
Case ID	AK-P-KQF
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	NAVICP
Case Manager	John Smith
Customer Service	P
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Navy Accounting System	MISIL
Customer Requisitions Allowed	YES
Longest Lead Time (---)	---
Estimated Supply/Services Complete Date	---
Actual Supply/Services Complete Date	03/15/2011
Implemented Document Information	
Last Implemented Document	A1
Last Implemented Amendment	A1
Last Implemented Modification	---
Funding	
Total Collections	$10,500,000.00
Total FMF Collections	$0.00
Cash Collections	$10,468,231.66
Interest Bearing Account Balance	$31,768.34
Requisition Information	
Total Requisition Count	12,736
Total Requisition Value	$11,018,756.57
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	12,312
Shipped Expended Requisition Value	$10,186,924.31
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	424
Canceled Requisition Value	$831,832.26
Pseudo Requisition Count	0
Pseudo Requisition Value	$0.00
Case Closure	
Closure Code	W
Closure Certificate Status Code	---
Estimated Closure Date	---
Interim Closure Date	---
Actual Closure Date	---

Figure 48: AK-P-KQF SSC Case Detail Example for Exercise #23

Exercise #24: Interim Closure (IC) Case Status

1. **Instructions:**

   a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an ***Implemented Interim Closed*** *case* for your country of interest. Select the **IC (Closed-I)** case version in the *Document Detail* window. Scroll down the *Document Detail* window to view the ***Financial Data*** and ***Payment Schedule Information.*** Answer questions a. through d.

   b. **If you are NOT on the INTERNET**, use the ZASTAVIA Case Detail and Document Detail extracts (Figures 49 and 50 below and on the next page) to answer questions a. through d.

2. **Questions:**

   a. What is the meaning for the following Case Closure codes? {Hints: Either click the phrase hyperlink or view the definition in Appendix 5 of this SCIP Handbook.}

      i. Closure Code _____

      ii. Closure Certificate Status Code _____

   b. Have all the requisitions been shipped and billed? _____

   c. When was the case closed? _____

   d. Where would you find the value that is being held in reserve until the case is Closed-Final? [Hint: It is one of the attachments for the Quarterly DD645 – FMS Billing Statement.]_____

Financial Data	
Total Case Value	$68,043,940.00
Net Case Value	$65,484,000.00
Programmed Case Value	$56,428,746.51
Unprogrammed Case Value	$9,055,253.49
Administrative Surcharge Value	$2,488,392.00
Transportation Value	$71,548.00
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---

Figure 49: ZS-B-XCP Document Detail IC Status Example

Case Detail

Case Information	
Case ID	ZS-B-XCP
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	AMCOM
Case Manager	John Smith
Customer Service	D
Case Line Count	1
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	NO
Longest Lead Time (001)	14
Estimated Supply/Services Complete Date	04/08/2008
Actual Supply/Services Complete Date	04/12/2008
Implemented Document Information	
Last Implemented Document	---
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	$58,709,901.63
Total FMF Collections	$0.00
Cash Collections	$58,709,901.63
Interest Bearing Account Balance	$0.00
Requisition Information	
Total Requisition Count	1
Total Requisition Value	$56,453,354.02
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	1
Shipped Expended Requisition Value	$56,453,354.02
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	0
Canceled Requisition Value	$0.00
Pseudo Requisition Count	0
Pseudo Requisition Value	$0.00
Case Closure	
Closure Code	2
Closure Certificate Status Code	---
Estimated Closure Date	06/30/2010
Interim Closure Date	08/27/2010
Actual Closure Date	---

Figure 50: Interim Closure (IC) Status Case Detail Example for Exercise #24

Exercise #25: Final Case Closure Case Status

1. **Instructions:**

   a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for a **C (Closed-Final)** *case* for your country of interest. 'Click' the Implemented (Final Closed) case version in the *Document Detail* window. Answer questions a. through d.

   b. **If you are NOT on the INTERNET**, use the ZASTAVIA Case Detail and Document Detail examples (Figures 51 and 52 below and on the next page) to answer questions a. through d.

2. **Questions:**

   a. What is the source of funding for this case? {Hint: What is/are the term(s) of sale?}_____

   b. What is the meaning, if any, of the codes under Case Closure? {Hints: Either click the phrase hyperlink or view the definition in Appendix 5 of this SCIP Handbook.}

      i. Closure Code _____

      ii. Closure Certificate Status Code _____

   c. Have all the requisitions been shipped and billed? _____

   d. When was the case closed? _____

Financial Data	
Total Case Value	$45,219.00
Net Case Value	$44,070.00
Programmed Case Value	$29,332.48
Unprogrammed Case Value	$14,737.52
Administrative Surcharge Value	$1,149.00
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---

Figure 51: ZS-D-DAI Final Case Closure (C) Case Status Example for Exercise #25

Case Detail

Case Information	
Case ID	ZS-D-DAI
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	AFSAC
Case Manager	John Smith
Customer Service	D
Case Line Count	2
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	NO
Longest Lead Time (002)	1
Estimated Supply/Services Complete Date	06/14/2008
Actual Supply/Services Complete Date	11/04/2010
Implemented Document Information	
Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	$44,332.48
Total FMF Collections	$0.00
Cash Collections	$44,332.48
Interest Bearing Account Balance	$0.00
Requisition Information	
Total Requisition Count	0
Total Requisition Value	$0.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	0
Canceled Requisition Value	$0.00
Pseudo Requisition Count	0
Pseudo Requisition Value	$0.00
Case Closure	
Closure Code	F
Closure Certificate Status Code	3
Estimated Closure Date	06/30/2010
Interim Closure Date	---
Actual Closure Date	11/22/2011

Figure 52: ZS-D-DAI Final Closed (C) Status Case Detail for Exercise #25

Exercise #26: Case Level Ad Hoc Report

1. **Instructions:**
   a. **If you are on the INTERNET:**
      i. Create an Ad Hoc report similar to Figure 54 on the next page for your country(s) of interest to find out how many IMPLEMENTED cases you have with a Total Case Value of less than $5,000,000, with unprogrammed case value greater than $500,000. Answer questions a. through b. below.
         1. Select the following fields when you build your report: Case ID, Case Description, Total Case Value, Unprogrammed Case Value, and Document Status Code.
         2. When setting your filter criteria (see Figure 53 below for reference):
            a. If you have access to more than one country code in SCIP, you also need to include the country code to filter to just the country of interest that you selected. Otherwise your results will include all country cases that meet the filter criteria.
            b. You need to include a filter for "Document Status Code" is "I-Implemented" or the results will also include SSC and IC cases.
         3. Sort Order should have Unprogrammed Case Value with sort order of 1 and a descending sort option so that the cases with the most available money to potentially spend will be listed at the top of the report.
   b. **If you are not on the INTERNET,** refer to Figures 53 on this page and Figure 54 on the next page to answer questions a. and b.

2. **Questions:**
   a. What is the total # of cases that met the filter criteria selected for this report? _____
   b. Who should you talk to about the case(s) "Unprogrammed Case Value" before you make any spending plans for that money, and why should that be your first step?_____

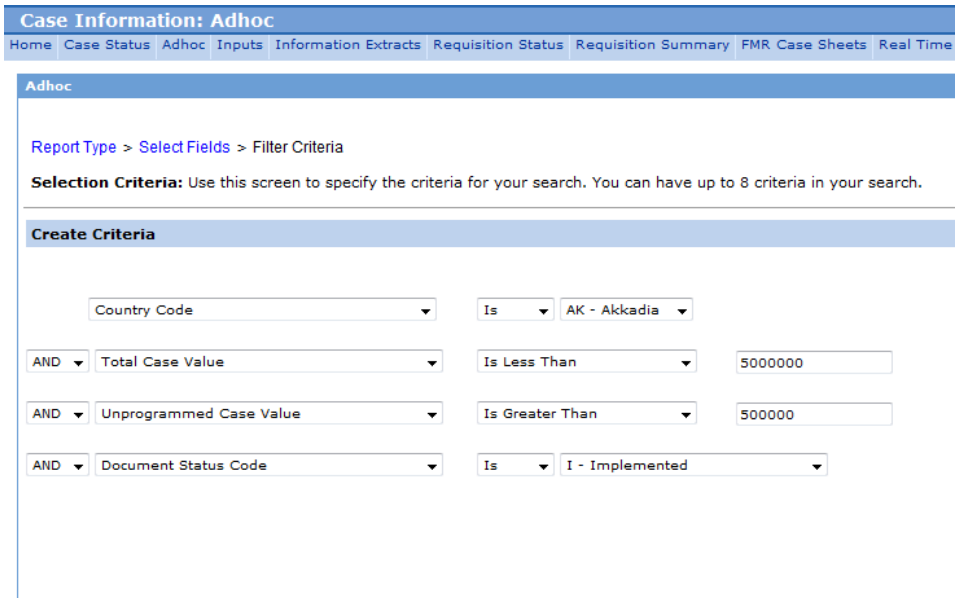


Figure 53: Filter Criteria for Case Level Ad Hoc Report for Exercise #26

Data as of: 20 December 2012

Case Level Adhoc

Filter Criteria: Display Case ID, Case Description, Total Case Value, Unprogrammed Case Value, Document Status Code for Implemented Documents where Country Code equals AK AND Total Case Value less than 5000000 AND Unprogrammed Case Value greater than 500000 AND Document Status Code equals I sorted by Unprogrammed Case Value

Case ID	Case Description	Total Case Value	Unprogrammed Case Value	Document Status Code	Count
AK-D-KAK	Vehicles	$4,507,528.00	$3,877,745.40	I	1
AK-P-KAQ	Vehicles	$3,795,000.00	$2,662,000.00	I	1
AK-P-TCM	Vehicles	$4,200,000.00	$2,413,130.94	I	1
AK-P-KAF	Vehicles	$3,450,000.00	$2,400,000.00	I	1
AK-D-THF	Vehicles	$4,427,657.00	$2,365,278.50	I	1
AK-P-GOC	Vehicles	$3,650,000.00	$2,182,865.24	I	1
AK-P-GOJ	Vehicles	$2,235,280.00	$2,148,060.00	I	1
AK-M-GDF	Vehicles	$2,037,942.00	$1,928,990.00	I	1
AK-B-CMF	Vehicles	$3,541,172.00	$1,698,329.00	I	1
AK-B-BFM	Vehicles	$2,440,000.00	$1,641,909.35	I	1
AK-M-GEE	Vehicles	$1,662,039.00	$1,609,444.00	I	1
AK-P-PAR	Vehicles	$4,087,157.00	$1,547,543.49	I	1
AK-P-LGP	Vehicles	$3,268,522.00	$1,370,377.40	I	1
AK-M-GEK	Vehicles	$1,363,289.00	$1,303,930.00	I	1
AK-B-UCE	Vehicles	$1,325,052.00	$1,286,380.00	I	1
AK-M-GEI	Vehicles	$1,293,449.00	$1,243,333.00	I	1
AK-D-PPR	Vehicles	$1,727,519.00	$1,103,396.76	I	1
AK-P-GMS	Vehicles	$1,718,630.00	$956,106.47	I	1
AK-D-VCJ	Vehicles	$1,414,995.00	$950,964.94	I	1
AK-D-EAX	Vehicles	$3,530,987.00	$904,323.95	I	1
AK-D-YDK	Vehicles	$4,400,150.00	$869,654.12	I	1
AK-B-KWY	Vehicles	$2,159,944.00	$850,746.67	I	1
AK-P-GOB	Vehicles	$1,600,000.00	$731,913.97	I	1
AK-B-CMC	Vehicles	$591,646.00	$582,554.00	I	1
AK-B-CBR	Vehicles	$2,169,086.00	$544,676.00	I	1
Totals for entire report: THIS IS NOT A SUBTOTAL!					
---	---	$66,597,044.00	$39,173,653.20	---	25

Figure 54: Case Level Ad Hoc Report Example for Exercise #26

Exercise #27: Enhanced Freight Tracking System (EFTS) Metrics

1. **Instructions:**
   a. **If you are on the INTERNET** create an Enhanced Freight Tracking System (EFTS) Metrics Report to determine the shipping processing time (i.e. inbound to outbound) for the country of interest Freight Forwarder (FF) {Note: If your country of interest FF isn't reporting shipping data to EFTS, then recommend you use the EFTS Training database with Bandaria as your selected country for the metrics report.}**:**
      i. Go to the Case Execution Community and click "EFTS" (or "EFTS Training" (Bandaria info only) as appropriate to your account)..."Research"..."Metrics" from the menus
      ii. Select "Year" in the subsequent Search Window
      iii. Select "FF/POE Arrival" and "FF/POE Departure" in the respective Startpoint and Endpoint Milestones
      iv. Select and Add your country of interest to the "Selected Countries" window
      v. Leave all other options with the default selections
      vi. Click the "Search" button to generate the results
      vii. Answer questions a. through f.

   b. **If you are not on the INTERNET,** refer to Figure 55 on the next page to answer questions a. through f.

2. **Questions:**
   a. How many shipments has the FF processed in the last year? _____

   b. What is the Average Time that it took for the FF to process those shipments? _____

   c. What was the minimum time for the FF processing during that period? _____

   d. What was the maximum time for the FF processing during that period? _____

   e. How many shipments were processed 7 months ago and how do the current trends compare to then? {Hint: If you are on the internet, move your mouse to one of the earlier dates on the graphed results. If you are not on the internet, refer to the Figure 55 on the next page.}
   _____
   _____
   _____

   f. Why is the "Timeline" gold bar only between FF/POE Arrive and "FF/POE Depart? If you picked different "Startpoint" and/or "Endpoint" Milestones, would the gold bar change to reflect what you chose?
   _____
   _____
   _____
   _____

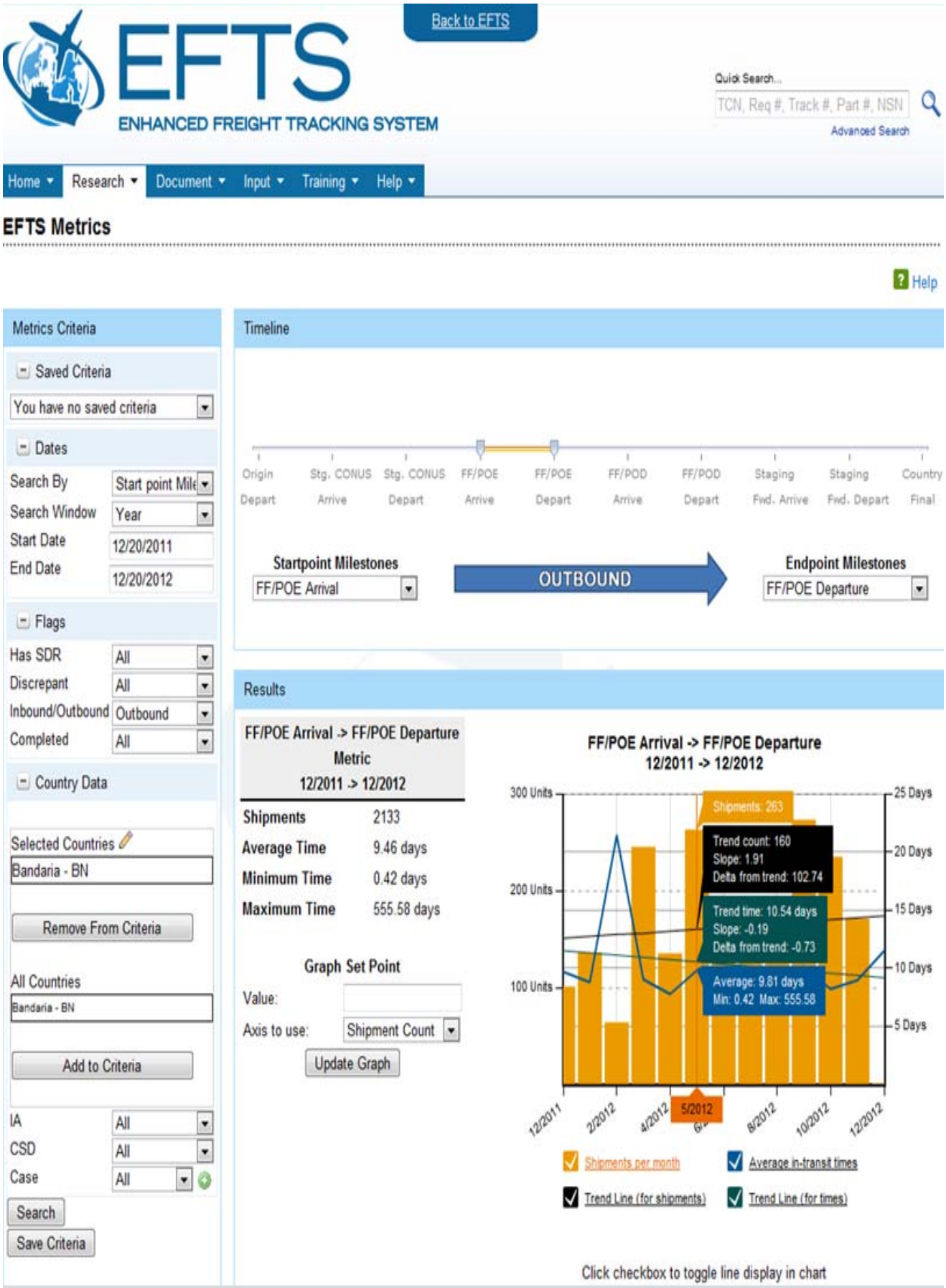


Figure 55: Enhanced Freight Tracking System (EFTS) Metrics Example for Exercise #27

Exercise #28: EMALL Supportability Analysis Stock Out Report

1. **Instructions:**

   a. **If you are on the INTERNET using your own 'real-world' SCIP account (i.e. NOT a DISAM training account):**

      i. Go to the SCIP Case Execution Community, and click "EMALL", and then click the "Access EMALL" link, enter your filter criteria (Service, Country, CSD, Zip Code) of interest. {Note: For foreign purchasers, recommend using your Embassy's Zip code.} Once you've entered all your filter parameters, click the "Submit" button, and then click the "OK" button on the subsequent USG systems banner screen.

      ii. Click the "Reports" tab, and then click the "Supportability Analysis Stock Out Report"

      iii. Click the "NSN/NIIN" link option, and either manually paste the NSN/NIIN(s) of interest (e.g. NSNs listed in Figure 56 on the next page), or uploading (by clicking the 'browse' button, selecting your .txt file of interest, and then clicking the "Read" button) a .txt file with the list of NSNs/NIINs of interest (one listed per line in the .txt file) that you want EMALL to analyze.

      iv. Once the NSNs/NIINs of interest have been listed in the EMALL window, click the "Submit" button to generate the EMALL report, and answer questions a. through d.

   b. **If you are NOT on the INTERNET**, use the "EMALL Supportability Analysis Stock Out Report" example (Figure 57 on the next page) to answer questions a. through d.

2. **Questions:**

   a. What's the purpose of the "FSC" (Federal Supply Classification) and the "NIIN" (National Item Identification Number)?

      _____

   b. What is the purpose of the Acquisition Advice Code (AAC) column?

      _____

   c. How could you use the "SOH", "Last Demand Date", and "Monthly Consumption Quantity" data for each listed item to assist your country's logistics management of those item(s)? _____

   d. What's the significance and meaning of the "Stock Out Date" and "Get Well Date" columns and why would it be important for you to note that information when managing your country's logistics requirements?

      _____

NOTES:

- FMS customers cannot use EMALL to place orders. They can use EMALL to determine if an item is in stock, or when it will be restocked. They can check DLA's prices. However, if they want to order the material they have researched, they must submit a standard A01 requisition against a blanket order case through their ILCO.
- DoD EMALL (http://www.dlis.dla.mil/emall.asp) is a single entry point for DOD and Federal government customers to find and acquire off-the-shelf items, finished goods and services from the commercial marketplace and government sources. The DOD EMALL offers cross-store shopping to compare prices and other best value factors. The DOD EMALL suppliers are government approved sources and comply with Federal Acquisition Regulation requirements.

5342015278498	5340015276850	1025015278490	5305015592103	5325015569161
3040015278499	5340015278503	1025015279727	5305015260375	1015015297266
3020015278491	5330008203194	1025015439406	1025014166731	1015015297266
3040015276865	5360001729962	1025015288235	1025015314472	5315015289354
3040015277473	1025015356282	1025015444872	5305013811204	5305015284249
1025015628086	5331001162131	3020015278502	3010015316299	5305015284249
1025015613293	5365015526363	1025015341230	5315015259838	5305015284249
5360015278518	5365015526363	1025015284219	5315015250127	5310015821267
5360015278518	5365015526363	3040015284218	5315015250127	5310015821267
5360015278518	5365015526363	5325015250128	5315015250127	1025015330146

Figure 56: Example of List of National/NATO Stock Numbers for Exercise #28

Legend:
- R — Replenishment Item Stock-Out
- RP — Replenishment Item Potential Stock-Out
- Projected Get Well Date
- N-D — Non-Replenishment Item Stock-Out - with demands in the last year
- N-ND — Non-Replenishment Item Stock-Out - with no demands in the last year

*Stock Out Report Information as of 12/14/2012 for NIINs

Total: 70

FSC	NIIN	SOH	UI	Material Description	*COLLAB Y/N	*Stock Out Date	*Get Well Date	*Past Due Receipts Date	Last Demand Date	Managing Profit Center	Std Unit Price	AAC	AMC	AMSC	WSGC	WSIC	WSEC	ALT	PLT	Monthly Consumption Quantity
5935	013045885	0	EA	COVER,ELECTRICAL CO	N	R	2012-12-17	-	2012-12-10	0003013322	19.39	D	1	T	A	F	1	60	69	43.987
5935	014629312	10	EA	COVER,ELECTRICAL CO	N	-	-	-	2012-08-13	0003013322	43.11	D	1	T	A	F	1	33	18	1.475
5365	015526363	18	EA	RING,RETAINING,INST	N	-	-	-	2012-05-22	0001011344	16.59	Z	1	G	A	F	1	83	69	0.583
5360	001729962	456	EA	SPRING,HELICAL,COMP	N	-	-	-	2012-11-22	0005012362	1.15	D	1	G	A	F	1	90	120	30.174
5360	015278518	103	EA	SPRING,HELICAL,COMP	N	-	-	-	2012-11-27	0005012362	1.32	D	3	B	A	F	1	107	210	2.587
5331	001162131	0	EA	O-RING	N	-	-	-	2012-10-17	0005013355	22.09	J	3	D	-	N	-	100	133	0.083
5330	008203194	10	EA	DISK,SOLID,PLAIN	N	RP 2013-01-07	2013-03-11	-	2012-11-27	0005013357	1.92	D	1	G	A	F	1	95	28	10.998
5330	015020819	23	EA	GASKET	N	-	-	-	2012-10-31	0005013356	10.73	Z	3	D	A	F	1	90	101	0.667
5325	015250120	847	EA	INSERT,SCREW THREAD	N	-	-	-	2012-07-30	0005011337	1.44	Z	1	G	A	F	1	50	84	6.333
5325	015250128	228	EA	INSERT,SCREW THREAD	N	-	-	-	2012-10-31	0005011337	0.80	D	2	G	A	F	1	159	61	2.697
5315	015250127	0	EA	PIN,COTTER	N	N-D	-	-	2012-12-12	0005011341	21.46	Z	1	G	A	F	1	90	116	3.0
5315	015259838	0	EA	PIN,STRAIGHT,HEADLE	N	R	2012-12-17	-	2012-06-28	0005011341	134.90	D	1	G	A	F	1	95	113	2.457
5315	015260402	90	EA	PIN,COTTER	N	-	-	-	2012-10-21	0005011341	21.39	D	1	G	A	F	1	79	154	6.629
5315	015261574	68	EA	PIN,COTTER	N	-	-	-	2012-12-11	0005011341	9.01	D	1	G	A	F	1	116	113	9.589
5315	015284246	71	EA	PIN,SPRING	N	-	-	-	2012-12-05	0005011341	0.86	D	1	G	A	F	1	72	84	4.878
5310	013256870	9	EA	NUT,PLAIN,HEXAGON	N	-	-	-	2012-06-24	0005011340	55.19	D	1	G	A	F	1	45	56	0.667
5310	015261578	57	EA	NUT,PLAIN,SLOTTED,H	N	-	-	-	2012-10-29	0005011340	5.29	D	2	G	A	F	1	93	219	2.347
5310	015821267	0	EA	PUSH ON NUT	N	N-D	2013-01-26	-	2012-08-07	0005011340	190.09	Z	2	G	A	F	1	188	111	0.333
5310	015832412	57	EA	NUT,PLAIN,HEXAGON	N	-	-	-	2012-05-22	0005011339	68.42	Z	1	G	A	K	3	73	157	2.792
5305	013811204	2	EA	SCREW,CAP,HEXAGON H	N	-	-	-	2012-05-22	0005011336	153.15	Z	0	0	A	F	1	137	210	0.0

Figure 57: EMALL Supportability Analysis Stock Out Report for Exercise #28

Exercise #29: Navy Case Execution Performance Tool (CEPT)

1. **Instructions:**

   a. **If you are on the INTERNET** and have access to the Navy Community Case Execution Performance Tool (CEPT), develop a CEPT report for a country's case of interest**:**

      i. Go to the Navy Community and click "Case MGMT"...."CEPT" from the navigation bar drop down menu, and click the "OPEN CEPT" icon (refer to Figure 58 on the next page).

      ii. Enter country-case of interest in the text box, click the "Search" button, and then answer the questions a. through f.

   b. **If you are not on the INTERNET,** refer to Figure 58 below and answer questions a. and b.

2. **Questions:**

   a. What's the overall purpose of the Case Execution Performance Tool (CEPT), who are the authorized users, and how does that tool assist them in their job responsibilities?
   _____
   _____
   _____

   b. How can you quickly develop Management and Tool Reports in CEPT?
   _____

   NOTE: Questions 2.c through 2.f can NOT be answered if you aren't on the Internet or don't have access to the Navy Community Case Execution Performance Tool (CEPT).

   c. For the case of interest you selected, what are the assessment colors for:

      i. Overall: _____

      ii. Financial Performance: _____

      iii. Case Performance: _____

      iv. Closure: _____

   d. If any of the colors above are red or yellow, how can you quickly determine what the reason(s) / business rule(s) is/are for the color category assessment?
   _____
   _____

   e. What is the completion date of the last Annual Case Review per CEPT? _____

   f. Who is the Case Manager per CEPT? _____

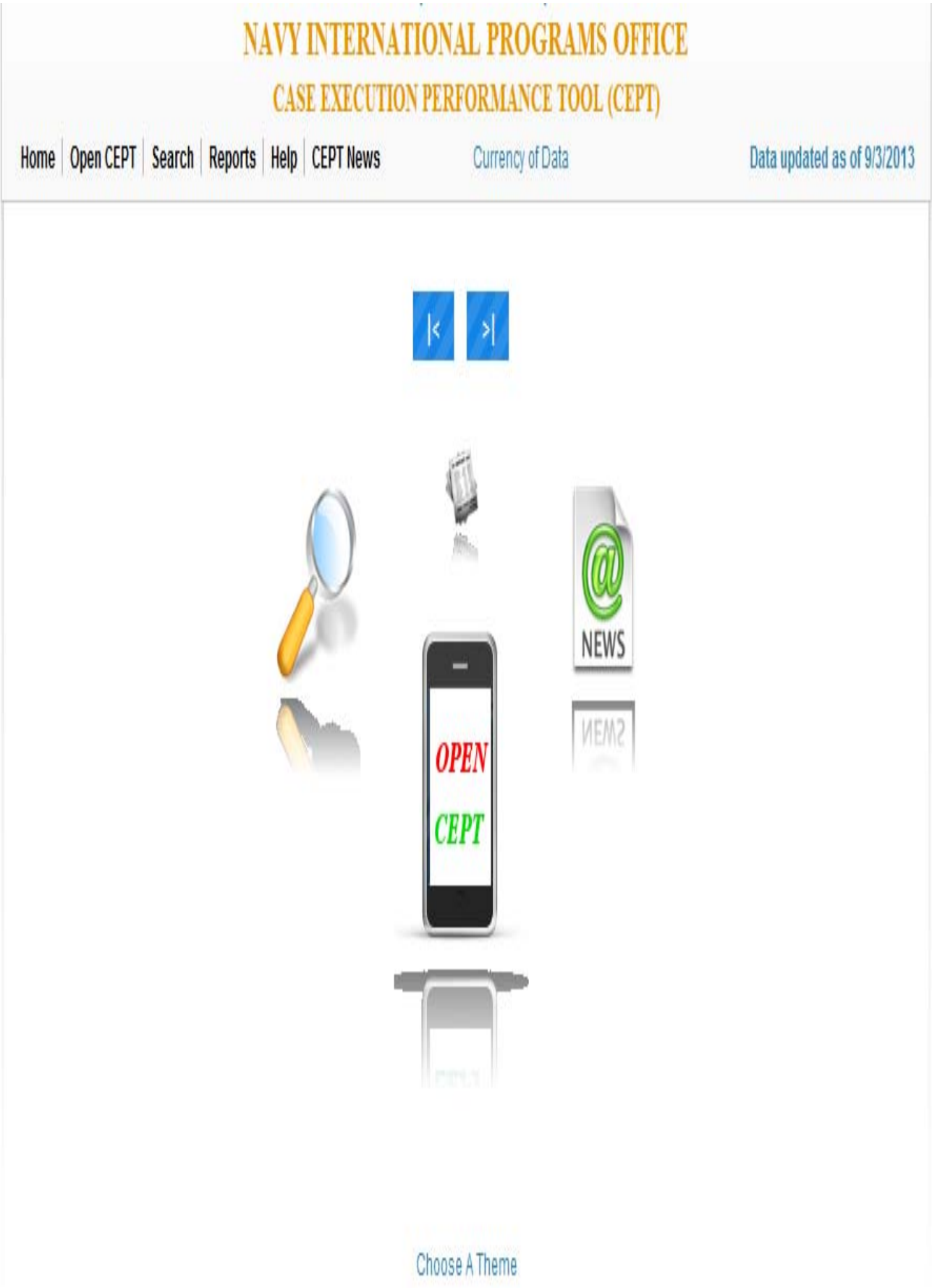


Figure 58: Navy Community CEPT Example for Exercise #29

Exercise #30: FMS Training Case

1. **Instructions:**

   a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an implemented FMS Training Case(s) for your country and Implementing Agency (IA) of interest. Answer question a. through g.

   b. **If you are NOT on the INTERNET**, use the ZS-D-TAI FMS Training Case example (Figures 59, 60, 61, and 62 on the following pages) to answer questions a. through g.

2. **Questions:**

   a. Based on the Case Designators, will these cases probably be used by the country to acquire material or services?
   _____

   b. Do the U.S. Army, Air Force, and Navy all use the same first letter for their Case Designators to identify security cooperation training cases? {Hint: See DISAM Green Book Page 6-7 or the SCIP Handbook page 6 for reference.}_____
   _____

   c. Does it appear that these cases have a significant portion of the Total Case Value that is "unprogrammed" (i.e. uncommitted, unobligated, and/or unexpended) that can be used for future FMS training opportunities by that country?
   _____
   _____
   _____

   d. If the Total Case Value was fully expended, can the FMS Purchaser still keep the case open and obtain additional FMS training via this case?_____ If the answer is yes, what would the FMS Purchaser have to do in coordination with the USG?
   _____

   e. Why do some FMS Training Cases have Amendments and Modifications?
   _____
   _____

   f. Who is the USG FMS Case Manager and what organization do they work for? _____ Is that the USG organization that you expected based on who the Implementing Agency is for your case of interest? _____

   g. Look at "Case Line" detail for one of your FMS Training Case(s) of interest (or look at Figure 63 in this book if you are using the case screen captures to answer these questions). What are the Case Line Description and MASL Number?
   _____
   Have there been any training/service requisitions issued on this Case Line ID?
   _____
   _____
   _____

Case Detail

Case Information	
Case ID	ZS-D-TAI
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	AFSAT
Case Manager	John Smith
Customer Service	D
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	YES
Longest Lead Time (---)	---
Estimated Supply/Services Complete Date	---
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	$4,975,963.00
Total FMF Collections	$0.00
Cash Collections	$0.00
Interest Bearing Account Balance	$4,975,963.00
Requisition Information	
Total Requisition Count	0
Total Requisition Value	$0.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	0
Canceled Requisition Value	$0.00
Pseudo Requisition Count	0
Pseudo Requisition Value	$0.00

Figure 59: Case Detail (ZS-D-TAI) for Exercise #30

Document Detail

Implemented | Basic

Implemented (Implemented) — Status Date: 06/19/2012

LOR Information	
Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Forces ref no. 10-087
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---
Anticipated Offer Information	
AOD Group Code	A
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---
Financial Data	
Total Case Value	$7,989,663.00
Net Case Value	$7,989,663.00
Programmed Case Value	$574,492.05
Unprogrammed Case Value	$7,415,170.95
Administrative Surcharge Value	---
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Payment Schedule Information	
Previous Payments Scheduled Date	---
Previous Payments Scheduled Amount	---
Current USG Financial Requirements	---
Amount Received from Purchaser	---
Due with Acceptance	$0.00
Quarterly Payment Information (Click to show)	
Implemented Document Information	
Last Implemented Document	Basic
Last Implemented Document Date	06/19/2012

Figure 60: Document Detail (ZS-D-TAI) for Exercise #30

Case Detail

Case Information	
Case ID	AK-B-OCD
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	TRADOC
Case Manager	John Smith
Customer Service	B
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	NO
Longest Lead Time (001)	48
Estimated Supply/Services Complete Date	03/15/2005
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	A3
Last Implemented Amendment	A3
Last Implemented Modification	M1
Funding	
Total Collections	$1,537,156.00
Total FMF Collections	$0.00
Cash Collections	$1,537,156.00
Interest Bearing Account Balance	$0.00
Requisition Information	
Total Requisition Count	1
Total Requisition Value	$1,499,664.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	0
Canceled Requisition Value	$0.00
Pseudo Requisition Count	1
Pseudo Requisition Value	$1,499,664.00

Figure 61: Case Detail (AK-B-OCD) for Exercise #30

Document Detail

Implemented | Basic | Amendments | Modifications

Implemented (Implemented)

Status Date: 05/20/2008

LOR Information

Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Forces ref no. 10-087
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---

Anticipated Offer Information

AOD Group Code	---
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---

Financial Data

Total Case Value	$1,537,156.00
Net Case Value	$1,499,664.00
Programmed Case Value	$1,499,664.00
Unprogrammed Case Value	$0.00
Administrative Surcharge Value	$37,492.00
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---

Term(s) of Sale

Term of Sale	A
Term of Sale Value	---

Payment Schedule Information

Previous Payments Scheduled Date	02/11/2004
Previous Payments Scheduled Amount	$841,156.00
Current USG Financial Requirements	$1,537,156.00
Amount Received from Purchaser	$1,201,156.00
Due with Acceptance	$336,000.00

Quarterly Payment Information (Click to show)

Implemented Document Information

Last Implemented Document	Amendment 3
Last Implemented Document Date	05/20/2008

Figure 62: Document Detail (AK-B-OCD) for Exercise #30

Case Line Detail

Implemented | Basic | Amendments

Implemented (Implemented)

Case Line ID	MASL Number	Estimated Total Line Value
001	000000FMSTRNG	$1,537,156.00

Total of 1 lines: $1,537,156.00

Case Line Information

Case Line ID	001
Deleted Line	N
Benefitting Country Code	---
Line Manager	---
Case Line Item Description	Vehicle Description
MASL Number	000000FMSTRNG
Stock Number	---
Case Line Quantity	---
Unit of Issue	XX
USAF Condition Code	---
Generic Code	N0O
Type of Assistance	3
Federal Condition Code	---
MDE Code	N
Offer Release Code	---
Delivery Term Code	---
Lead Time - Performance Period (Click to show)	
Appropriation and Budget Activity Account Code	3
Source of Supply	S
Administrative Surcharge Percentage	2.5%
CAS Percentage	0%

Case Line Values

Estimated Total Line Value	$1,537,156.00
Net Line Value	$1,499,664.00
Unit Price	---
Estimated Accessorial Value	---
Estimated CAS Value	---
Estimated LSC Value	---
Acquisition Value	---

Delivery Sets (Click to show)

Requisition Information

Total Requisition Count	1
Total Requisition Value	$1,499,664.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	$0.00
Canceled Requisition Count	0
Canceled Requisition Value	$0.00
Pseudo Requisition Count	1
Pseudo Requisition Value	$1,499,664.00

Figure 63: Case Line Detail (AK-B-OCD) for Exercise #30

Exercise #31: Help Community

1. **Instructions:**

   a. **If you are on the INTERNET**, use the SCIP Community Navigation menu bar to click and select the "Help" Community. Answer question a. through h.

   b. **If you are NOT on the INTERNET**, Help Community examples (Figures 64 and 65 on the following page) to answer questions a. through h.

2. **Questions:**

   a. How can I create an online Help Ticket to the SCIP Help Desk to inform them of an issue with my account or recommend a system improvement?
   _____

   b. How will I be able to tell if the SCIP Help Desk has received and is working on the Help Ticket that I submitted online on the SCIP system?_____
   _____

   c. If I get an e-mail from the SCIP Help Desk informing me that one of my SCIP Help Desk tickets has been updated, how can I find out what they have done and commented on for that update?
   _____
   _____
   _____

   d. How can I switch the SCIP Help Community status view from one category (e.g. "In-Progress" to "Complete") to another?
   _____
   _____
   _____

   e. What resources are available to view and download if you click the "Help" menu option in the SCIP Help Community? {Hint: Refer to Figure 65 on the next page)
   _____
   _____

   f. Which of the SCIP Help Resources (Figure 65) is an online version of Appendix 5 of this DISAM SCIP Practical Exercises and Handbook?
   _____

   g. If you wanted to learn more about features, capabilities, and reports that are available to users in the Case Information Community, which of the SCIP Help Community Resources should you select? _____

   h. Bonus Question: Are there additional SCIP Community Help Guides available at the other SCIP Communities? {Hints: Refer to Appendix 2 of this DISAM SCIP Practical Exercises and Handbook, and also go other SCIP Communities and 'click' the "Help" or "Support" menu options that you find at many of the SCIP communities.}_____
   _____

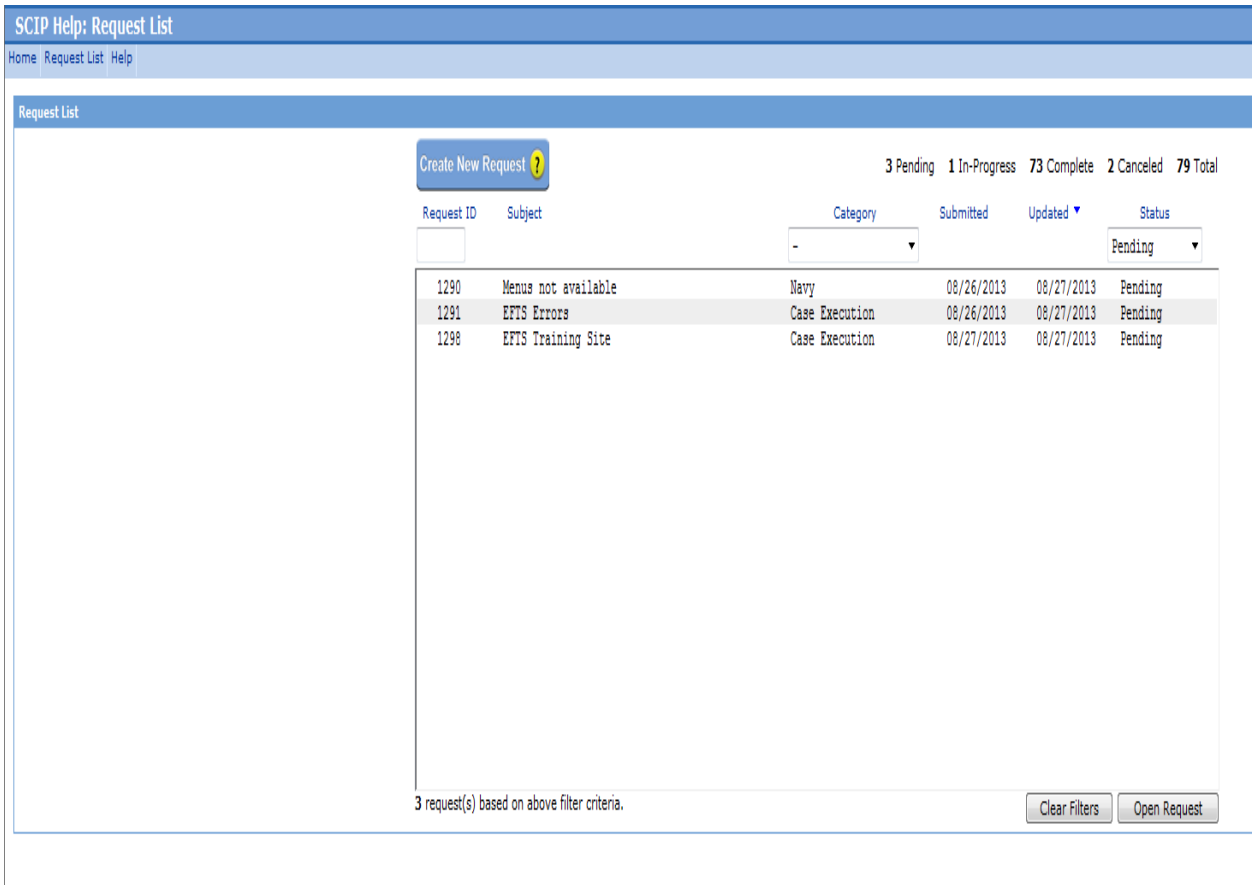


Figure 64: SCIP Help Community

Figure 65: SCIP Help Community Help Resources

SCIP Handbook Appendices

1. **APPENDIX 1: Answer Key for DISAM SCIP Practical Exercises**

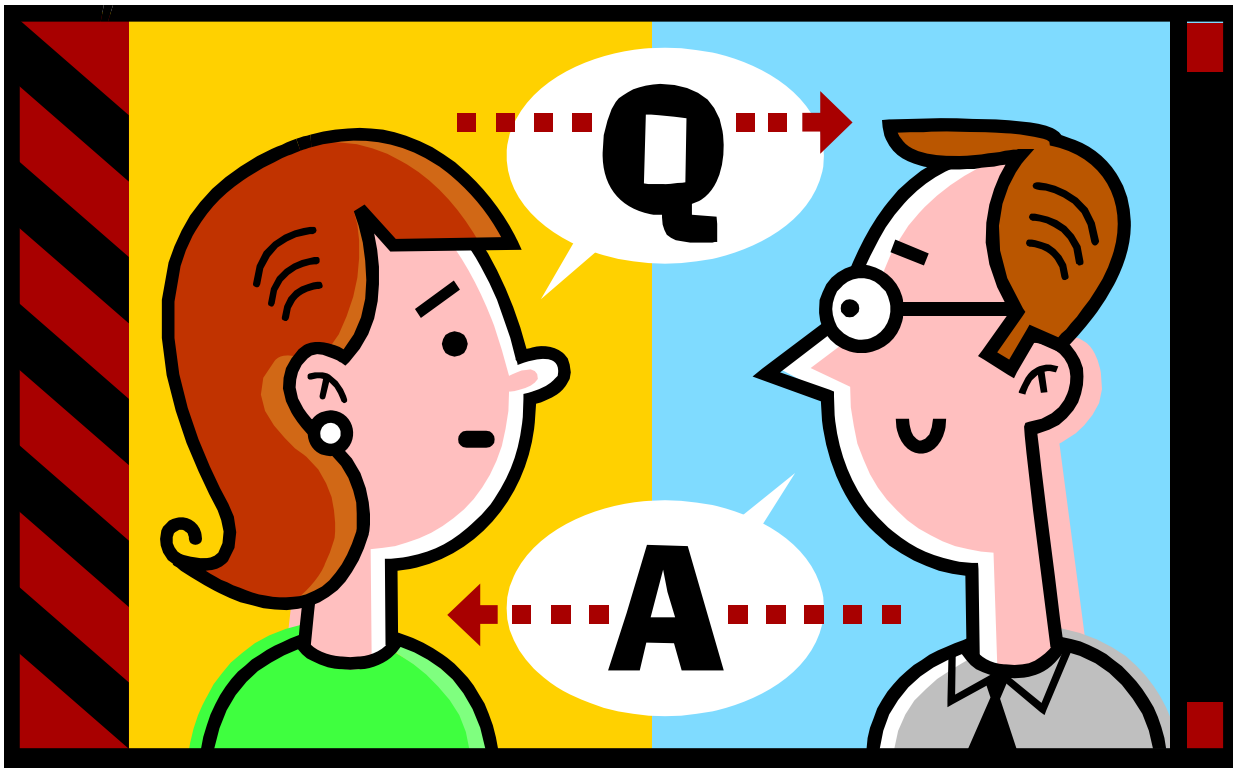
2. **APPENDIX 2: SCIP Help Guides**

3. **APPENDIX 3: Using the Ad-HOC Query**

4. **APPENDIX 4: Information Extracts Record**

5. **APPENDIX 5: SCIP HELP - DESCRIPTIONS**

APPENDIX 1: ANSWER KEY FOR DISAM SCIP PRACTICAL EXERCISES



The answers on the following pages are based on the SCIP Exercises extracts and examples in the DISAM SCIP Practical Exercises and Handbook dated October 2013.

If you do the exercises using your own SCIP account, or select some other data (e.g. case, line, requisition, SDR, as applicable) from the SCIP training database (Akadia, Bandaria, Zastavia), the answers you get from those country cases will be different (except for the generic / non-case questions in the book) from those in the following answer key.

Refer to the DISAM instructors for any questions on the exercise answers.

SCIP PROCESS EXERCISES (#1 to #5)

Exercise #1	
Question #	**DISAM ANSWER**
1.2.a	Total of 7 documents in development status
1.2.a.i	The Implementing Agency (IA) that received the Letter of Request (LOR) / Memorandum of Request (MOR) is developing the Letter of Offer and Acceptance (LOA).
1.2.a.ii	The IA is expected to complete development of a case document (e.g. Basic, Amendment, or Modification) by the case document Anticipated Offer Date (AOD).
1.2.a.iii	IA should have initialized the case in DSAMS and it should be visible in SCIP within 10 days or so of the Date Sent to IA. If not, you should contact the IA Case Manager
1.2.a.iv	Cases in Development (D) or Proposed (P) Status do not display dollar values since the data is subject to change until Offered (O) to the customer
1.2.b	Total of 2 document in offered status
1.2.b.i	FMS LOA has been sent to the Foreign Purchaser LOR originator (i.e. Customer Service) for review, approval, signature, and funding to be completed no later than the LOA's Offer Expiration Date (OED).
1.2.b.ii	Select and 'double-click' any of the listed "Offered" LOAs, and then click "Document Timeline" in the resulting case report menu bar at the top of the screen to view the "Offered" case's "Offer Expiration" date.
1.2.c	Total of 1 document in accepted status.
1.2.c.i	That "Accepted" status indicates that the customer signed the LOA, and that a copy of the signed LOA has been received by the IA, and DFAS, along with the required case payment (i.e. initial deposit) per the LOA.
1.2.c.ii	A reasonable question that the Foreign Purchaser should ask the USG in such a situation is "Didn't you receive the signed LOA and money? When are you going to put the case in "Implemented" status to start delivering the material and/or services to my country per the case? LOAs should be Implemented in DSAMS within 10 days after Acceptance. If that doesn't occur, contact the Case Manager and/or DFAS.
1.2.d	There are a total of 92 LOA cases in implemented status with Document Type of "I"
1.2.d.i	Obligation authority has been received from DFAS-IN and now the LOA can be fully implemented and enter into the execution phase. If the case is defined order, supplies/services can be ordered by IA (i.e. "Push" type case).
1.2.d.ii	If the case is blanket order or CLSSA, supplies/services can be ordered by the customer (i.e. "Pull" type case).
EXTRA CREDIT	
1.2.e.i	There are 10 cases in Supply/Services Complete (SSC) status. IA will no longer accept any new orders against these cases.
1.2.e.ii	There are 21 cases in Interim Closure (IC) status. An Unliquidated Obligation (ULO) amount has been calculated and placed in the country's Accelerated Case Closure Suspense Account for the DoD to pay the remaining outstanding obligations that have yet to be liquidated. The case has been Interim closed under the accelerated case closure process.

Exercise #2	
Question #	DISAM ANSWER
2.2.a	The case description for this case example is "Vehicles". BN-B-VJP is an Army "V" series case so the "Material/services provided from various Life-Cycle Management commands (including but not limited to systems package sales, munitions, spare parts equipment, technical services, maintenance, etc.) = Defined Order Case
2.2.b	IA = U.S. Army. Case Manager is John Smith (AMCOM)
2.2.c	The BN-B-VJP case has 25 lines
2.2.d	Line 023 has the longest lead time of 79 months from the Basic LOA implementation date. {Note: Click the line item # hyperlink to view details about that line.}
2.2.e	The Customer Request Date for Amendment 8 was 09/29/2010
2.2.f	The Anticipated Offer Date (AOD) is the latest date that the USG expects to have the LOA offered to the Customer for the beginning of their review. For the BN-BVJP Amendment 8 case, the AOD was 01/27/2011. {Notes: Look for cases in development to view "AOD Group Code" and "Anticipated Offer Date"
2.2.h	The BN-B-VJP case's "Estimated Supply / Services Complete Date" is 12/17/2014

Exercise #3	
Question #	DISAM ANSWER
3.2.a	Twenty-Five (25) lines on case BN-B-VJP
3.2.b	Line 001.
3.2.c	MDE Code="Y", so material that is planned to be provided via this LOA line item is categorized as Major Defense Equipment (MDE).
3.2.d	If material is MDE, there is Nonrecurring Cost (NC) charges (see SAMM, Appendix 1) associated with that item that may or may not be waived if requested by the customer. Congressional Notification may be required if the case value meets the $ threshold value. Also a Country Team Assessment (CTA) would probably be required.
3.2.e	Source of Supply is "P" indicating Procurement. P=Procurement. {NOTE: CAS charges would apply if not waived.}
3.2.f	Line has 001 has one ORC=Z. This means "Advance notice (i.e. Notice of Availability (NOA)) is required before release of shipment".
3.2.g	No Line Manager listed on case BN-B-VJP. {Notes: Line Managers will usually be listed only on USAF cases. The U.S. Army and Navy cases typically just list the Case Manager on the SCIP Case Detail Report, with additional details on the Implementing Agency's Case Directive (if applicable).}

Exercise #4	
Question #	DISAM ANSWER
4.2.a	The current document types for this case include 1 Implemented, 1 Basic, 8 Amendments, and 2 Modifications
4.2.b	BN-B-VJP Amendment 8 was "Offered" 19 days after the Anticipated Offer Date (AOD). BN-B-VJP Modification 2 is in Development with an AOD of 12/06/2013
4.2.c	BN-B-VJP Basic case was offered on 08/26/2003
4.2.d	The Offer Expiration Date (OED) is the date that the USG LOA offer will expire unless accepted (signed and funded) by the customer by that date. The BN-B-VJP Basic Case OED was 12/18/1990.
4.2.e	The Basic case Offer Accepted by the Customer on 12/31/2003.
4.2.f	The current "Implemented" document version includes the basic LOA and all

	"Implemented" amendments and modifications which are not in pending status.

Exercise #5	
Question #	DISAM ANSWER
5.2.a	Bandaria has 23 total implemented cases per the real time metric example.
5.2.b	Army, Air Force, NSA, and Navy are the U.S. Implementing Agencies that have Implemented FMS Cases with Bandaria.
5.2.c	There are 11 total implemented cases that Bandaria has with the U.S. Army as the Implementing Agency
5.2.d	By 'clicking' the Microsoft Power Point icon in the upper right corner of the screen, the user can quickly develop a Microsoft PowerPoint slide showing the Real Time Metric results that you just developed in SCIP.
5.2.e	The case numbers for each of the IAs in the year columns blue color and underlined because they are hyperlinks that provide the user the capability to 'drill down' to get additional details (including the "Pyramid of Choices") on those listed numbers.
5.2.f	By 'clicking' any of the listed number hyperlinks, the user can quickly get details (e.g. Case Identifiers, Case Detail, Document Detail, Case Line Detail, Active Requisition Detail, SDRs, Document Timeline info, etc.) on any of the case numbers that are blue color and underlined.
5.2.g	The other Real Time Metric reports that can be selected for your country(s) of interest includes Historic Implemented Documents, Cases by Current Status Code, Documents by Current Status Code, Open Offers, Offer/Acceptance Comparison, Anticipated Offer Date (AOD) Past Performance, and Anticipated Offer Date (AOD) Current Performance

SCIP LOGISTICS EXERCISES (#6 to #16)

Exercise #6	
Question #	DISAM ANSWER
6.2.a	Total Number
	Army 282,707
	Air Force 1,769,429
	Navy 511,739
6.2.b	Shipped Unbilled
	Army 3,419
	Air Force 521
	Navy 1,456
6.2.c	The items have been shipped but the customer has not been billed for the items. Therefore, they will not show up on the DD645. Partial billed means the items were shipped with a Price Code "E" (estimated). This will have to be changed to "A" (actual) later.
6.2.d	Shipped Expended
	Army 255,376
	Air Force 1,630,582
	Navy 423,247
6.2.e	Canceled
	Army 18,869
	Air Force 129,248
	Navy 84,970
6.2.f	If there are a significant number of cancellations it could indicate a potential

	problem which should be further researched.

Exercise #7	
Question #	DISAM ANSWER
7.2.a	There are Thirty three (33) Active Requisitions on the case.
7.2.b	Based on the visible screen data, none of the requisitions have been shipped since none of them have a Transportation Control Number (TCN) listed and instead have asterisks (*) listed. On the internet, you need to scroll down to see all the data.
7.2.c	None of the listed/visible requisitions have TCNs. Instead, all of them have asterisks (*) in the TCN column so all of those visible requisitions are unshipped.

Exercise #8	
Question #	DISAM ANSWER
8.2.a	DIC = ZT5 = Requisition with exception data. Same as A05. Used by U.S. Army to identify major items with exception data. Note: If the DTC is not listed in either SCIP Help File, users can also check the DLA authoritative database posted at http://www.dtc.dla.mil/thf1/Help/DIC.html .
8.2.b	The Routing Identifier Code (RIC) identifies the source of the info and/or material. In this requisition, the RIC = BKZ which is not listed in either SCIP Help File or DLA authoritative database posted at https://www.transactionservices.dla.mil/DAASINQ/warning.ASP. This is probably an example of a human error in entering the requisition RIC. Entry may have intended to be AKZ - U.S. Army Tank, Automotive and Armaments Command (TACOMW), Warren, MI.
8.2.c	Case Line #010 is the purchasing authority of the requisition material. You can quickly get details on that line by clicking the blue line number which is a hyperlink which will present the user with line details in the other window.
8.2.d	Requisition Priority is 13.
8.2.e	No advice code listed for this requisition. The purpose of the advice code if entered by the customer is to provide instruction to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible.
8.2.f	Current status code is “BB” which indicates that requested material is backordered (i.e. not currently available).
8.2.g	Estimated shipping date is 07/31/2012
8.2.h	Transportation Control Number (TCN) is an asterisk because material has not been shipped.
8.2.i	Priority 13 would be a UND=C. The customer determines the UND.

Exercise #9	
Question #	DISAM ANSWER
9.2.a	The requisition Delivery Term Code (DTC) is “5” which indicates that the USG will be responsible for providing the material to a commercial Port of Embarkation (POE) where the transportation responsibility will be relinquished to the foreign purchaser or their designated representative (i.e. Freight Forwarder) for any subsequent transportation.
9.2.b	The USG Defense Logistics Agency (DLA) web based Federal Logistics Information System (WebFLIS) website will be displayed with the info listed for the specific NSN/Part Number/Reference Number that was listed and hyperlinked.
9.2.c	No Notice of Availability (NOA) was required since the Offer Release Code (the 2nd position of the Supplementary Address) is an “A”. The Delivery Term

	Code (DTC) is a “5” which indicates that the material will be delivered to Bandaria’s designated Freight Forwarder.
9.2.d	The Required Availability Date for this requisition is “A03” which means that the customer that requisitioned the material wants to have it within 3 months of them submitting the requisition to the USG.
9.2.e	Yes, the material that was requisitioned was shipped on 01/05/2012.
9.2.f	Yes, the material was shipped on 01/05/2012 which was within 1 month of the requisition and the customer stated that they needed it within 3 months of the requisition.
9.2.g	If you click the TCN link, the Enhanced Freight Tracking System (EFTS) will display all available shipping information for that requisition shipment.

Exercise #10	
Question #	DISAM ANSWER
10.2.a	There are 1319 results on the example report.
10.2.b	Since the report type was for “Completed Shipments”, all of the results should be for material that has reached the in country destination.
10.2.c	If you click any of the “+” symbols in the “TCN Details” reports, the user can ‘drill’ down to get additional details on the shipment for any of the areas that are listed with a “+” symbol icon.
10.2.d	The gold bar/line at the top of the “TCN Details” Report provides the user with a visual indication of how far the material has been shipped along with specific dates when the material reached the various milestones on the shipping bar graph.
10.2.e	“Click’ the plus symbol (if available) for any of the desired subject areas to view additional details (e.g. “Contents”, “Requisitions”, “Transportation Documents”, “Milestones”, etc.) about the selected requisition.
10.2.f	Only the U.S. Navy intends on putting their case’s associated DSP-94’s on SCIP. The DSP-94 provides the U.S. Customs personnel Export Authorization information on any outgoing material that is intended to be exported from the United States. Knowing where a particular’s case’s DSP-94 is lodged is important to know since the U.S. Customs systems requires that the DSP-94 be ‘lodged’ at the Port of Embarkation that it is intended to be exported from.

Exercise #11	
Refer to the completed A01 requisition input below	
Question #	DISAM ANSWER
11.2.a	Management Futures data indicates a significant unit issue price increase to $687.70 effective 2011274
11.2.b	AAC indicates centrally managed, stocked, and issued not subject to specialized controls.

Exercise #11 MILSTRIP Requisition

"A01/A" Requisition - Standard NSN Material

*Document Identifier (rp1-3):	A01
Routing Identifier Code (rp4-6):	FNH
Media and Status Code (rp7):	V
*National Stock Number (rp8-22):	3040001737363
*Unit of Issue (rp23-24):	EA - Each
*Order Quantity (rp25-29):	00001
*Requisition Document Number (rp30-43):	D BN G5V 1364 0001 WWRS
Demand (rp44):	Non-Recurring Recurring
*Supplementary Address (rp45-50):	D A 2 KEO
Signal Code (rp51):	L
Fund Code (rp52-53):	
*Distribution Code (rp54):	0
*USA USAF Line Item/USN COG (rp55-56):	01
Project Code (rp57-59):	
*Issue Priority (rp60-61):	03
Required Availability/Delivery Date (rp62-64):	N
Advice Code (rp65-66):	2B
Cooperative Logistics Program Support Code (rp72):	

Clear Submit

Figure 66: Completed MILSTRIP Requisition Example for Exercise #11

Exercise #12	
Question #	DISAM ANSWER
12.2.a	Nineteen (19) and all the SDRs are visible.
12.2.b	Values shown in this pick list are UNIT price. The $200.00 minimum value required for USG consideration of a foreign purchaser's SDR is for the entire SDR value which may include multiple discrepant units. The SDR minimum

	value also includes the shipment's associated PCH&T costs. The total value of the foreign purchaser's SDR claim must have a value of at least $200, including transportation and PC&H. Also, in some cases the customer may have submitted a SDR for missing documentation, wrong item, etc., which doesn't meet the extended value. Such an SDR will be noted but denied by the USG.

Exercise #13	
Question #	DISAM ANSWER
13.2.a	W1 = Incorrect item received. That discrepancy code makes sense since the NSN received and NSN shipped for this requisition are different.
13.2.b	Yes, the SDR was within 1 year as shipment was 03/04/2010 and the SDR was received on 12/12/2010.
13.2.c	Yes, the $2,013.90 SDR Value far exceeded the SDR minimum of $200.
13.2.d	The SDR Action Code is '2A' which means that the customer informed the USG via this SDR that "Disposition of material and financial adjustment (credit) requested".
13.2.e	SDR Status=O= open.
13.2.f	No Adjustment Reply Code yet as the SDR is still open. Once the SDR is resolved by the USG, the customer can check the official SDR response, view status on SCIP, check the DD645, or contact the Case Manager. The Adjustment Reply Code is chosen by the USG Implementing Agency to document and inform the customer of how they have decided to resolve the SDR. {Note: The Adjustment Reply Codes are used by the U.S. Air Force and U.S. Navy, while the Action Taken Code applies to U.S. Army cases.}

Exercise #14	
Question #	DISAM ANSWER
	See the completed SF364 input on the following page (Figure 60).
14.2.a	Statement and findings from Freight Forwarders research of the issue, Photographs, copies of TDR, PQDR, transportation documents, etc.
14.2.b	Electronic attachments can be used by customer to send additional data via multiple systems including STARR/PC, SCIP, AFSAC Online, etc. The U.S. Navy and U.S. Army accept all SCIP inputs (including attachments). U.S. Air Force inputs can be electronically submitted via AFSAC On-Line – USAF also requires paper submission for electronic inputs made from any other source (e.g. SCIP, etc.) than AFSAC Online.

XDN SDR Input - SF364 Equivalent

*Document Identifier:	XDN
Routing Identifier Code:	FNH
Media and Status Code:	S
*Date of Preparation (aka SF364 date):	30 DEC 2011
*SF364 SDR Number:	D0001
*Requisition Document Number:	D BN G5V 1364 0001
Requisition Document Number Suffix:	
*Customer Service/In-Country Office/*Case	D KEO
*Case Line:	001
SF364 Unit Price:	538 .52
SF364 Total Cost:	600 .52
National Stock Number/Part Number Ordered:	3040001737363
National Stock Number/Part Number Received:	3040001737363
Nomenclature:	Shaft Assembly Flexible
Unit of Issue:	EA - Each
Quantity Shipped:	0001
*Quantity Received:	0001
Quantity Billed:	0001
*Discrepancy Quantity:	00001
*SF364 Action Code:	2J
*SF364 Discrepancy Code:	C1
Transportation Document Number:	DBNG5V13640001XX
Contract Number:	
Contract Administering Office Address:	
Call Number:	
Preparer Name and Title:	DISAM Instructor
Preparer Phone/Fax/Email Information:	937255-0001/Inst@disam

Figure 67: Completed Supply Discrepancy Report (SDR) Example for Exercise #14

Exercise #15	
Question #	DISAM ANSWER
15.2.a	Yes it is correct for Akadia. The country code needs to be changed as required to search for another country of interest.
15.2.b	FAD = III, UND = A
15.2.c	2L = Quantity reflected in quantity field exceeds normal supply demands; however, this is a confirmed valid requirement
15.2.d	Requisition # suffix would indicated a partial shipment
15.2.e	"Save Adhoc Query" allows the user to save the query for future use. 'Convert to MS Excel' transfers all Adhoc Query results to a local Microsoft Excel file for the user.

Exercise #16	
Question #	DISAM ANSWER
16.2.a	The Akadia example has 683 requisitions that meet the filter criteria (i.e. "Backordered" status of "BB").
16.2.b	Type the known info (e.g. document number, NSN/Part/Reference Number, TCN, etc.) into the appropriate filter box and SCIP will search the database for a match to the user's filter choices.
16.2.c	Highlight the requisition of choice in the filter results window, and then double-click that requisition to open a window with all the case details (i.e. 'Pyramid of Choices') for the case that requisition is associated with.
16.2.d	If a requisition has a letter (e.g. "A") and not an asterisk in the requisition "Suffix" column, it indicates that it a "split" shipment (e.g. multiple shipment, multiple boxes, or multiple carriers).
16.2.e	If there is a Transportation Control Number - TCN # (vice an asterisk) for a requisition, that indicates that the requisition material has been shipped.
16.2.f	Highlight the requisition of choice in the filter results window, and then double-click that requisition to open a window with all the case details (i.e. 'Pyramid of Choices') for the case that requisition is associated with. Then click the "NSN/Part/Reference Number" hyperlink to view the WebFLIS data.

SCIP FINANCIAL EXERCISES (#17 to #26)

Exercise #17	
Question #	DISAM ANSWER
17.2.a	TCV=$521,286,678. The MODIFICATION tab in the DOCUMENT DETAIL is available and means there is at least ONE (1) Modification. It is highly unlikely that the values are the same. You can determine the changes by selecting the Basic button and comparing the Implemented and other case versions (e.g. Basic, Amendments, Modifications as applicable) for differences.
17.2.b	"Net Case Value" is the sum of all above-the-line costs for the case. It does not include the below-the-line costs administered by DFAS-IN. The "Unprogrammed Case Value" equals the Net Case Value (i.e. above-the-line planned costs) minus the Programmed Case Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system. Due to undisbursed CAS or non-recurring costs, the unprogrammed case value may not be accurate representation of available case funds.

17.2.c	YES, there is $40,532,315.08 that is still "unprogrammed".
17.2.d	There is $25,000 'below the line' transportation costs planned for the ZS-P-LSU case example but no Accessorial Packaging, Crating, Handling costs.
17.2.e	"Transportation Value" is a PLANNED below-the-line estimate of costs established to cover transporting material to the international customer. Actual Transportation costs are applied by DFAS-IN, based upon delivery reporting transactions from the IAs.
17.2.f	"Total Requisition Value" for the ZS-P-LSU case example is $549,501.30
17.2.g.	No, there is a total of 122 "Shipped Unbilled" requisitions listed although surprisingly, the value of those requisitions are $0. So there is some type(s) of error that the Case Manager should be contacted about to correct.

Exercise #18	
Question #	DISAM ANSWER
18.2.a	YES, there is $710,789.23 value indicated in UNPROGRAMMED CASE VALUE that MAY be available for new requirements. But due to the time delay in posting the IA systems, it is always best to confirm the data with the CASE MANAGER.
18.2.b	B=Cash prior to delivery = Material from Stock, and C=dependable undertaking = Material from Procurement. The material is coming from multiple (stock and procurement) sources which is why there are multiple terms of sale.
18.2.c	Total Collections = $4,078,833.00
18.2.d	YES, the total Case Value ($4,078,833.00) = Total Collections ($4,078,833.00)
18.2.e	Yes, Zastavia does have an Interest Bearing Account and it includes $1,543,070.72 that is allocated to the total collections for the case ZS-P-AQK.
18.2.f	A=Cash With Acceptance. If the Terms of Sale for this case was "Cash with Acceptance", the customer would be required to pay $100% of the Total Case Value when they accepted the case. There would be no payment schedule.

Exercise #19	
Question #	DISAM ANSWER
19.2.a	TA=V, Cooperative Logistics Supply Support Arrangement (CLSSA)
19.2.b	3.8% for this line. Depending on the type and when the case was originally implemented or amended, the values can be 2.5, 3.0, 3.8, 3.5, or 5.0%.
19.2.c	"Net Line Value" = The sum of all above-the-line costs for the line. It does not include below-the-line costs. That is the amount that would appear on the actual LOA for that line item.
19.2.d	The Estimated Accessorial Value includes "Total of estimated administrative costs, estimated other costs, estimated packaging, crating, and handling costs, and estimated Supply Support Arrangement charge for a case. Value is computed when required on an output report or product." {Note: Despite the use of the words "administrative costs" in that definition, in SCIP the Estimated Accessorial Value equals the sum (by line) of PC&H, Transportation, Asset Use, Storage, Staging and Miscellaneous Below-the-Line Costs, but NOT the line's Administrative Charge.}
19.2.e	Unshipped Requisition Value: $5,003,890.83. Yes, you could POTENTIALLY cancel the requisitions to free up the funds if the items are no longer needed, BUT be very careful! If the items are on contract, you could be subject to significant termination charges. Talk to Case Manager first!
19.2.f	Shipped Unbilled Requisition Value = $2,132,982.35. Unbilled means they have been shipped but not yet paid to the provider of the material or service. {Note: This term is NOT referring to the DD-645 Quarterly Bill!}
19.2.g	The CAS percentage charged for the line is 0%. Since the source of supply for

	that line is supply, that is correct since CAS is only applicable for procurement.
Exercise #20	
Question #	DISAM ANSWER
20.2.a	X=Mixed. Line material and/or services is planned to be provided from both USG stock and procurement. CAS will apply (unless waived) to items from the procurement. PC&H and Transportation may be applied to stock depending upon the source of the material and USG transportation responsibilities.
20.2.b	Delivery Term Codes (DTCs) 4 and 5 apply to this LOA line item. For DTC 4, customer pickup at origin or shipped Collect Commercial Bill of Lading (0%). For DTC 5, shipped to the F/F, DWCF=0%, for non-DWCF=3.75%.
20.2.c	For this line CAS = 1.5%%. No portions have been waived by reciprocal agreement at country level, and there is procurement planned for the line based on the Source of Supply Code of 'X', so yes this is the rate that was expected to be applicable to this LOA line item.
20.2.d	2.5% for this line. Depending on when the case was originally implemented or amended, the case's line administrative charge % values can be 0, 2.5, 3.0, 3.5, 3.8, or 5.0%. If new requirements are being added to the case, then a new line is added at the current 3.5% rate.
20.2.e	MDE =N. NC changes do not apply. If code was 'Y', SAMM Appendix 1 is the reference for the applicable NRC that would be charged. If it was applicable to this line, and not been waived, the NC would have been included in the line item's Unit Price.
20.2.f	$1,337,648.58 is the "Shipped Expended Requisition Value" for this line. Expended means a disbursement has been recorded against an obligation, i.e., the bill from the source of supply has been paid by DFAS.
20.2.g	The "Below the Line" costs (e.g. Administrative, PC&H, Transportation, etc.) would be included in the "Estimated Total Line Value" but those would not be included in the "Net Line Value"

Exercise #21	
Question #	DISAM ANSWER
21.2.a	Case Identifier = BN-P-KAO
21.2.b	The user can you change the view to another FMR sheet in the spreadsheet results by clicking the Microsoft Excel spreadsheet tab at the bottom of the file for the desired case identifier.
21.2.c	The Case's Programmed Value is $2,991,566.22. The Case's Unprogrammed Value is $861,901.78
21.2.d	$2,806,483.00 has been collected from the customer to date.
21.2.e	The Total Delivered Value to date is $2,889,076.35 which is the value of all the material and services delivered to-date to the customer. {Notes: The USG appears to have delivered more value than has been collected on that case example. One potential reason for that may be that a country has a Special Billing Arrangement with USG that DSCA approved. The Case Manager would be the initial POC to coordinate questions with on such a case issue.}

Exercise #22	
Question #	DISAM ANSWER
22.2.a	Cash from the Customer/Purchaser per the LOA Terms of Sale
22.2.b	Total Collections = $1,390,606.62
22.2.c	The Total Case Value ($1,605,269.00) has NOT been collected yet. The USG still needs to the remaining amount from the purchaser.
22.2.d	No, the customer doesn't have an interest bearing account. The purpose of an interest bearing account is for the foreign purchaser to earn interest on their

	allocated case funds until those funds are required by the USG to pay case obligations. Once the funds are transferred or deposited to the FMS Trust Fund, no interest is paid on the country's case funds.
22.2.e	Total Case Value (TCV) includes both above and below the line charges. Net Case Value (NCV) only includes the above the line charges.
22.2.f	The Termination Liability payments is essentially for a USG insurance policy/escrow account to be used to pay off the liabilities to the procurement contractor(s) if the purchaser invokes their T&Cs right to cancel the LOA prior to the contract with the vendor being completed.
22.2.g	The quarterly payments on the Payment Schedule are based on the expected quarterly costs that the USG expects to incur in the upcoming quarter.

Exercise #23	
Question #	DISAM ANSWER
23.2.a	Closure Code = "W". For a U.S. Navy managed case, Closure Code of "W" indicates that the case is "Supply Complete" which is the first required closure 'step'.
23.2.b	There is no "Closure Certificate Status Code" for this Navy managed case example. The code indicates which type of closure certificate was issued: 1 - Non-ULO case closure, 2 - Interim closure under ULO procedures, and 3 - Finalization of interim closure case after contract closed.
23.2.c	NO – all ordering stops when case is coded as Supply Services Complete.
23.2.d	YES, all requisitions (other than the 424 that were cancelled), have been "Shipped Expended" (i.e. shipped and billed).
23.2.e	There is no listed Estimated Closure Date despite the Actual Supply/Services Complete Date of 03/15/2011. The Case Manager would be the initial POC to ask the question of what the Estimated Closure Date is since it isn't listed in SCIP for this case example.
23.2.f	Yes, the Total Case Value of $10,500,000 equals the Total Collections. The Case Manager must always reconcile the case before it can be final closed. If collections do not equal TCV, then Case Manager my need to coordinate with DFAS and potentially processes a case Modification.

Exercise #24	
Question #	DISAM ANSWER
24.2.a	Case Status: IC. Closed-Interim
24.2.a.i	Closure Code = 2 for U.S. Army managed cases such as the example means that the case is closed via DD 645 (DD645, notice of final billing, sent out from DFAS-IN to the customer and case is considered closed.)
24.2.a.ii	There is no "Closure Certificate Status Code" entered for this U.S. Army managed case example. The code indicates which type of closure certificate was issued: 1 - Non-ULO case closure, 2 - Interim closure under ULO procedures, and 3 - Finalization of interim closure case after contract closed.
24.2.b	Yes, there was only 1 requisition on this case and it was shipped and billed.
24.2.c	The case's Interim Closure Date was on 08/27/2010
24.2.d	Funds are recorded and held in the Case Closure Suspense Account (CCSA). A copy of the report is provided as an attachment with each quarterly DD645. {Note: A great reference for the DD645 FMS Billing Statement and the entire bill's attachments (including the CCSA) is the DISAM "FMS Customer Financial Management Handbook (Billing)" which is AKA the "Red Book". You can download an electronic copy of the DISAM "Red Book" at the DISAM web page.

Exercise #25	
Question #	DISAM ANSWER
25.2.a	Cash from the Customer per the LOA's Terms of Sale
25.2.b	Case Status: C. Closed-Final
25.2.b.i	Closure Code of F for a USAF managed case such as the example means that "Case has been closed by DFAS-IN (could be interim or final closed)."
25.2.b.iii	Closure Certificate Status Code for the ZS-DAI case example is a "3" which indicates "Finalization of interim closure case after contract closed."
25.2.c.	Not applicable for the ZS-D-DAI case example as there were no requisitions.
25.2.d.	The ZS-D-DAI case "Actual Closure Date" was 11/22/2011.

Exercise #26	
Question #	DISAM ANSWER
26.2.a	There were 25 Akadia cases that met the Adhoc filter criteria for this exercise.
26.2.b	The assigned Implementing Agency (IA) Case Manager should be the primary POC to talk to about the case(s) "Unprogrammed Case Value" before you make any spending plans for that money. Not doing so, could result in a customer or other case personnel having misunderstandings about whether or not there are "available" case funds for additional obligations and expenditures.

SCIP MISCELLANEOUS ADVANCED EXERCISES (#27 TO #31)

Exercise #27	
EXERCISE	DISAM ANSWER
27.2.a	The FF has processed 2133 shipments in the last year (12 months)
27.2.b	The average time that it took the FF to process those shipments was 9.46 days
27.2.c	The minimum time for the FF processing during that period was 0.42 days
27.2.d	The maximum time for the FF processing during that period was 556.68 days
27.2.e	There were 263 shipments processed 7 months ago. The current trends are relatively close to what they were 7 months ago although the trend count is increasing with a positive slope of 1.91.
27.2.f	The "Timeline" gold bar is a visual indicator showing what filter results time period the user requested. As such, the gold bar would change to reflect whatever "Startpoint" and/or "Endpoint" milestones the user chooses to select.

Exercise #28	
EXERCISE	DISAM ANSWER
28.2.a	The "FSC" is the Federal Supply Class is a 4 letter code which identifies the category and type (i.e. general characteristics) of equipment. The "NIIN" is the National Item Identification Number which is a 9-digit numeric code which uniquely identifies an item of supply in the National or NATO Codification System (NCS).
28.2.b	The purpose of the Acquisition Advice Code (AAC) column is to indicate how (as distinguished from where), and under what restrictions an item will be acquired.
28.2.c	The "SOH" (Supply on Hand), "Last Demand Date", and "Monthly Consumption Quantity" data for each listed item could be used to assist in adequately planning/provisioning of your country's logistics management of those item(s), by identifying whether or not there is sufficient material in the USG stock to

	acquire the required items in a timely manner vice the USG having to put the material on procurement prior to having it available to ship to your country.
28.2.d	The significance and meaning of the "Stock-Out" date indicates that material is currently out of the USG stock and will need to first be procured from appropriate vendor(s). The "Get Well Date" column indicates the date the USG expect the item will once again be adequately stocked. All of the above would it be important for you to note that information when managing your country's logistics requirements as all would give vital information to plan for logistic requirements.

Exercise #29	
EXERCISE	DISAM ANSWER
29.2.a	The U.S. Navy developed, manages, and uses the Case Execution Performance Tool (CEPT) to quickly assess the status of the case(s) of interest. Case data gathered from DSAMS, DIFS, and MISL is evaluated per approved DoN business rules to determine the 'stoplight' (i.e. red, yellow, green) status of a case. Multiple areas (e.g. Overall, Financial Performance, Case Performance, Closure) of the case are assessed. CEPT is accessed via the SCIP Navy Community by authorized users (USG and foreign purchasers).
29.2.b	You can quickly develop Management and Tool Reports in CEPT by clicking the blue arrow buttons until the reports icon is 'front and center' on the selection menu. Once it is there, just click, the reports icon and select which report the user wants to develop. The other user option is to just click "Reports" from the CEPT menu bar at the top of the screen once you've accessed CEPT.
29.2.c through 29.2.f	Answers dependent upon which case the user selected for this exercise. These questions can NOT be answered if you aren't on the Internet or don't have access to the Navy Community Case Execution Performance Tool (CEPT).

Exercise #30	
EXERCISE	DISAM ANSWER
30.2.a	Both of the cases (ZS-D-TAI and AK-B-OCD) depicted in the case examples are MILDEP training cases per the first letter of the Case Designator. See SAMM C5.F6 or page 6 of this book for reference on MILDEP usage of first letter of Case Designators to document the type of material and/or services that the case will provide. So both of those cases were requested, developed, and implemented to be used by the country to acquire FMS training services
30.2.b	No, per SAMM C5.F6 and page 6 of this book, the MILDEPs do not all use the same first letter for their Case Designators to identify security cooperation training cases. The U.S. Air Force and Navy identify their cases with the letter "T", but the U.S. Army uses the letter "D" for Training OCONUS cases by SATMO and the letter "O" for Training CONUS cases by TRADOC.
30.2.c	FMS Training Case ZS-D-TAI is a relatively new case that only has small portion ($574,492.05) "programmed" of the "Total Case Value" ($7,989,663.00). So the ZS-D-TAI does indeed appear to have "unprogrammed" money that can potentially be used for future FMS training opportunities by that country. They should coordinate their requests with the appropriate USG personnel to verify case status though. Training Case AK-B-OCD, however, was implemented many years ago and has already "programmed" ($1,499,664.00) the entire "Net Case Value". That same amount also matches the case's "Net Line Value" ($1,499,664.00) of the case's only line. That $1,499,664.00 was obligated via the only training/services requisition that is listed on the AK-B-OCD case. Important to remember that the

	difference between the Total and Net Values for the case and line are the differences between the "Above" and "Below the line" values. Those "Below the line" values/amounts will not be used or available for training by the country but to pay the appropriate USG costs that they were collected for. So the AK-B-OCD does NOT appear to have "unprogrammed" money that can potentially be used for future FMS training opportunities by that country. They should coordinate their requests with the appropriate USG personnel to verify case status though.
30.2.d	Yes, if the Total Case Value was fully expended the country can potentially keep the case open and obtain additional FMS training via that case. To do so, however, requires the country coordinate the requirements request (i.e. LOR) with the USG for the Implementing Agency to develop a case Amendment that will need to be implemented after acceptance (signature and initial deposit payment) by the country.
30.2.e	Per SAMM C6.7, an Amendment on a FMS Training Case is required for "Dollar value increases or decreases to blanket order lines with the exception of price increases or decreases." FMS Training Case modifications are authorized per SAMM C6.7 when there are case changes that don't increase or decrease the case scope. See Table C6.T7 for examples of when modifications are used.
30.2.f	The ZS-D-TAI Case Manger is John Smith who works for AFSAT. The U.S. Air Force is the Implementing Agency (IA) per the code in the case designator which is a "D". Since the U.S. Air Force Security Cooperation training organization is the Air Force Security Assistance Training (AFSAT), the Case Manager is indeed working for the Air Force organization that we expected for this training case. The AK-B-OCD Case Manger is John Smith who works for TRADOC. The U.S. Army is the Implementing Agency (IA) per the code in the case designator which is a "B". Since the U.S. Army Security Cooperation training organization in CONUS is the SATFA (Security Assistance Training Field Activity) and they operationally report to the U.S. Army Training and Doctrine Command (TRADOC), the Case Manager is indeed working for the Army organization that we expected for this training case. If this was a U.S. Army "D" case, then the training case manager would be at SATMO and listed in SCIP as USASAC since that is the organization that SATMO operationally reports to.
30.2.g	The Case Line Description for the AK-B-OCD case example in this book is "Vehicle Description". The MASL (Military Article and Service List) Number is "OOOOOOFMSTRNG". If this were an actual training case, the Case Line Item Description would specify the training service vice the generic example ("Vehicle Description") that is used for this training database case example. Yes, there was 1 training/service requisition ($1,499,664.00) issued on this Case Line ID that "programmed" the entire "Net Case Line Value" ($1,499,664.00).

Exercise #31	
EXERCISE	DISAM ANSWER
31.2.a	By 'clicking' the "Request List" in the SCIP Help Community navigation menu bar, a new window will appear with a "Create New Request" icon in the upper left corner of that window. 'Clicking' that icon will open an online Help Ticket that the user can enter the description of the problem, select and enter "Category", "Sub-category", and subject. Attachments related to the Help Ticket can also be attached for submission to the SCIP Help Desk. Additionally, throughout SCIP, wherever the Yellow Question icon appears, the user can click that icon to open a new online help ticket exactly as done in the SCIP Help Community.

31.2.b	You will receive an official e-mail from the SCIP Help Desk informing you of a status change. When you subsequently logon to SCIP and go to the SCIP Help Community, your online Help Ticket status will have changed from “Pending” to “In-Progress”
31.2.c	You can read the SCIP Help Desk comments for any of your online SCIP Help Desk Tickets by finding it, highlighting it, and then either ‘double-clicking’ it or ‘clicking the “Open Request” icon in the lower right corner.
31.2.d	You can switch the SCIP Help Community status view from one category (e.g. “In-Progress” to “Complete” by ‘clicking the drop down arrow in the “Status” window and then selecting the status of tickets that you want to view.
31.2.e	In the SCIP Help Community, the Help Resources include a “Help Desk User Guide”, “Case Information User Guide”, “SCIP Help Descriptions”, “Corporate Info User Guide”, “International Customer Token Access Guide”, “Logon Guide”, “SCIP Acronyms”, “SCIP Background”, “Token Administrators Guide”, “U.S. Government (USG)/SCO Token Access Guide”, and “Partner Info User Guide”.
31.2.f	The Appendix 5 of the DISAM SCIP Practical Exercises and Handbook publication is based on the “SCIP Help Descriptions” resources.
31.2.g.	Click, view and/or download the “Case Information User Guide” to learn more about features, capabilities, and reports that are available to users in the Case Information Community.
31.2.h	Yes, there are additional SCIP Community Help Guides available at the other SCIP Communities. Refer to Appendix 2 of the DISAM SCIP Practical Exercises and Handbook for a complete list and/or ‘click the “Help” or “Support” menu options that you find at each of the SCIP Communities.

APPENDIX 2: SCIP Help Guides

There are numerous SCIP Help Guides that are available for user reference and information.

Following is a list of the significant SCIP Guides and the location in SCIP where the users can access them:

- **Logon Guide (Location: Logon Page)**
- **HELP / Case Information / Corporate Info / Partner Info Communities (Location: "Help" on navigation menu bar):**
  - Help Desk User Guide
  - Case Information User Guide
  - SCIP Help Descriptions
  - Corporate Info User Guide
  - International Customer Token Access Guide
  - Logon Guide
  - SCIP Acronyms
  - SCIP Background
  - Token Administrators Guide
  - U.S. Government (USG) / SCO Token Access Guide
  - Partner Info User Guide
- **Case Execution Community (Location: EFTS Training):**
  - Enhanced Freight Tracking System (EFTS) Support including:
    - Introduction to EFTS presentation
    - EFTS User Guide
    - Freight Forwarder Operations Training Tutorial
    - Country User and Expeditor Training Tutorial
    - Country Director / Case Manager Training Tutorial
    - Acronym List
- **Security Cooperation Management Suite (SCMS) Community (Location: User Guide):**
  - SCMS Quick Reference Guide
  - SCMS User Guide
  - Section 1206 Illustrated User Guide
  - My Alerts Illustrated User Guide
  - Dashboard Illustrated User Guide
  - Canceling Funds Report and Pseudo Case Financial Execution Report Illustrated User Guide

- SCMS Serial Number / VIN Tracking Instructions
- SCMS Serial Number Upload Template
- SCMS Delivery Schedule Input and Report Guide
- SCMS CONOPS

- **End Use Monitoring Community (Location: Support):**
  - Resources:
    - Policy / Procedure Memos
    - Defense Article Checklists
    - LOA Notes
    - Historical Documents:
      - Disposal & Third Party Transfer Authorizations
      - Inventory Loss / Results
      - EUM SOP and NVD Control Plan
      - 1000(MAP) Reports
      - Other
    - Other Documents
      - SCIP-EUM Handbook
      - Newsletters
      - COCOM SOPs
      - Regional Forums
      - User Guide / Live Demonstrations
  - Contact Help Desk
  - POC and Frequently Asked Questions (FAQs)

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APPENDIX 3: Using the Ad-Hoc Query

Adhoc

Access the **Adhoc** page by clicking the Adhoc link from the Menu path.

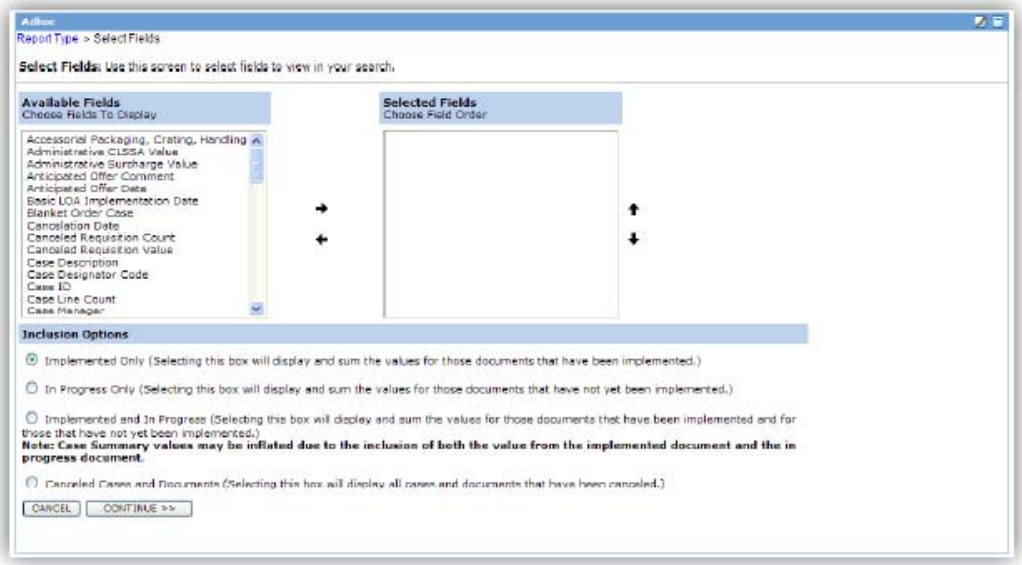
Report Type

This page contains the Adhoc report type selection.

From this page, a new Adhoc can be generated by selecting a report (Case-Level, Line-Level, Active Requisition, SDR, or Payment Schedule or a saved Adhoc can be run (names are listed in the dropdown or, if none exist, No reports saved appears).

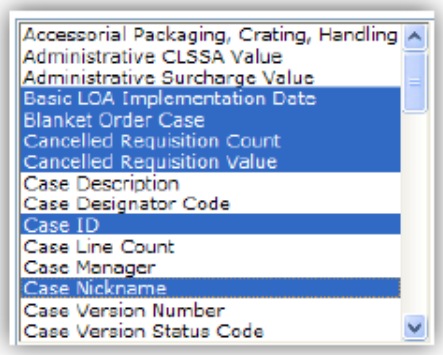
Select Fields

This screen will provide the user with a list of available fields to display on the report (different fields show depending on the Adhoc selected). Case-Level and Line-Level Adhocs have the **Inclusion Options** area.



Note: Not all report types have same inclusion options. This is due to certain reports only having data for a specific document status.

To choose fields to appear on the report: Click a field from **Available Fields** (left side) and press ➔. This moves the fields to the **Selected Fields**. Multiple fields can be selected by using <ctrl> + click and <shift> + click methods.



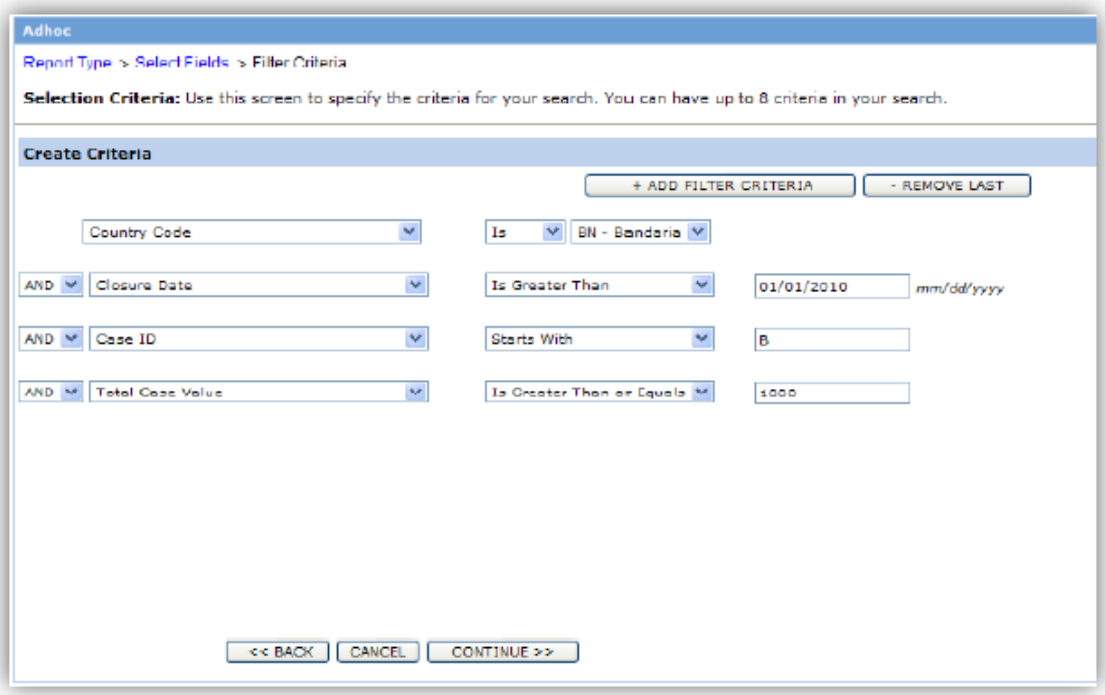
Note: Not familiar with <ctrl>/<shift>+click? Using this example, click Basic LOA Implementation Date. *Hold down the <shift> key and click* Cancelled Requisition Value. *Hold down <ctrl> and click* Case ID *and* Case Nickname. *Press* ➔. *The six fields appear in* **Selected Fields**.

Click a Selected Field and press the up and/or down arrow ↑↓ to change the order in which fields will be displayed on the report. Continue by pressing [CONTINUE >>] or press [CANCEL] to return to the Adhoc page.

Filter Criteria

This screen specifies the search criteria for the report. Eight criteria are allowed. Press [+ ADD FILTER CRITERIA] to display a list of available fields.

Note: A criteria can be set on a field that was not selected on the Select Fields screen. Depending on the Field selected, different dropdowns and text boxes appear. Examples are shown below.



Writing Search Strings

In general, you can type the text that you are looking for. However, there are a few things to consider.

There are two special operators that you can specify when adding multiple requirements:

- **AND** - The criteria for the requirements above and below must be met.
- **OR** - Either criteria for the requirements above and below must be met.

An important key to creating a query is understanding how the **OR** and **AND** operators work. The **AND** operator has precedence over the **OR** operator. For example, if you wanted all Bandarian cases with case version statuses of *I - Implemented* and *SSC - Implemented*, then you might try to construct the query like this:

	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	I - Implemented
OR	Case Version Status Code	Is	SSC - Impl-SSC

Incorrect Query

The problem with the query above, is that the results will return Bandarian case versions that are I, but also return *all* SSC versions, regardless of the country. Another wrong way to create the query would be as follows:

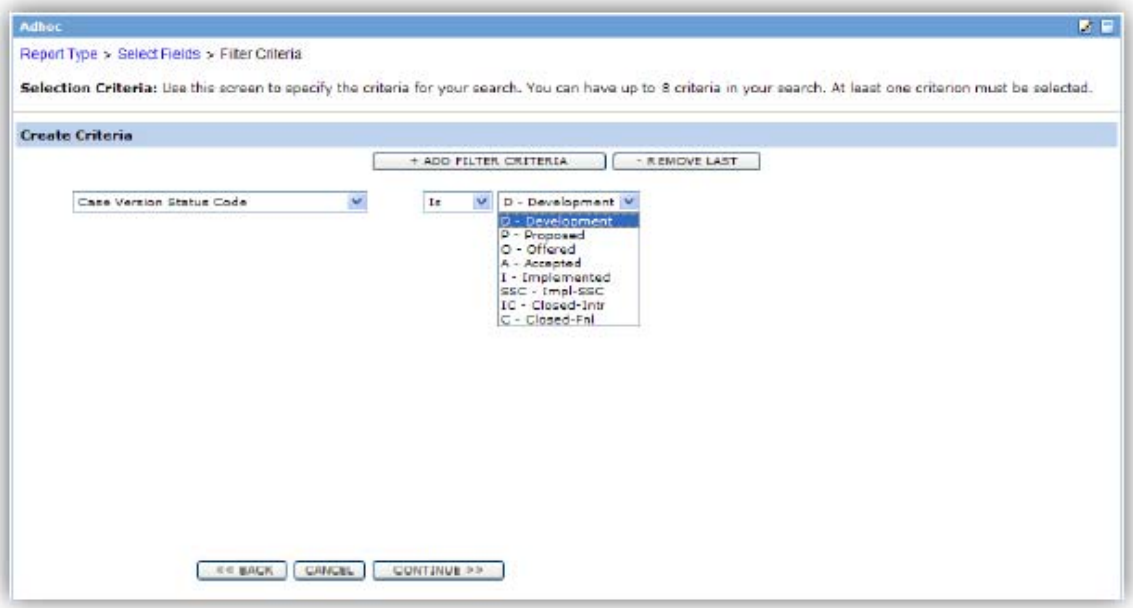
	Case Version Status Code	Is	I - Implemented
OR	Case Version Status Code	Is	SSC - Impl-SSC
AND	Country Code	Is	BN - Bandaria

Incorrect Query

The problem with the query above, is that the results will return Bandarian case versions that are SSC, but also return *all* I versions, regardless of the country. This is because the **AND** operator takes precedence, or groups together the *Case Version Status Code = I* ***AND*** *Country = Bandaria* statements. The *Case Version Status Code = SSC* statement is then "**OR**ed" with the complete **AND** statement. If you used parenthesis, it would look like this: *(Case Version Status Code = I* ***AND*** *Country = Bandaria)* ***OR*** *Case Version Status Code = SSC*. This query will probably result in incorrect results.

The <u>correct</u> statement can be seen below:

	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	I - Implemented
OR	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	SSC - Impl-SSC



Continue adding criteria and select CONTINUE >> when complete.

Sort Order

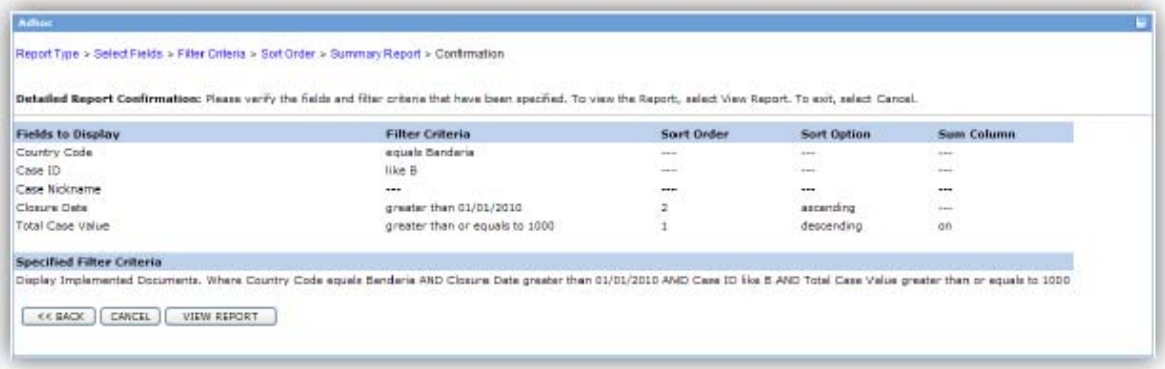
Each field selected on the Select Fields screen can be sorted; up to five fields can be sorted on any report. Using the example below, the report will display the fields listed in the order shown. Data will be sorted by Total Case Value first – in descending order (i.e. largest to smallest) and, if the Total Case Values are the same, sort the data by the Closure Date in ascending order. Select CONTINUE >> to proceed with creating an adhoc query.

Summary Report

This page allows for custimization of a summary of the results that will be returned with the user's adhoc query. Fields that have the ability to be summed will be displayed and checked by default. The returned results will also be counted unless "Count results" is unchecked.

Confirmation

The confirmation page displays all fields, filter criteria, sort order, sort options, and what fields will be summed. If the data shown is correct, select VIEW REPORT to execute the query.



Adhoc

Report Type > Select Fields > Filter Criteria > Sort Order > Summary Report > Confirmation

Detailed Report Confirmation: Please verify the fields and filter criteria that have been specified. To view the Report, select View Report. To exit, select Cancel.

Fields to Display	Filter Criteria	Sort Order	Sort Option	Sum Column
Country Code	equals Benderia	---	---	---
Case ID	like B	---	---	---
Case Nickname	---	---	---	---
Closure Date	greater than 01/01/2010	2	ascending	---
Total Case Value	greater than or equals to 1000	1	descending	on

Specified Filter Criteria

Display Implemented Documents. Where Country Code equals Benderia AND Closure Date greater than 01/01/2010 AND Case ID like B AND Total Case Value greater than or equals to 1000

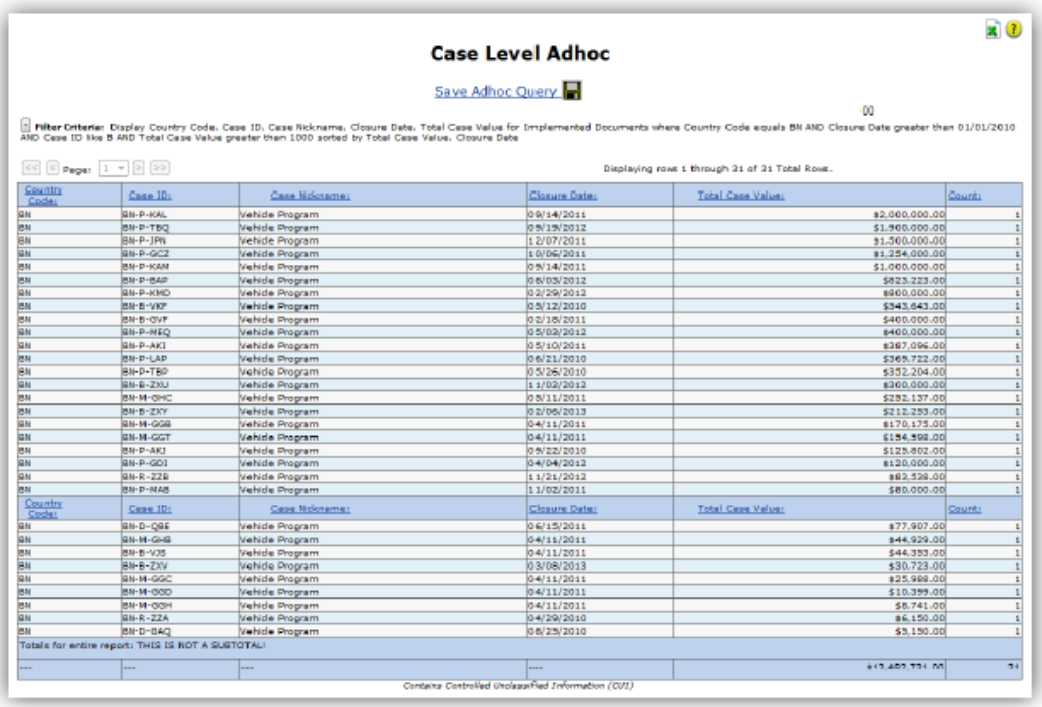
<< BACK | CANCEL | VIEW REPORT

Viewing a Report

Once a report is displayed, the user can save the query used to generate the report by clicking Save Adhoc Query located at the top of an adhoc report. A message will appear if the query was saved successfully. Once a query is saved, it is easily selectable from the Report Type page via a dropdown menu. Selecting a saved query will allow the user to either execute or delete the query.

Note: Saving an adhoc query does not save the query results; it saves the criteria used to create the report.

If an adhoc query returns no data, a message similar to "No data meeting your selection criteria was found" displays. If data is found, it will display below the Filter Criteria specified during the adhoc creation process. Only 100 rows are displayed on the screen at a time. Additional rows may be viewed by using the page links at the top of the page (<< < Page: 1 > >>). The total number of rows is also displayed, and is located at the top right of the page. To display the data in MS Excel format, click Convert to MS Excel. A sample of an adhoc report is shown below.



Case Level Adhoc

Save Adhoc Query

00

Filter Criteria: Display Country Code, Case ID, Case Nickname, Closure Date, Total Case Value for Implemented Documents where Country Code equals BN AND Closure Date greater than 01/01/2010 AND Case ID like B AND Total Case Value greater than 1000 sorted by Total Case Value, Closure Date

<< < Page: 1 > >>

Displaying rows 1 through 21 of 21 Total Rows.

Country Code:	Case ID:	Case Nickname:	Closure Date:	Total Case Value:	Count:
BN	BN-P-KAL	Vehicle Program	09/14/2011	$2,000,000.00	1
BN	BN-P-TBQ	Vehicle Program	05/15/2012	$1,900,000.00	1
BN	BN-P-JPN	Vehicle Program	12/07/2011	$1,500,000.00	1
BN	BN-P-GCZ	Vehicle Program	10/06/2011	$1,254,000.00	1
BN	BN-P-KAM	Vehicle Program	09/14/2011	$1,000,000.00	1
BN	BN-P-BAP	Vehicle Program	08/03/2012	$823,223.00	1
BN	BN-P-KMD	Vehicle Program	02/29/2012	$800,000.00	1
BN	BN-B-VKF	Vehicle Program	05/12/2010	$543,643.00	1
BN	BN-B-OVF	Vehicle Program	02/16/2011	$400,000.00	1
BN	BN-P-MEQ	Vehicle Program	05/03/2012	$400,000.00	1
BN	BN-P-AKI	Vehicle Program	05/10/2011	$387,096.00	1
BN	BN-P-LAP	Vehicle Program	06/21/2010	$369,722.00	1
BN	BN-P-TBP	Vehicle Program	05/26/2010	$352,204.00	1
BN	BN-B-ZXU	Vehicle Program	11/02/2012	$300,000.00	1
BN	BN-M-GHC	Vehicle Program	05/11/2011	$282,137.00	1
BN	BN-B-ZXY	Vehicle Program	02/06/2013	$212,253.00	1
BN	BN-M-GGB	Vehicle Program	04/11/2011	$170,175.00	1
BN	BN-M-GGT	Vehicle Program	04/11/2011	$154,598.00	1
BN	BN-P-AKJ	Vehicle Program	05/22/2010	$125,802.00	1
BN	BN-P-GDI	Vehicle Program	04/04/2012	$120,000.00	1
BN	BN-R-ZZB	Vehicle Program	11/21/2012	$82,528.00	1
BN	BN-P-MAB	Vehicle Program	11/02/2011	$80,000.00	1
Country Code:	Case ID:	Case Nickname:	Closure Date:	Total Case Value:	Count:
BN	BN-D-QBE	Vehicle Program	06/15/2011	$77,907.00	1
BN	BN-M-GHB	Vehicle Program	04/11/2011	$44,929.00	1
BN	BN-B-VJS	Vehicle Program	04/11/2011	$44,353.00	1
BN	BN-B-ZXV	Vehicle Program	03/08/2013	$30,723.00	1
BN	BN-M-GGC	Vehicle Program	04/11/2011	$25,988.00	1
BN	BN-M-GGD	Vehicle Program	04/11/2011	$10,399.00	1
BN	BN-M-GGH	Vehicle Program	04/11/2011	$8,741.00	1
BN	BN-R-ZZA	Vehicle Program	04/29/2010	$6,150.00	1
BN	BN-D-BAQ	Vehicle Program	08/25/2010	$5,150.00	1
Totals for entire report: THIS IS NOT A SUBTOTAL!					
---	---	---	---	$13,483,734.00	21

Contains Controlled Unclassified Information (CUI)

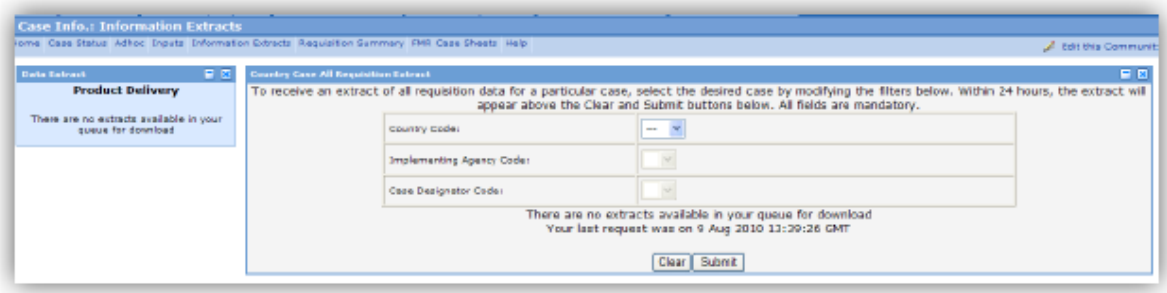
APPENDIX 4: Information Extracts Record

Information Extracts

Authorized users can view all requisitions (i.e. active and historical) associated with a case, regardless of the current logistics or financial posture of those requisitions via the Information Extracts page. The process is performed overnight upon request as SCIP obtains information from the FMS Case Execution systems – only one request is allowed per user per 24 hour period. After the overnight process is complete, resulting files are transmitted to SCIP and a notification on the Information Extract screen appears for the requesting user stating the extract data is available for download.

Note: The user will not be directly notified when their extract is complete – to view a completed extract, the user must download the extract to their local machine from the Information Extracts page. Within SCIP, the user's extract is only accessible to the user who submitted the request.

Access the Information Extracts page by clicking the Information Extracts link from the menu path. This page contains the Country Case All Requisition Extract section.

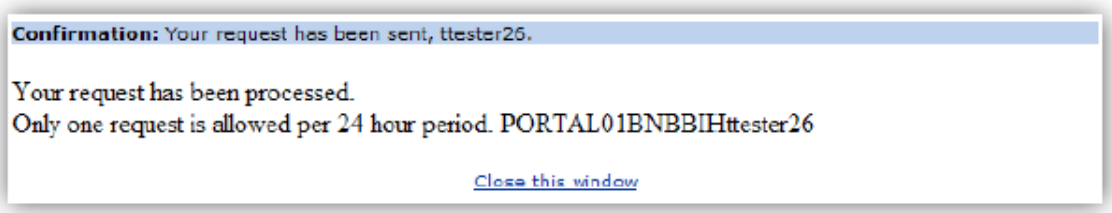


Country Case All Requisition Extract

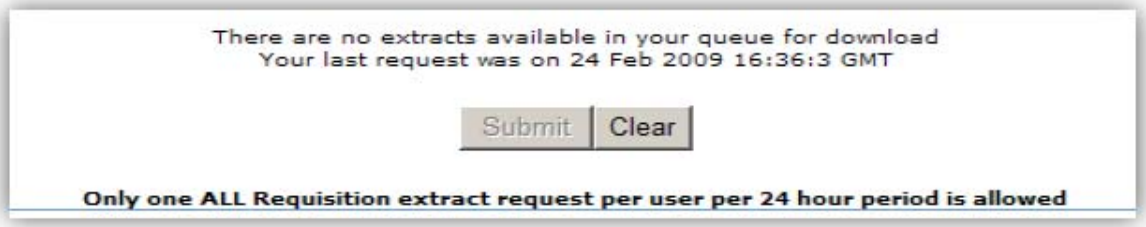
Select the Country Code, Implementing Agency Code, and Case Designator Code from the dropdowns provided. If no extracts are available, a message beneath the entry section states "There are no extracts available in your queue for download" – this message also appears in the Data Extract section. Pressing Clear resets the screen as shown above; pressing Submit sends the request for processing.

Once a request is submitted, a confirmation is displayed.

Note: The user's User ID displays on this window as well as the Case ID.



Once a request is made, the bottom portion of the Country Case All Requisition Extract changes, ensuring no additional requests are submitted.



This message remains until the 24-hour waiting period is complete.

Once an extract becomes available, the Submit button can be pressed and the bottom portion displays the available extract similar to the screen below.

Click the Case link to open the extract (.txt format) in a new window. This file can be saved using normal file download capabilities to transfer the file from the portal to a local computer. Click the Excel graphic to open the extract in spreadsheet format. These links are visible for five days; afterwards, they are removed and the message "There are no extracts available in your queue for download" reappears.

The following data elements will appear on the text file delivered to you and as column headers in the Excel file, and should be used when you define the database structure of your local program application:

Data Element Name	Record Position	Form	Content
Record Type	1-3	A/N	The three-position record type, where RQN = Requisition (Army, Navy, Air Force), CCR = Custom Commit Record (Air Force), PSD = Pseudo Requisition (Army).
Country Code	4-5	A/N	The two-position Country Code
Implementing Agency Code	6	A/N	The one-position U.S. Implementing Agency Code (e.g. B = U.S. Army, D = U.S. Air Force, P = U.S. Navy).
Case Designator	7-9	A/N	The three-position Case Designator Code (e.g. ABC)
Customer Service Designator Code	10	A/N	The one-position Customer Service Designator Code (B, D, K, P, or T)
Routing Identifier	11-13	A/N	The three-position RIC of the supplier (e.g. S9I)
National Stock Number/Part Number	14-28	A/N	The fifteen-position National Stock Number (e.g. 5810001234567AB) or the five-position CAGE code and the first ten positions of the Part Number field.
Unit-of-Issue	29-30	A/N	The two-position Unit-of-Issue

Transaction Quantity	31-37	A/N	Quantity from the specific requisition suffix record.
Requisition Document Number	38-51	A/N	The fourteen-position MILSTRIP Requisition Document Number.
Requisition Document Number Suffix	52	A/N	The one-position MILSTRIP Document Number Suffix assigned by the supplier to partial or split shipments.
Distribution Code	53	A/N	The one-position Distribution Code.
Fund Code	54-55	A/N	The two-position Fund Code.
Signal Code	56	A/N	The one-position Signal Code.
Line Item	57-59	A/N	The three-position Case Line Item Number.
COG (USN Only)	60-61	A/N	The two-position Stores Account/Cognizance Symbol (US Navy LOAs only). USA and USAF will leave blank.
Project Code	62-64	A/N	The three-position Project Code.
Required Delivery Date/Required Availability Date	65-67	A/N	The three-position Required Delivery Date/Required Availability Date.
Unit Price	68-81	N	The fourteen-position Unit Price, including dollars and cents. Decimal is implied, and will NOT be provided as a separate character.
Extended Price	82-95	N	The fourteen-position Extended Price, including dollars and cents. Decimal is implied, and will NOT be provided as a separate character.
Status Code	96-97	A/N	The two-position MILSTRIP or non-MILSTRIP status code (e.g. BA, BB, BD, BQ, BV, BZ, CA, CB, CS, etc.)
Status Date	98-104	N	The seven-position Julian date (e.g. 2009273) when the current status (above) was received.
Estimated Shipment/ Availability Date	105-111	N	The seven-position Julian date (e.g. 2009273), which indicates the Estimated Shipment/Availability Date.
Date of Shipment	112-118	N	The seven-position Julian date (e.g. 2009273) when the Requisition Suffix was shipped.
Mode of Shipment	119	A/N	The one-position Mode of Shipment Code.
Transportation Control Number	120-136	A/N	The seventeen-position Transportation Control Number.
PDLI (USN Only)	137-142	A/N	The six-position Project Directive Line Item Code.
Advice Code	143-144	A/N	The two-position MILSTRIP Advice Code.
Contract Number	145-161	A/N	The seventeen-position Contract Number (e.g. N0038399D12345678). May be blank for USA and USAF.
Supplementary Address	162-167	A/N	The six-position Supplementary Address (e.g. DA2GCV).
Date Established	168-174	N	The seven-position Julian date (e.g. 2009273) when the record was established.
Follow-up Trigger Date	175-181	N	The seven-position Julian date (e.g. 2009273) when the next Follow-up trigger is set.
Document Identifier	182-184	A/N	The original Document Identifier of the Order.
Requisition Priority	185-186	N	The current Requisition Issue Priority Designator.
Nomenclature	187-202	A/N	The current Nomenclature. USN does not store.

APPENDIX 5: SCIP HELP - DESCRIPTIONS

Notes

- The following SCIPI Help Descriptions can be accessed online the SCIP System via the "Help" Community and selecting the "SCIP HELP Descriptions" link/file.
- Each of the listed terms and associated codes can also be accessed online by clicking on the associated hyperlink in the SCIP report that the user is viewing when logged on and using SCIP.
- Users accessing SCIP online can quickly navigate to a term by clicking the appropriate letter which matches the first letter of whatever term that they are looking for.
- Following are SCIP Help – Descriptions are what was posted / current on SCIP as of JAN '14

HELP DESCRIPTIONS

ALL | A | B | C | D | E | F | G | H | I | L | M | N | O | P | Q | R | S | T | U | W

AOD Current Performance Graph
Provides the number of case versions for all Group Codes (or by Group Code (A, B, C, or D)) where the Anticipated Offer Date (AOD) is 15 or more days in the future (green) and 0-14 days in the future (yellow). It also shows those where the AOD has passed (red) as compared to the current date. AOD is filtered to exclude dates prior to April 5, 2010, when the AOD concept was first introduced. The Days Until AOD is calculated by subtracting the current date from the AOD. A negative Days Until AOD indicates the AOD has passed. Percentages are calculated based on the number of case versions (for each Group Code) with AODs divided by the number of case versions (for each Group Code) in the red, yellow, and green categories defined above. Grouping options: AOD Group Code; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

AOD Group Code
The Anticipated Offer Date (AOD) Group is used to validate the AOD assigned to the case version. Below are the codes used for this field.

Group A: Blanket order LOAs, training LOAs, Cooperative Logistics Supply Support Arrangements, and associated Amendments and Modifications. AOD Group A should be offered to the purchaser within 75 days if the LOR Receipt Date is prior to 8/15/2013, else it should be offered within 30 days.

Group B: Defined Order LOAs, Amendments, and Modifications. AOD Group B should be offered to the purchaser within 120 days if the LOR Receipt Date is prior to 8/15/2013, else it should be offered within 30 days.

Group C: Defined Order LOAs and associated Amendments that are considered "purchaser-unique" in nature. AOD Group C should be offered to the purchaser within 180 days if the LOR Receipt Date is prior to 8/15/2013, else it should be offered within 90 days. The AOD may be longer based on factors (1) through (8) below. Associated Modifications will be placed in either Group A or B as Modifications generally do not require more than the default days to prepare. Group C cases are defined as follows:

- First-time purchase of a defense article or service by an FMS purchaser

- First-time FMS purchase by a specific country or international organization with limited experience or knowledge of FMS processes/procedures
- Case requires engineering, system integration, or special acquisition
- Requested use of the system is different from its use by U.S. military forces (e.g., Navy ship missile to be fired from an Army or foreign country's helicopter)
- Detailed release/disclosure coordination required
- Complex pricing effort required
- Extraordinary coordination required inside and/or outside the Implementing Agencies
- Other (must be explained by detailed milestone comments in DSAMS

Group D: All Pseudo LOAs and associated Amendments and Modifications. AOD Group D may take more than or less than 75 days to be offered to the purchaser if the LOR Receipt Date is prior to 8/15/2013, else it should be offered within 30 days.

AOD Past Performance Graph

Provides a count of all case versions for all Group Codes (or by Group Code (A, B, C, or D) where the Letter of Offer and Acceptance (LOA) is sent on or before or after the Anticipated Offer Date (AOD). AOD is filtered to exclude dates prior to April 5, 2010, when the AOD concept was first introduced. The Days Past AOD is calculated by subtracting the AOD from the date the LOA was sent. A negative Days Past AOD indicates the LOA was sent before the AOD. Percentages are calculated based on the number of case versions (for each Group Code) in each category as compared to the overall number of case versions (for each Group Code) for both categories. Grouping options: AOD Group Code; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Acceptance Date

Date on which the Letter of Offer and Acceptance (LOA), Amendment, or Modification is signed by the customer.

Accessorial Packaging, Crating, Handling

A PLANNED below-the-line estimate of costs established to cover special packing, crating and handling of material in order to transport it to the international customer. Actual packing, crating, and handling costs are applied by DFAS-IN, based upon information provided by the Implementing Agency (IA).

Acquisition Advice Code

The code denoting how and under what restrictions an item will be acquired.

Acquisition Value

The value of one unit of the item on the Case Line.

Action Code

Code from the front of the Standard Form 364 that specifies the SDR action required. Preprinted codes on the face of the SF 364 may be supplemented from additional codes in DoD 4000.25-M, V2, C17, *Reporting Of Supply Discrepancies.* Some common codes:

- 1A - Disposition instructions requested (see reverse side of SF-364)
- 1B - Material being retained (see remarks on the SF-364)
- 1C - Supporting supply documentation requested
- 1D - Material still required, expedite shipment (Not applicable to Security Assistance)
- 1E - Local purchase material to be returned at supplier's expense unless disposition instructions to the contrary are received with 15 days (see reverse side of SF-364) (Not applicable to Security Assistance or DLA)
- 1F - Replacement shipment requested (Not applicable to Security Assistance).
- 1G - Reshipment not required. Item to be re-requisitioned.
- 1H - No action required. Information only.
- 1Z - Other action requested (see remarks on SF-364)
- 2A - Disposition of material and financial adjustment (credit) requested.

- 2B - Material being retained. Financial adjustment (debit) requested.
- 2C - Technical documentation/data requested.
- 2F - Material being held for disposition instructions, request funds citation. (Not applicable to Security Assistance)
- 2J - Financial adjustment requested.
- 2K - Evidence of shipment requested (Security Assistance only).
- 2L - Request billing status (Security Assistance only).
- 2Z - Additional information is being submitted off-line. Applicable for use with electronic SDR submission only.

Action Taken Code

Applies to Army only. Identifies processing steps by SDR case managers at USASAC. Codes are:

- 00 - New SDR entered. No other action taken to date.
- 01 - Replacement shipment accomplished or materiel being retained at no expense to customer.
- 05 - Local disposal authorized. Credit billing to be processed.
- 08 - Credit granted by supply source.
- 09 - Material authorized for return to CONUS.
- 18 - Credit granted by USASAC.
- 19 - Credit denied.
- 21 - Closed for other reasons. See remarks.
- 23 - Additional data or clarification requested from customer by supply source.
- 24 - Canceled per customer request.
- 25 - Closed by manual action. See remarks.
- 29 - Exceeded submission time frame. Returned to country as denial.
- 31 - Debit action taken by USASAC.
- 32 - Debit action taken by supply source.
- 33 - Disposition instructions received from supply source.
- 34 - Canceled per LOA notes, disposition not accomplished within 180 days.
- 36 - Customer provided evidence of materiel return. Supply source notified to check for receipt.
- 37 - Follow-up on disposition instructions sent to country.
- 38 - Evidence of shipment furnished to customer. SDR considered closed.
- 47 - Holding at USASAC for policy decision or preparing write-off package.
- 49 - Released to supply source with additional information from country or shipping depot.
- 50 - Released to supply source for adjudication.
- 51 - SDR suspended at supply source for reasons beyond their control.
- 53 - Image bill received.
- 55 - Possible candidate for irresolvable write-off.
- 56 - Supply source responded to additional information with other than write-off or disposition instructions.
- 57 - Returned to customer without action.
- 58 - SDR forwarded to shipping depot for action or proof of shipment.
- 59 - Forwarded to USASAC product assurance division for review.
- 60 - Credit billing authorized by APD for publications.
- 61 - Debit billing authorized by APD for publications.
- 62 - Credit granted by USASAC with local disposal authorized.
- 63 - Returned to customer due to insufficient freight forwarder documentation.
- 64 - Credit reversal required. Customer reported shipment received.
- 65 - Financial adjustment required. Billing processed for incorrect amount.
- 66 - Interim reply received from supplier.

- 81 - First follow-up generated to customer.
- 82 - Second follow-up generated to customer.
- 83 - Third follow-up generated to customer.

Activity ID
The name of the Government activity processing the case.

Actual Closure Date
The date the status of the Implemented (I) version of a case becomes Final Closed (C). The case is considered to be logistically and financially complete.

Actual Supply/Services Complete Date
The date the case is considered supply/services complete and all items and services have been delivered or performed. This date is obtained from the MILDEP execution systems.

Adjudicated Value
Applies to Army and Air Force only. Value of authorized SDR credit or debit.

Adjustment Reply Code
Applies to Air Force only. Code reported in block 23 of SF 364. Reply to SDR, which summarizes result of SDR processing. This code is subsequently reported on a billing adjustment transaction and transmitted through DFAS-IN to the customer. Additional codes can be found in DoD 7000.14-R, *Financial Management Regulation*, Chapter 8. Some common codes are:

- AA - Duplicate shipment is a result of duplicate requisition (adj value = 0).
- AB - Billing reflects correct price (adj = 0).
- AE - Quantity adjusted to unit pack; or shipment in accordance with requisition advice (adj value = 0).
- AF - Authorized substitute item not prohibited by requisition (adj value = 0).
- AG - Claim of less than $100; loss or gain to be absorbed by customer. Valid on overage, shortage, non-receipt or damage type SDRs (adj value = 0).
- AI - Duplicate bill has already been reversed (adj value = 0).
- AJ - Credit has already been granted as a result of prior request (adj value = 0).
- AK - Shipment made by commercial carrier. US not responsible for damage (adj value = 0).
- AL - Evidence of shipment is provided with SDR Reply (adj value = 0).
- AN - Claim of less than $25.00; loss or gain to be absorbed by customer. Valid on cases established before 1978 (adj value = 0).
- AO - SDR not received within allowable timeframe (adj value = 0).
- AP - SDR denied on FMS procured materiel in accordance with LOA, condition A2, no warranty provision (adj value = 0).
- BA - Local disposal of materiel authorized (credit authorized).
- BB - Return of materiel authorized (credit authorized on return).
- BD - Return of materiel to disposal activity (Air Force only).
- BX - Return of exhibit for analysis (Air Force only).
- CA - Request for debit billing is granted (debit authorized).
- CB - Request for credit billing is granted (credit authorized).
- CF - Request for refund of non-materiel costs, i.e. repair costs granted (credit authorized).
- DA - SDR previously processed and credit not granted (adj value = 0).
- DB - SDR previously processed and credit not granted (adj value = 0).
- DD - Billing previously rendered (adj value = 0).
- DG - Duplicate billing will be furnished (adj value = 0).
- DI - No financial adjustment authorized. Explanation provided in writing (adj value = 0).
- DJ - No record of previous request. Resubmit (adj value = 0).
- DK - Copies of shipping and acceptance documents are provided (adj value = 0).

- DM - Reply delayed 30 days. Matter being investigated (adj value = 0).
- DX - Request for SDR cancellation approved (adj value = 0).
- EB - Document number incomplete. Resubmit (adj value = 0). One number incomplete/missing (adj value = 0).
- EF - Records do not indicate duplicate shipment/billing on bill number (adj value = 0).
- EI - Resubmit claim with appropriate documentation (adj value = 0).
- EJ - Claim should be supported by confirmation of cancellation. Resubmit (adj value = 0).
- FA - Transportation reimbursement from freight forwarder to customer final destination on shipment of discrepant materiel.
- FB - Transportation reimbursement from CONUS POE of embarkation (POE) via DTS to final destination on shipment of discrepant materiel.
- FC - Transportation reimbursement from customer final destination to turn-in point for discrepant returns.
- FD - Transportation reimbursement for local disposal of discrepant materiel.
- FE - Transportation reimbursement for return of discrepant item or items to be repaired.
- FF - Packaging, crating and handling (PC&H) reimbursement for discrepant materiel returns.
- FG - Transportation reimbursement from freight forwarder to customer final destination on shipment of discrepant materiel and PC&H reimbursement for discrepant materiel returns.
- FH - Transportation reimbursement from CONUS POE via DTS to final destination on shipment of discrepant materiel and PC&H reimbursement for discrepant materiel returns.
- FI - Transportation reimbursement from freight forwarder to customer final destination on shipment of discrepant materiel; transportation reimbursement from customer final destination to turn-in point for discrepant returns; and PC&H reimbursement for discrepant materiel returns.
- FJ - Transportation reimbursement from CONUS POE via DTS to final destination on shipment of discrepant materiel; transportation reimbursement from customer final destination to turn-in point for discrepant returns; and PC&H reimbursement for discrepant materiel returns.
- FK - Transportation reimbursement for return of discrepant item or items to be repaired or replaced and PC&H reimbursement for discrepant materiel returns.
- FL - Actual transportation reimbursement.
- FM - Reversal of transportation reimbursement transaction previously processed.

Administrative CLSSA Value
Cooperative Logistics Supply Support Arrangement (CLSSA) charges on a (FMSO I) case.

Administrative Surcharge Percentage
Percentage of costs that are added to the base material or service value to determine the full cost to be charged to the customer.

Administrative Surcharge Value
The cost for administering sales made under the Arms Export Control Act (AECA). Captures manpower (both U.S. Government (USG) and contractor furnished) and other costs required to develop, execute and close FMS cases. These functions may be indirect (i.e., support across multiple customers/cases) or direct (i.e., support to a specific case or program).

Advice Code
Advice codes are numeric/alphabetic or numeric/numeric and provide coded instruction to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible. The requisition transaction advice codes flow from requisition originators to initial processing points and are thereafter perpetuated into

passing actions and release/receipt documents. The excess transaction advice codes flow from a DAAS facility to an ICP/IMM to indicate that he excess transaction has been edited by DAAS.

- 21 Combination of Advice Codes 2L and 2T
- 22 Combination of Advice Codes 2C and 2L
- 23 Combination of Advice Codes 2L and 2G
- 24 Combination of Advice Codes 2B and 2G
- 25 Combination of Advice Codes 2A and 2F
- 26 Combination of Advice Codes 2B and 2L
- 27 Combination of Advice Codes 2D and 2L
- 28 Combination of Advice Codes 2N and 2L
- 29 Combination of Advice Codes 2D and 2G
- 32 Combination of Advice Codes 2C and 2T
- 33 Combination of Advice Codes 2L and 2J
- 34 Requested item only will suffice. Do not substitute/interchange. Items required in one continuous length as expressed in RP 25-29 and unit of issue in RP 23-24. No other configuration is acceptable and/or multiples of the unit pack are not acceptable.
- 52 Applicable to 5S/2B combination, i.e., exchange requisition with delayed carcass return intended and substitute item not acceptable
- 58 Combination of 5D/2B
- 2A Item is not locally obtainable through manufacture, fabrication or procurement
- 2B Requested item only will suffice. Do not substitute/interchange. Also applies to "obsolete/inactivated" items previously rejected with status code CJ. When used in response to status code CJ, the submission of a new requisition will be on DD For
- 2C Do not backorder. Reject any unfilled quantity not available to meet SDD/RDD. Suitable substitute acceptable.
- 2D Furnish exact quantity requested (i.e., do not adjust to quantity unit pack unless adjustment is upward and the dollar value increase is not more than $5.00 over the requisition's extended money value)
- 2F Item known to be coded "Obsolete" but still required for immediate consumption. Service coordinated/approved substitute is acceptable. If unable to procure, reject requisition with Status CJ.
- 2G Multiple use: (1) Ship new stocks or stocks having new appearance (2) Strategic mission requires latest model and configuration (for electronic tubes) (3) Strategic mission requires newest stock only (for photographic film or for aerial requirements fo
- 2J Do not substitute or backorder any unfilled quantities
- 2K Item being requisitioned from CONUS pursuant to the balance of payments program (To be used only bon OCONUS requisitioner)
- 2L Quantity reflected in quantity field exceeds normal demands; however, this is a confirmed valid requirement
- 2N Item required in one continuous length as expressed in RP 25-29 and unit of issue in RP 23-24. No other configuration is acceptable and/or multiples of the unit pack are not acceptable
- 2P Item required in one continuous length as expressed in RP 25-29 and unit of issue in rep 23-24. If requirement exceeds the unit pack length, multiples of the unit pack are acceptable.
- 2S Issue below established stock reservation levels is authorized. (To be used by Service owners of SMCA managed conventional ammunition items only.)
- 3B Item being requisitioned has been designated as commercial-type item. Unable to obtain item from commercial sources. Request supply of requisitioned quantity be accomplished against the FMS case reflected in RP 48-50.

- 3V Deliver to the ultimate consignee by the SDD entered heron or cancel requirement. Requisitioner will accept Condition E stock in a usable condition (ammunition stock only)
- 3W Furnish exact quantity requested (i.e.. do not adjust to unit pack quantity). Requisitioner will accept Condition E stock in a usable condition (ammunition stock only)
- 5D Initial requirement certification. Requested item is a mandatory turn-in repairable required for initial outfitting/installation or increased allowance/stockage objective. Therefore, no unserviceable unit is available for turn-in. USN only.
- 5F The stock number has recently been assigned. Do not cancel if unable to identify. Refer the requisition to the Inventory Manager (67-69). USN only.
- 5G Exchange certification. (1) Requested item is a mandatory turn-in repairable for which an unserviceable unit will be turned in on an exchange basis under the same document number as that used in the requisition; (2) Requested item is compressed gas for which an empty cylinder will be turned in on an exchange basis.
- 5S Remain-in-place certification. Requested item is a mandatory turn-in repairable for which an unserviceable unit will be turned-in on an exchange basis after receipt of a replacement (serviceable) unit. Turn-in will be on the same document number as that
- 5V Applicable to 5G/2B combination, i.e., exchange requisition with immediate carcass return intended and substitute item not acceptable. Exchange Advice Code. USN only.
- 6L Item is required for an AWP end item (not to be killed). USAF only.
- 6P Specifies "NEW AND UNUSED MATERIEL ONLY" will be shipped to satisfy this specific requirement. This code will be used by Air force for selected FMS case requisitions and will cause the phrase "NEW AND UNUSED MATERIEL ONLY" to be printed on the DD Form 1348-1, "DoD Single Line Item Release/Receipt Document," shipment.
- BB Item back ordered against a due-in to stock.The estimated shipping, date for release of material to the customer is in rp 70-73.
- BC Item on original requisition that contains this document number has been back ordered. Long delay is expected and estimated shipping
- BV Item procured and is on contract for direct shipment to consignee, The contract shipping date is in rp 70-73.Cancellation, if requested, may result in billing for contract termination and transportation costs, if applicable.
- CA For DLA, interservice and General Services Administration transactions, excluding excess transactions.
- FH Requisition will be default routed to Worldwide Warehouse Redistribution Services (WWRS).
- FW Requisition is force routed to WWRS (fill/kill category)

Amount Received from Purchaser
(Amendments and Modifications only) The amount received from purchaser is the funds received by DFAS to support this case. This is the amount that had been received when the payment schedule was prepared. If additional funds were received after the preparation of the payment schedule the additional payment(s) will not be included in this amount.

Anticipated Offer Comment
Comment about the Anticipated Offer Date.

Anticipated Offer Date
The Anticipated Offer Date (AOD) is the date that the case/case version is projected to be offered. The Implementing Agency will assign the AOD in DSAMS when the LOR is entered as "Complete" based on the AOD Group criteria as well as the purchaser's requirements, and when the document has been initialized in DSAMS.

Appropriation and Budget Activity Account Code
Applies to Army only. Code that identifies investment or expense type items. Investment items are purchased with procurement appropriations and sold to security assistance customers. Expense items are purchased by the stock fund and sold to all

customers. It is required for Army budget preparation and accounting. Generally codes A through Q are assigned to principal investment items. Codes S through Z and numeric are assigned to stock/Capital Working Fund items. From DSAMS. Code/Budget Appropriation Title:

- 2 - Stock Fund
- 3 - OMA Secondary Items
- 5 - OMA Major End Items
- 9 - Base Spares (owned by NC)
- A - Aircraft
- B - Modification of Aircraft
- C - Avionics Support Equipment, Ground Equipment
- D - Modification of Weapons & CTV
- E - Other Missiles
- F - Modification of Missiles
- G - Missiles Support Equipment
- H - Tracked Combat Vehicles
- J - Weapons & Other Combat Vehicles
- K - Ammunition
- L - Tactical Vehicles
- M - Non-Tactical Vehicles
- N - Telecommunications Equipment
- P - Other Comm/Elect Sys/Equipment
- Q - Other Support Equipment
- S - Aircraft Spare Parts
- T - Missile Spare Parts
- U - Weapons/Other Combat Vehicle Spare Parts
- V - Tracked Combat Vehicle Spare Parts
- W - Tactical/Non-tactical Vehicle Spare Parts
- X - Comm/Elect Spare Parts
- Y - Other Support Equipment Spare Parts
- Z - Special Weapon/Chemical Spare Parts

Availability / Lead Time
The number of months after the basic case was accepted that the line item is scheduled to be shipped to the purchaser.

Basic LOA Country Acceptance Date
The date original case was accepted.

Basic LOA Implementation Date
The date original case was implemented.

Benefitting Country Code
From DSAMS. Used in conjunction with non-FMS (pseudo) case codes. Appears on the Case Line Listing Screen. Further identifies the specific country receiving the material and/or services. See DOD 5105.38-M, *Security Assistance Management Manual (SAMM)*, Table C4.T2, Country, International Organization, and Regional Codes and FMS Eligibility.

Billing RIC
For Army and Navy: Three-position Routing Identifier Code (RIC) of the supply activity responsible for the delivery reporting of the material requisitioned. See Routing Identifier for codes.
For Air Force: One-character code on billing transaction indicating source of delivery report.

- G - Hill AFB, UT
- H -Tinker AFB, OK

- J - Air Force Security Assistance Training Group (AFSAT/RMC)
- L - Robins AFB, GA
- N - Air Force Materiel Command, Wright-Patterson AFB, OH

Blanket Order Case
Identifies the case as an agreement with the foreign country or international organization for a category of material or services with no definitive listing of items or quantities. The default value for this field is "N". This field is changed to "Y" when the case is categorized as a blanket order or a FMSO II case. Codes:

- Y = The case is a blanket order case.
- N = The case is not a blanket order case.

CAS Percentage
Identifies the percentage surcharge to be applied by DFAS-IN to all disbursements for FMS new procurement for which applicable contract administrative services charges have not been waived.

Canceled
DSAMS will create this milestone when the case version status is changed to "Canceled".

Canceled Requisition Count
The total number of canceled requisitions.

Canceled Requisition Value
The total value of canceled requisitions. (Note: Some requisitions may have been canceled at zero dollar value, which may not allow you to easily determine the original obligated value of all canceled records.)

Cancellation Date
The cancellation date is the date that the basic document, amendment, or modification was canceled by the United States Government (USG).

Cancellation Remarks
Explanation as to the reason for cancellation.

Case Description
A short description of the basic case, as entered by the IA. This description will be printed on the Letter of Offer and Acceptance (LOA).

Case Designator Code
Three-position alphabetic code that denotes a specific sales agreement between the USG and the international customer. Assigned by the IA at the time the LOA is developed. May not be unique across IAs. For list of codes see DOD 5105.38-M, *Security Assistance Management Manual (SAMM)*, Figure C5.F5.

Case ID
Six-position alpha/numeric case identifier, consisting of the Country Code, the Implementing Agency Code and Case Designator (i.e., BN-P-AAA).

Case Line Count
The number of OPEN Case lines on the implemented case.

Case Line ID
Identifies a detail line item on an LOA.

Case Line Item Description
Text describing the item or military article assigned to the line.

Case Line Quantity
The number of items associated with a case line.

Case Manager
Name of Case Manager as currently posted in DSAMS.

Case Nickname
A name normally used to easily identify a specific program or major weapon system sale.

Case Version

Identifies whether the Case Version is Basic (B), Amendment (A), Modification (M) or Implemented (I).

Case Version Description

Describes why the case version (Modification or Amendment) was initiated.

Case Version Number

(Amendments and Modifications) A case may have multiple amendments and modifications. To differentiate between amendments or modifications, each amendment or modification is assigned a number. So amendment 1 is the first amendment for a case and amendment 2 is the second amendment for the case. Modification 1 is the first modification for a case and modification 2 is the second modification for the case.

Case Version Status Date

The date of the associated case status.

Cases by Current Status Code Graph

Provides a current snapshot of the number of cases in each of the following statuses: I (Implemented), SSC (Supply/Services Complete), IC (Interim Closed), and C (Final Closed). Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, Case Status, and Case Designator (1st position).

Cash Collections

Collections received by DFAS-IN other than the Foreign Military Financing (FMF) program financed funds.

Closed

This milestone indicates that the case version status has been changed to "Closed".

Closure Certificate Status Code

Indicates which type of closure certificate was issued:

- 1 - Non-ULO case closure.
- 2 - Interim closure under ULO procedures.
- 3 - Finalization of interim closure case after contract closed.

Closure Code

Indicates whether the case is open, or in one of various states of closure.

For Army:

- 0 - Open
- 1 - Certified for closure (Closure certificate sent to DFAS-IN.)
- 2 - Closed via DD 645 (DD645, notice of final billing, sent out from DFAS-IN to the customer and case is considered closed.)
- 3 - Revised certificate issued
- 9 - Canceled case

For Navy:

- blank - Active, no closure action pending
- Q - Supply and financial action has been frozen
- H - Case is not eligible for customer-submitted requisitions
- W - Supply complete
- I - ULO case is pending interim closure or is interim closed
- F - ULO case is pending final closure
- S - Non-ULO case is pending closure
- M - Case is closed by both Navy and DFAS (Final Closed Case in both MISIL and DIFS)

For Air Force:

- A - Abeyance in the system. Not yet implemented
- C - Line is cut-off from further requisitioning/activity.
- D - Case was established and is deleted.
- F - Case has been closed by DFAS-IN (could be interim or final closed).
- I - Case is open and active.

- M - Line item on an AFMC multi-line case that is supply complete.
- R - Case has been certified for closure. A certificate of closure has been sent to DFAS-IN and a C1 transaction has been sent in CMCS.
- S - Case is suspended due to sanctions directed by DSCA.
- X - Case is supply complete and the Notice of Supply/Services has been issued.

Closure Type Request Code

Indicates the type of closure requested.

For Army:

- 1 - Non-ULO case closure (final closure for a non-ACC participating country).
- 2 - Interim closure under ULO procedures (interim closure for an ACC participating country).
- 3 - Finalization of interim closure case after contract closed (final closure for an ACC participating country).

For Navy:

- 1 - Non-ULO case pending closure or closed
- 2 - ULO case pending interim closure or interim closed
- 3 - ULO case pending final closure or final closed
- Blank - All others

For Air Force:

- A - Pending closure type 1
- 1 - Case closed- non-participating country
- B - Pending closure type 2
- 2 - Interim closed - participating country - unliquidated obligation (ULO) exists
- C - Pending closure type 3
- 3 - Final closure - participating country - ULO cleared

Cognizance Symbol (COG)

A unique, Navy only, symbol used to identify the method of categorizing particular segments of Navy supply materiel. This code, which appears in the catalog data of each National Stock Number (NSN) listed in the Federal Logistics Information System (FLIS), quickly identifies the inventory manager of the NSN. Cognizance Symbols are used in all Navy supply documents. This includes those supply transactions for materiel managed by the Army, Air Force, DLA and GSA, even though these activities do not use COGs within their own supply distribution systems. Below is a list of COGs listed by Inventory Manager. Additional information can be found in Navy P485 Vol. II, Appendix 18.

Army Armament Command - 9H
Army Communications Security Logistics Agency - 5L
Army Electronics Command - 9Y
Army Missile Command - 9S
Army Security Agency - 5M
Army Tank Automotive Command - 9A
Army Troop Support and Aviation Material Readiness Command - 9W
Army Troop Support Command - 9E
Chief, Naval Education and Training (CNET) - 0K
Civil Engineer Support Office (CESO) - 0N, 2C
Commandant of the Marine Corps (CMC) - 0T
Communications Security Material Systems - 2L
Defense Energy Support Center (DESC) (formerly DFSC) - 9X
Defense Supply Center Columbus (DSCC, formerly DCSC and DESC) - 3C, 3N, 9C, 9N
Defense Supply Center Philadelphia (DSCP) (formerly DPSC and DISC) - 3Z, 9D, 9L, 9M, 9Z
Defense Supply Center Richmond (DSCR) (formerly DGSC) - 3G, 9G

Defense Special Weapons Agency - 0A
Federal Aviation Administration - 9T
General Services Administration (GSA) - 9Q
Joint Cruise Missile Project Office - 2D
MCLBLANT Albany, GA - 9O
Military Sealift Command (MSC) - 0X
National Imagery Mapping Agency - 2A
National Weather Service - 9P
Naval Air Systems Command (NAVAIR) - 0V, 2M, 2Q, 2V, 2W, 4K, 4V, 6V, 8E, 8M,
Naval Inventory Control Point Mechanicsburg (NAVICP MECH)- 0J, 0M, 0O, 0S, 0U, 1H, 2B, 2E, 2Q, 2T, 3H, 4E, 4T, 4Y, 6A, 6B, 6C, 6D, 6H, 6L, 6M, 6X, 6Y, 7E, 7G, 7H, 7N, 7Z, 8A, 8S, 8U
Naval Inventory Control Point Philadelphia (NAVICP PHIL) - 0Q, 0R, 1R, 4R, 4Z, 5R, 6K, 6R, 7R, 8N
Naval Mine Warfare Engineering Activity - 6T
Naval Plant Technical Representative, Anaheim CA - 4X, 8X
Naval Plant Technical Representative, Great Neck, NY - 8P
Naval Plant Technical Representative, Pittsfield MA - 2P
Naval Plant Technical Representative, Sunnyvale CA - 2X, 4P, 6P
Naval Publications and Forms Directorate (NPFD), Philadelphia, PA - 0I, 1I
Naval Sea Systems Command (NAVSEA) - 0E, 2F, 2J, 2S, 8T
Naval Supply Systems Command (NAVSUP) - 1B
Naval Training Systems Center - 2O
Navy Exchange Command (NEXCOM) - 1Q
Ogden Air Logistics Center - 9I
Oklahoma City Air Logistics Center - 9J
Sacramento Air Logistics Center - 9K
San Antonio Air Logistics Center - 5N, 5P, 9V
Space and Naval Warfare Systems Command (SPAWAR) - 0L, 2Z, 4M
Strategic Systems Programs Office (SSPO) - 0P
Warner Robins Air Logistics Center - 9F

Collections
Funds deposited into the FMS Trust Fund at DFAS-IN which are applicable to the Military Assistance Program (MAP) and/or the FMS Credit program.

Combatant Command (COCOM)
Commands that have responsibilities to correlate programs with regional plans, provide military advice, support the SCOs, and contribute to the budget development process. The following are all COCOMs:

- Africa Command (AFRICOM)
- Central Command (CENTCOM)
- European Command (EUCOM)
- Northern Command (NORTHCOM)
- Pacific Command (PACOM)
- Southern Command (SOUTHCOM)

Confirmed Date
The date the recipient unit information was confirmed by the Security Operation Organization.

Contract Number
Identifies the contract used to procure the item.

Controlled Inventory Item Code

A code indicating the security classification and/or security risk for pilferage control for storage and transportation of DoD assets.

Count

The number of records which share the same selected columns of non-summed data.

Counter Signature Required

Used to indicate whether DSCA Counter Signature is required on a Case, Amendment, or Modification before that Case or Change can be implemented. DSCA signs all Basic LOAs, all changes to MAP and Credit Funded Cases and changes that increase the case value by $50,000. "Y" indicates DSCA Counter Signature is needed, and "N" indicates DSCA Counter Signature is not needed.

Country Code

Two-position alpha/numeric unique code assigned to denote a particular country or organization. See DOD 5105.38-M, *Security Assistance Management Manual* (SAMM), C4.T2 for a complete list of country codes.

Country Follow-ups for Materiel Return

Applies to Navy and Air Force only.

For Navy: SDRs with Progression Code "EG", dates the 1st and 2nd follow-ups were sent to the customer to remind him to return the material.

For Air Force: A one-position code indicating the number of follow-ups sent to the customer for materiel returns.

Critical Requisition Indicator

Identifies if a user''s requisition is considered "critical" or "noncritical". Indicator allows the user to manage and oversee critical purchase orders. Changes to the Critical Requisition Indicator are user driven.

Cumulative Amount Due

The actual cumulative amount due for the payments on the Case Payment Schedule.

Current Status Code

A two-position field. The requisition latest status code reflects the MILSTRIP status that last processed to a supply action. If the supply action is not shipped or canceled, the latest status code gives the disposition of the record at this specific time. See DOD 4000.25-1-M *Military Standard Requisitioning and Issue Procedures (MILSTRIP)*, Appendix 2.16, Requisition Transaction Status Codes, for definitions of all the codes. Some common codes:

- BA - Item being processed for release and shipment.
- BB - Item backordered against a due-in to stock.
- BD - Requisition is delayed due to need to verify requirements relative to authorized application, item identification. Upon completion of review or procurement, additional status will be provided to indicate action taken.
- BH - Service/Coordinated/approved substituted/interchangeable item, identified in stock number files will be supplied. Examine unit of issue, quantity and unit price fields for possible changes.
- BK - Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data.
- BP - Item is on backorder or procurement for direct delivery. Shipping action will be delayed.
- BQ - canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. De-obligate funds, if applicable.
- BU - Item being supplied against your Foreign Military Sales Case Designator reflected in RP 48-50; or your Grant Aid Program and Record Control Number reflected in RP 46-50. This document represents a duplicate of the requisition prepared by the US Military Service.

- BV - Item procured and on contract for direct shipment to consignee. The contract shipping date is entered in RP 70-73. Cancellation, if requested, may result in billing for contract termination and/or transportation costs, if applicable.
- BW - Your FMS/Grant Aid requisition containing this document number has been received by the ILCO and submitted to the supply system.
- BZ - This requisition is being processed for direct delivery procurement. Upon completion of procurement action, additional status will be provided to indicate the action taken. The ESD is shown in RP 70-73.
- B4 - Confirms customer cancellation with termination charges. The price field contains "unit termination charge."
- B5 - The activity identified in RP4-6 is in receipt of your follow-up request. Action to determine current status and/or improve the ESD is being attempted. Further status will be furnished.
- B7 - Unit price change. The latest unit price for the item identified by the stock or part number in RP 8-22 is reflected in RP 74-80.
- CA - Rejected. (1) Initial provision of this status will be narrative message. The message will also state the reasons for rejection. (2) When provided in response to a follow-up this status will be sent via DSN and no reasons for rejection will be included.
- CB - Rejected. Initial requisition requested rejection of that quantity not available for immediate release or not available by the SDD or RDD. Quantity field indicates quantity not filled.
- CE - Rejected. Unit of issue in original requisition, which is reflected in RP 23-24 of this status document, does not agree with ICP unit of issue and cannot be converted. If still required, submit a new requisition* with correct unit of issue and quantity.
- CG - Rejected. Unable to identify requested items. Submit a new requisition and furnish correct NSN or Part Number. If correct NSN or part number is unknown or if Part Number is correct, submit a new requisition* on DD Form 1348-6 furnishing as much data as is available.
- CJ - Rejected. (1) Item coded (or being coded) obsolete or inactivated. Item in stock number field, if different from item requisitioned, can be furnished as a substitute. Unit price of the substitute item is in RP 74-80. (2) If offered substitute is desired, submit a new requisition* with substitute item stock number. (3) If only original item is desired submit a new requisition* for procurement on DD Form 1348-6. SF 344 may be submitted by authorized activities. Cite advice code 2B. Furnish technical data, e.g., end item usage, component, make, model, series, serial number, drawing, piece and/or part number, manual reference, applicable publication.
- CK - Rejected. Unable to procure. No substitute/interchangeable item is available. Returned for supply by local issue of components, kit, or next higher assembly. Suggest fabrication or cannibalization. If not available, submit a new requisition* for components, kit or next higher assembly.
- CQ - Rejected. Item requested is command or service regulated or controlled. Submit a new requisition* through appropriate channels.
- CS - Rejected. Quantity requisitioned is suspect of error or indicates excessive quantity. Partial quantity being supplied. Quantity field in this transaction reflects quantity rejected. If requirement still exists, submit a new requisition for the required quantity using Advice Code 2L.
- C2 - Rejected. ILP funds are not available to process this requisition. This code will be used between ILCO and requisitioners only.
- C8 - Rejected. Vendor will not accept order for quantity less than the quantity indicated in RP 76-80. If requirement still exists, submit a new requisition* for a quantity that is not less than that reflected in RP 76-80.

- ER - (Army Only) Rejected because item requested cannot be identified by the Publications Center.
- MA - (AF Only) Item released for shipment or services actually completed; updates Estimated Completion Date (Control Date-1) and updates unit price.
- MC - (AF Only) Increase to unit price which funds against open custom ordered value (Value controlled custom ordered only).
- MH - (AF Only) Change Air Force appropriations code on value controlled custom ordered.
- MZ - (AF Only) Decrease in unit price which funds against open custom ordered for the committed value. (Value controlled custom commitment only).
- RN - (Army Only) Publication not releasable to foreign countries US - rejected because the unit of issue is incorrect.
- UI - (Army Only) Publications unit of issue incorrect.

*Submit a new requisition using a new document number with a current Julian date.

Current Status Date
A five-position date consisting of the last two positions of the calendar year and the Julian data contained in the supply or shipment transaction that posted to a supply action.

Current USG Financial Requirements
(Amendment and Modification only) The amount that is required by the USG to fund expenditures and termination liability at implementation of the document.

Current Unit Price
The current or active Item price listed in dollars and cents per unit.

Current Unit of Issue
The current or active unit of measurement for an item. It also represents a determinate amount or quantity (e.g., for "dozen", ''dz'' identifies that the quantity is in units of twelve). For MILSTRIP requisitions shown in record positions 23-24. For Case Lines, the unique identifier of the issue unit.

Customer Accepted Date
The customer accepted date is the date that the purchaser signed the Letter of Offer and Acceptance (LOA) or amendment.

Customer Request Completion Date
The date that all information required to prepare a case document has been provided by the purchaser to the Implementing Agency.

Customer Request Date
The date placed on the Customer Request by the Customer Organization.

Customer Request ID
A code automatically generated by DSAMS that uniquely identifies a customer request

Customer Request Receipt Date
The customer request receipt date is the date that the Implementing Agency received the Letter of Request (LOR) from the purchaser.

Customer Request Reference
The text used by the Customer Organization to uniquely identify the request letter.

Customer Request Status Code
The current status of a customer request. Codes are New(N), Complete(C), Incomplete(I) or Cancelled(X). This field is for information purposes, and does not affect the processing of a case version.

Customer Request Status Date
The date that the current Customer Request Status Code was changed.

Customer Requisitions Allowed

Identifies the case as being eligible for customer requisitioning/requisition case forecasting procedures. This DSAMS code is not currently used by the legacy systems to allow/disallow requisitioning, but is intended for future use.
Codes:

- Y = Case is eligible for customer requisitioning/requisition case forecasting procedures
- N = Case is not eligible for customer requisitioning/requisition case forecasting procedures

NOTE: If the entry is not selected in DSAMS, the default is NO. The SCIP Case Detail Report may show NO even on blanket order or CLSSA cases.

Customer Service
A one-character field for the unique identifier that represents the military service of the purchasing country. Codes:

- B - Army
- D - Air Force
- K - Marine Corps
- P - Navy
- T - Other
- U - Not yet selected or determined

See DOD 5105.38-M, *Security Assistance Management Manual* (SAMM), Chapter 5.

Customer Service Type ID
See Customer Service.

DFAS-IN Billing Date
Date from Column (5) of the DD645 Quarterly Billing Statement. Indicates date bill prepared.

DSCA Approval Required
Used to indicate whether DSCA Counter Signature is required on a Case, Amendment, or Modification before that Case or Change can be implemented. DSCA signs all Basic LOAS, all changes to MAP and Credit Funded Cases and changes that increase the case value by $50,000. "Y" indicates DSCA Counter Signature is needed, and "N" indicates DSCA Counter Signature is not needed.

DSCA Countersignature Date
The Defense Security Cooperation Agency (DSCA) countersignature date is the date that DSCA signed/approved the Letter of Offer and Acceptance (LOA), amendment, or modification document.

Date Established
The date the record was established in the applicable system.

Date Financially Complete
Date of SDR financial completion.

Date Logistically Complete
Applies to Army and Air Force only. The date the SDR was closed in CISIL or SAMIS.

Date Materiel Return Suspense
Applies to Navy and Air Force only. For SDRs requiring return of materiel, the deadline for the materiel to be returned to the USG for credit.

Date Materiel Turned-in
Applies to Air Force only. For SDRs requiring return of materiel, the date evidence of materiel return is received by the SDR Division at AFSAC.

Date Offered
The date on which the case version status is changed to "Offered".

Date Received - SF364
The date the SDR was received at USASAC, NAVICP-OF or AFSAC.

Date Sent to Customer
The date sent to customer is the date that the Implementing Agency forwards the Letter of Offer and Acceptance (LOA), amendment, or modification document to the purchaser for signature.

Date Sent to Source of Supply
Date requisition was forwarded to action agency (SOS).

Date of Shipment
The date the Source of Supply shipped the freight to the customer.

Days Past AOD (Real Time Metrics)
Document Sent Date - Anticipated Offer Date (AOD). Negative numbers indicate the Letter of Offer and Acceptance (LOA) was sent before the AOD. Average Days Past AOD = Sum of Days Past AOD column / # of records in the detail data grid.

Days Until AOD (Real Time Metrics)
Anticipated Offer Date (AOD) - System Date (today's date). Negative numbers indicate the AOD has passed. Average Days Until AOD = Sum of Days Until AOD column / # of records in the detail data grid.

Days Until OED (Real Time Metrics)
Offer Expiration Date - System Date (today's date). Negative numbers indicate the OED has passed.

Deleted Line
Indicates the line was marked as deleted in DSAMS.

Delivery Set End
The number of months after case implementation when the last item from the delivery set should be delivered.

Delivery Set Lead Time
The amount of time in months from case implementation that it will take to deliver the delivery set.

Delivery Set Quantity
The number of items being shipped within the delivery set.

Delivery Set Start
The number of months after case implementation when the delivery set will start shipment.

Delivery Term Code
The delivery term code (DTC) identifies the point to which the United States Government is responsible for moving the FMS customer's item. Delivery term codes are shown on the Letter of Offer and Acceptance in column (7), and on the MILSTRIP requisition in record position 34. Codes:

- 2 - To a CONUS inland point (or overseas inland point when the origin and destination are both in the same geographic area) such as a staging location.
- 3 - At the CONUS POE alongside the vessel or aircraft.
- 4 - Delivery at origin. Purchaser has full responsibility at the point of origin. Often forwarded collect to country freight forwarder.
- 5 - At the CONUS POE on a CBL/GBL using DTS. If using a Freight Forwarder, DTC 5 indicates delivery to that Freight Forwarder on a CBL/GBL.
- 6 - At the overseas POD on board the vessel or aircraft.
- 7 - At the overseas inland destination on board the inland carrier's equipment.
- 8 - At the CONUS POE on board the vessel or aircraft.
- 9 - At the overseas POD alongside the vessel or aircraft.
- 0 or Blank - Transportation is not applicable.
- A - US/DoD is responsible for transportation from an overseas POE to a CONUS destination and return to overseas POD.

- B - US/DoD is responsible for transportation from an overseas POE to a CONUS destination, return to a CONUS POE, and port handling.
- C - US/DoD is responsible for CONUS port unloading, transportation to a CONUS destination, return to a CONUS POE, and port loading of a country's carrier.
- D - US/DoD is responsible for CONUS port unloading of country carrier, transportation to a CONUS destination, and return to overseas POD.
- E - Customer has total responsibility for transportation.
- F - US/DoD has total responsibility for transportation.
- G - US/DoD is responsible for all transportation except overseas inland transportation.
- H - US/DoD is responsible for transportation from a CONUS activity to a CONUS POE.
- J - US/DoD is responsible for transportation from a CONUS activity to an overseas destination.

Demand Code

The demand code is a mandatory one position entered in RP 44 of a requisition by the requesting activity. Army and Navy demand codes N or R. Air Force demand codes are I, N, P and R.

- I - Inactivated item demand
- N - Nonrecurring demand
- P - Nonrecurring demand for special program requirements.
- R - Recurring Demand

Demilitarization Type Code

A code to identify each item requiring demilitarization and the type of demilitarization required.

Discrepancy Code

Indicates reason why a Supply Discrepancy Report was established against an item. The following codes are used to provide a description of the discrepant condition. Multiple codes may be used on a single report. Preprinted codes on the face of the SF 364 may be supplemented from this list of codes. See DoD 4000.25-M, V2, C17, *Reporting of Supply Discrepancies*, Enclosure 4, for complete listing.

- C1 - In a condition other than shown on supply document or on the supporting inspection/test certificate.
- C2 - Expired shelf life.
- D1 - Supply documentation not received with material.
- D2 - Supply documentation illegible or mutilated.
- M1 - Material improperly addressed and shipped to wrong activity.
- O1 - Quantity received is more than quantity shown on the supply document.
- O2 - Quantity received is more than quantity requested plus variance, if applicable (other than unit of issue or unit of pack).
- O3 - Quantity duplicates shipment.
- P1 - Improper preservation.
- P2 - Improper packing.
- P3 - Improper markings.
- P4 - Improper unitization (includes palletization and containerization).
- Q1 - Product quality deficiency.
- Q2 - Quality deficiency, contractual noncompliance.
- Q3 - Design deficiency item requires change in design.
- S1 - Quantity received is less than quantity indicated on supply documentation.
- S2 - Quantity received is less than quantity requested minus variance, if applicable than unit of issue or unit of pack.
- W1 - Incorrect item received.
- W2 - Unacceptable substitute received.
- W3 - Incorrect item received, but not identifiable to a NSN or part number.

- Z1 - Other discrepancy - see remarks.
- Z2 - Repetitive discrepancy. (Must use in combination with other codes or describe in Remarks. Not applicable to Security Assistance.)

Distribution Code

A code that identifies the ILCO system which will process the input transaction (and receive status from the supply source). Codes:

- Army/CISIL: B
- Navy/MISIL: F
- Air Force/SAMIS: N

Document Identifier

The first three record positions (RP 1-3) of a requisition record uniquely identify the type of requisition record. Additional codes can be found in DoD 4000.25-1-M *Military Standard Requisitioning And Issue Procedures* (MILSTRIP), Appendix 2.1. Some common identifiers are:

- A01 - Requisition for overseas shipment with NSN/NATO stock number.
- A02 - Requisition for overseas shipment with part number.
- A04 - Requisition for overseas shipment with other identifying data (such as publications).
- A05 - Requisition for overseas shipment with exception data. Use when item has a part number and additional technical order information is needed to identify the item.
- A0A - Requisition for domestic shipment with NSN/NATO stock number (USA, Canada and Mexico only).
- A0B - Requisition for domestic shipment with part number (USA, Canada and Mexico only).
- AE1 - Supply Status To requisitioner (RP 30-35).
- AE2 - Supply Status To requisitioner (RP 30-35) with status code BW or N8.
- AEA - Supply Status for service/country prepared FMS and grant aid requisitions with NSN/NATO stock number.
- AS1 - Shipment Status To requisitioner (RP 30-35).
- AS2 - Shipment Status To supplementary address (RP 45-50).
- BLA - Contract Deliverable Advisement Acknowledgement of Navy contracts processed through MISIL.
- BLB - Contract Deliverable Supply Status Supply status on Navy contracts processed through MISIL.
- BLC - Contract Deliverable Shipment Status Shipment status on Navy contracts processed through MISIL.
- BMB - Publications Requisition for Army Publications ordered through STARR-PC.
- X01 - NAVILCO Initiated Requisition/Requisition Establish
- X04 - NAVILCO Initiated Requisition/Requisition Establish
- X05 - NAVILCO Initiated Requisition/Requisition Establish
- X0A - NAVILCO Initiated Requisition/Requisition Establish
- X0E - NAVILCO Initiated Requisition/Requisition Establish
- X0F - NAVILCO Initiated Requisition/Requisition Establish
- X0J - NAVILCO Initiated Requisition/Requisition Establish
- X5C - Establish Deliverables.
- X5V - Establish Deliverables (used in YR-SUPHST).
- XD6 - Manual MRRL Request (Army & Air Force) - this is created in STARR/PC and is a request to return a Repair & Return Item.
- XG3 - Rejected Customer Requisition
- XKJ - Post Procurement
- XL1 - Package Requisition
- XL4 - Package Requisition Inquire/Update

- XPI - Establish/Update Local Procurement
- XZ9 - Suballotment Requisition
- XZI - NAVILCO Initiated RPO Requisitions - IDA Processing
- XZQ - Reinput Package Requisition
- ZP1, ZT1 - Requisition Same as A01. Used by U.S. Army to identify major items.
- ZP5, ZT5 - Requisition with exception data. Same as A05. Used by U.S. Army to identify major items with exception data.
- ZP4, ZT4 - Requisition Used by U.S. Army to requisition ammunition with DODIC/DODAC.
- ZW5 - Used by USASAC to post billing.

Document Initialization Date
The date when a case version is initialized.

Document Sent from IA
This milestone is entered to indicate when the document (LOA, amendment, modification, etc.) has been sent to the customer.

Document Status Code (aka Case Version Status Code)
Identifies the status of the case. Codes are:

- D - Development. (LOR Received and LOA being developed.)
- W - Writing. (MILDEP has completed entering and updating the LOA and it is now resident in the Case Writing Division for addition of the payment schedule and standard notes.)
- R - Review. (Case Writing Division is done with their part of the case version preparation.)
- P - Proposed. (Awaiting MILDEP signature and DSCA countersignature.)
- O - Offered. (LOA countersigned by DSCA and the MILDEP has sent the LOA to the customer for acceptance.)
- A - Accepted. (Customer returned Accepted LOA to the MILDEP.)
- I - Implemented. (Obligational Authority issued, case is Implemented and available for execution.)
- SSC - Supply/Services Complete. (MILDEP declares the case Supply/Services Complete. No new requisitions allowed.)
- IC - Interim Closed. (Final expenditures estimated and collected (ULO). Case at DFAS-IN. Final bill issued to customer.)
- C - Final Closed (DFAS-IN declares all final expenditures received.)
- X - Canceled

Document Type Code (aka Case Version Type Code)
The type of document (B = basic case (Letter of Offer and Acceptance (LOA)), A = amendment, M = modification, I = current implemented version (the latest implemented information for the case).

Documents by Current Status Code Graph
Provides a current snapshot of the number of documents in each of the following statuses: D (Development), W (Writing), R (Review), P (Pending), O (Offered), A (Accepted), I (Implemented), and X (Canceled). W (Writing) and R (Review) are displayed for USG employees only. Grouping options: Implementing Agency, Customer Service, and Document Type; Filter options: Implementing Agency (IA), Customer Service, Document Type, Document Status, and Case Designator (1st position).

Due with Acceptance
(LOA and Amendments only) The due with acceptance is the amount that is to be provided to DFAS-IN with acceptance of the document. Any payments made by the Purchaser that exceeds the "Amount Received from Purchaser" are to be deducted from the "Due with Acceptance" amount.

ERRC Code, AF

A code denoting the expendability, recoverability, reparability category employed in management of an item of supply within the Air Force.

Entered Date

The date when the recipient unit information was entered into DSAMS.

Estimated Accessorial Value

Total of estimated administrative costs, estimated other costs, estimated packaging, crating, and handling costs, and estimated Supply Support Arrangement charge for a case. Value is computed when required on an output report or product.

Estimated CAS Value

The amount of approved contract administration services cost that has been estimated for the case.

Estimated Closure

This milestone is entered to indicate the estimated date that the Case Closure Certificate will be submitted.

Estimated Closure Date

The estimated closure date for the Case.

Estimated LSC Value

The estimated value that DFAS-IN adds to an 'NA' performance reporting transaction for logistics support. This value is not recorded in the case general ledger accounts. Collection of LSC was discontinued on 1 October 2007.

Estimated Ship Date

The date that the Customer Organization can expect to begin receiving Case Line items.

Estimated Supply/Services Complete Date

The estimated date which the case will be considered supply service complete and all items and services will be delivered. This is calculated by evaluating each line on a case and determining the greatest value between the available lead time and the performance period end then adding that value to the implemented date of the basic case.

Estimated Total Line Value

The estimated value of the above-the-line and below-the-line costs for the line.

Extended Price

The original extended price amount is the total value of a material or service requisition at the time of establishment. This element is computed by multiplying the requisition transaction quantity by the unit price of the item ordered. For requisitions that do not contain a national stock number, the original extended value is based upon the requisition's unit price, cognizance symbol, and a default value.

Federal Condition Code

Used when items are available as Excess Defense Articles (EDA). Code reflects the degree of serviceability, condition and completeness in terms of readiness for issue and use. Also when commercial items are programmed in "Dollar Lines" or as "Each Items". A two-character combination of a Supply Condition Code and a Disposal Condition Code. See DoD 4000.25-2-M, *Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP)*, Appendix 2.25.

Supply codes are:

- A - Serviceable - Issuable without Qualification.
- B - Serviceable - Issuable with Qualification.
- C - Serviceable - Priority Issue.
- D - Serviceable - Test/Modification.
- E - Unserviceable - Limited Restoration.
- F - Unserviceable - Reparable.
- G - Unserviceable - Incomplete.
- H - Unserviceable - Condemned.

- S - Unserviceable - Scrap.

Disposal Codes are:

- 1 - Unused (Good).
- 4 - Used (Good).
- 7 - Repairs Required.
- X - Salvage.
- S - Scrap.

Federal Supply Codes are: A1, A4, B1, B4, C1, C4, D1, D4, D7, E7, F7, G7, H7, and HX.

Federal Supply Classification

The Federal Supply Classification allows the Federal Supply Group to be subdivided into 99 classes. The classes within any group are considered to be closely related. The combination of the Federal Supply Group and the specific class within the specified group constitutes the four digit Federal Supply Classification. This element is input with its associated FSG, but may be used as a sort key within the system by design.

Financial Implementation

DSAMS creates this milestone when DFAS indicates that all financial requirements have been met (initial deposit received). NOTE: This does not necessarily mean that the case version has been implemented in DSAMS.

Financial Implementation Date

The financial implementation date is the date the Defense Finance Accounting Service (DFAS-IN) receives, from the purchaser, the amount due with acceptance for the Letter of Offer and Acceptance (LOA) or amendment.

Follow-up Trigger Date

The date that a follow-up will be generated to the source of supply if additional status is not received on a supply action. The additive used in determining this date may be based upon the estimated availability date, priority, and the latest status of supply. When this date is reached with no change in status of the supply action, then a follow-up will be generated in order to obtain more current status.

Fund Code

Denotes the billing activity and accounting classification. The billing activity code is the first position and the appropriation code is the second position. This 2-digit code is provided for the specific use of the requisitioner to indicate the funds to be charged. An additional use of the fund code is to indicate the DoDAAC of the "bill-to" office when the Signal Code is "C" or "L". Some common codes:

For Air Force:

- 4E - Reimbursable
- 4F - Direct Cite
- NU - Programmed CLSSA support
- 3L - Interfund or reimbursable Air Force.
- 4U - NGA Direct Cite
- 4X - PROS

For Army:

- GE - Free Issue
- YP - WWRS
- YT - Grant Aid
- YY - Stock Fund
- 1P - PEMA/OMA

For Navy:

- 48 - The only valid code for FMS requisitions processed through the MISIL system.

Generic Code

A three-position code assigned in the Military Articles and Services List (MASL) to classify articles and services according to the budget activity/project account

classification and to aggregate articles and services into generic groupings for management purposes.

See DoD 5105.38-M, *Security Assistance Management Manual* (SAMM), Appendix 4 for a list of all the codes.

Hazardous Characteristic Code
A two digit alphanumeric code developed primarily for storage purposes to assure that incompatible hazards are not stored next to one another. The HCC that is visible in FLIS only pertains to the latest formulation for this CAGE/part number. User needs to be aware that additional information may reside in the Hazardous Material Information System (HMIS) for a different formulation of the same CAGE/part number.

Hazardous Material Indicator Code
A code denoting materiel which requires special handling. It is used as a qualifier following the National Motor Freight Classification Number.

Historic Implemented Cases Graph
Provides the total number of historic implemented cases for a selected number of months or years (maximum 10 years), based on the date of implemented status. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Historic Implemented Documents Graph
Provides the number of implemented documents (Basic, Amendments, and Modifications) for a selected number of months or years (maximum 10 years), based on the date of implemented status. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, Document Type, and Case Designator (1st position).

Implementation Date
The implementation date is the date that the Letter of Offer and Acceptance (LOA), amendment, or modification was implemented by the United States Government (USG).

Implemented
The implementation date is the date that the Letter of Offer and Acceptance (LOA), amendment, or modification was implemented by the United States Government (USG).

Implementing Agency ID
The Department of Defense Component responsible for the execution of programs under the Arms Export Control Act (AECA) or FAA of 1961, as amended. Codes:

- B - Army
- C - Defense Information Systems Agency (DISA)
- D - Air Force
- E - U.S. Army Corps of Engineers (COE)
- F - Defense Contract Management Agency (DCMA)
- I - Missile Defense Agency (MDA)
- K - Marine Corps
- L - U.S. Defense Audio Visual Agency (DAVA) (Transactions prior to 1 Oct 85)
- M - Army (Other)
- P - Navy
- Q - Defense Security Cooperation Agency (DSCA)
- R - Defense Logistics Agency (DLA)
- S - Office of the Secretary of Defense (DLA) Security Assistance Training Field Activity (SAFTA)/Training
- T - Security Assistance Training Field Activity (SAFTA)/Training
- U - National Geospatial-Intelligence Agency (NGA)
- V - Defense Contract Audit Agency (DCAA)
- W - Defense Advanced Research Projects Agency (DARPA)

- X - Defense Finance and Accounting Service - Indianapolis Center (DFAS-IN)
- Z - Defense Threat Reduction Agency (DTRA)

Interest Bearing Account Balance
Memo entry subset of the Cash Collections value, identifying how much of that amount (if any) is deposited in an Interest Bearing Account.

Interfund Bill Number
Applies to Army and Air Force only. A number that is assigned by the billing activity as a control number for Interfund bills.

Interim Closure Date
The date the status of the Implemented (I) version of a case becomes Interim Closed (IC). The case is considered to be logistically complete.

Item Name
The approved or unapproved name for an item.

LOA Sent Date
The date on which the document (LOA, amendment, modification, etc.) has been sent to the customer.

LOR Receipt Date
The date the LOR was received, or if additional information or clarification is required, the date it was received from the customer.

Last Implemented Amendment
This is the case version and amendment number of the latest implemented version of the case.

Last Implemented Document
This is the case version and amendment OR modification number of the latest implemented version of the case. It is also the last document (amendment/modification) posted to the system.

Last Implemented Document Date
The last implemented document date is the date of the most recently implemented Letter of Offer and Acceptance (LOA), amendment, or modification.

Last Implemented Modification
This is the case version and modification number of the latest implemented version of the case.

Lead Time
The number of months after the basic case was accepted that the line item is scheduled to be shipped to the purchaser.

Line Item
Identifies a detail line item on an LOA.

Line Manager
The line manager associated with the line's current operating agency responsible for managing the line.

Longest Lead Time (Line ID)
The longest number of months after the basic case was accepted that the line item may be scheduled to be shipped to the purchaser. This is calculated by evaluating each line on the implemented version of each case and determining the greatest value among them. The ID in parentheses is the line ID associated with the Longest Lead Time.

MASL Number
A 13-position alpha/numeric field consisting of the Federal Supply Classification (FSC) and the National Item Identification Number (NIIN). The FSC is a DoD code used to classify materiel, identified under the Federal Cataloging Program. The FSC contains four digits. The first two digits identify the Federal Supply Group (FSG) and the last two digits identify the Federal Supply Class within each group. The NSN for an item consists of the applicable four-digit FSC, two-digit NCB Code, and a seven-digit National Item

Identification Number (NIIN). All major items of materiel (except ammunition) listed in the MASL are identified by a specific NSN where one has been assigned by Defense Logistics Information Service (DLIS). Major items are assigned the proper FSC and a pseudo NIIN by the responsible MILDEP when an NSN has not been assigned as in the case of ships and aircraft.

For further details see DOD 5138.5-M, *Security Assistance Management Manual* (SAMM), paragraph 13.6. and DSCA Handbook 7003.

Managing RIC
See Routing Identifier Code (RIC). The source of supply or organization responsible for item management.

Material Control Code, Navy
Code denoting the expendability, reparability, recoverability, and cost category employed in the management of an item of supply within the Navy.

Military Department Signature
Date US Representative of his Authorized Designee signed the Letter of Offer. Indicates date formal offer is made to a foreign buyer. Case status code must be "O".

Mode of Shipment
One-digit alphabetic or numeric character which identifies the initial method of movement by the shipper. See DoD 4500.9-R, *Defense Transportation Regulation, Part II, Cargo Movement*. Code/Description:

- A - Motor, truckload
- B - Motor, less truckload
- C - Van (unpacked, uncrated personal or government property)
- D - Drive-away/truck-away/tow-away
- E - Bus
- F - Air Mobility Command (AMC) Channel and Special Assignment Airlift Mission (SAAM)
- G - Surface parcel post
- H - Air parcel post
- I - Government trucks, for shipment outside local delivery area
- J - Air-small package carrier
- K - Rail, carload (Note 1)
- L - Reserved
- M - Surface-Freight forwarder
- O - Organic military air (including aircraft of foreign governments)
- P - Through Government Bill of Lading (TGBL)
- Q - Commercial air freight including regular and expedited service (provided by major airlines) air charter, and air taxi
- S - Scheduled Truck Service (applies to contract carriage, Federal Acquisition Regulation based contracts routings and/or scheduled service)
- T - Air freight forwarder
- V - SEAVAN
- W - Water, river, lake, coastal (commercial)
- X - Bearer, walk-through (customer pickup of material)
- Y - Military intratheater airlift service (other than AMC airlift)
- Z - Military Sealift Command (MSC); controlled contract, or arranged
- 2 - Government watercraft, barge, or lighter
- 3 - Roll on/roll off (RORO) service
- 4 - Defense Courier Service
- 5 - Surface--Small package carrier
- 6 - Military Official Mail (MOM)
- 7 - Express mail.

NSN/ Part/ Reference Number
A number assigned under the Federal Cataloging Program to each approved United States Federal Item Identification. It consists of the four-digit Federal Supply Classification (FSC) and the nine-digit assigned National Item Identification Number (NIIN) followed by the four-digit DOD Ammunition Code if needed. This item is part of the description column of an LOA and also shown in record positions 8-22 of the MILSTRIP requisition.

NSN/ Part/ Reference Number Received
Identifies the material/service received by the customer.

NSN/Part/Reference Number Requisitioned
Identifies the material/service requisitioned by the customer.

National Item Identification Number (NIIN)
A National (or NATO) Item Identification Number (NIIN) is a 9-digit numeric code which uniquely identifies an item of supply in the NATO Codification System (NCS).The NIIN is often prefixed by the NATO Supply Class (NSC aka FSC) to form a National Stock Number (NSN), however the NIIN alone uniquely identifies the item, the FSC merely adds context by indicating the general classification of the item.

Navy Accounting System
Applies to Navy only. Identifies whether the Navy-managed case was implemented in the Management Information System for International Logistics (MISIL) or the Standard Accounting and Reporting System (STARS).

Net Case Value
The sum of all above-the-line costs for this case. Does not include below-the-linecosts administered by DFAS-IN.

Net Line Value
The sum of all above-the-line costs for the line. It does not include below-the-line costs.

Nomenclature
A name which has been selected and delimited where necessary to establish a basic concept of the item of supply to which the item belongs. It may be a basic noun or noun-phrase followed by those modifiers necessary to differentiate between item concepts for items having the same basic noun.

Offer Acceptance Date/Offer Accepted by Customer
The date the customer signs the Letter of Acceptance.

Offer Expiration Date (OED)
The date on which the FMS offer to sell defense articles and/or services to the foreign customer lapses. This date appears on the letter of offer and on amendments to the letter of offer. It is generally 85 days from the date the offer is forwarded to the DSCA countersignature. See DoD 5105.38-M, *Security Assistance Management Manual* (SAMM), Figure C5.F5, paragraph 5.

Offer Release Code
Identifies four possible codes which identify the conditions under which the shipment of the material will be released to the purchasing country. Codes:

- A - Freight and Parcel Post shipments will be released automatically by the shipping activity without advance notice
- X - The U.S. Service and country representative have agreed that the U.S. Service will sponsor the shipment to a country address and shipments are to be made to a assembly point or staging area.
- Y - Advance notice is required before release of shipment, but the shipment can be released automatically if release instructions are not received by the shipping activity within fifteen calendar days. Parcel Post shipments will be automatically released.

- Z - Advance notice is required before release of shipment. Shipping activity will follow-up on the Notice of Availability until release instructions are furnished. Parcel Post shipments will be automatically released.
- blank - Indicates that the first offer release code does not apply to the line or that it has not yet been approved.

Offer/Acceptance Comparison Graph
Provides a count of all case versions within four categories (Offered/Accepted, Offer Expired/Not Accepted, Offer Due to Expire within 14 Days, and Offer Due to Expire in 15 or more days) for a selected number of months based on the offer expiration date. The Days Until OED is calculated by subtracting the current date from the OED. A negative number (in parenthesis) indicates the OED has passed; a positive number indicates the customer still has time to accept the offer. Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Offered
DSAMS creates this milestone when the case version status is changed to "Offered".

Open Offers Graph
Provides the number of case versions in an offer status where the Offer Expiration Date (OED) is 15 or more days in the future (green) and 0-14 (yellow) days in the future. It also shows those where the OED has passed (red) as compared to the current date. The Days Until OED is calculated by subtracting the current date from the OED. A negative number (in parenthesis) indicates the OED has passed; a positive number indicates the customer still has time to accept the offer. Percentages are calculated based on the number of case versions for each OED group compared to the overall number of case versions for all three OED groups. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Other Accessorial Value
A PLANNED below-the-line estimate of costs established to cover special accessorial costs. Actual "Other Accessorial" costs are applied by DFAS-IN, based upon information provided by the IAs.

Part Number Requisitioned
Material/service being provided by a supply action.

Performance Period End
The ending month of the period of time a service will be provided.

Performance Period Start
The starting month of the period of time a service will be provided.

Previous Payment Date
(Amendments and Modifications only) The previous payment date is the last quarterly payment on the last implemented document that affected the payment schedule that is prior to the date that the payment schedule was created.

Previous Payments Scheduled
(Amendments and Modifications only) The previous payments scheduled is the amount scheduled to be paid up through the previous payment date. This is based on the last implemented document that affected the payment schedule.

Priority
Designates the equated combination of Force Activity Designator and Urgency of Need. Shown in record positions 60-61 of the MILSTRIP requisition.

Processing RIC
The actual shipping activity which received the material release order. See Routing Identifier for codes.

Programmed Case Value

The Programmed Case Value equals the combined value of reported Commitments, Obligations, Expenditures and other above-the-line costs (such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system.

Programmed Line Value

The Programmed Line Value equals the combined value of reported Commitments, Obligations, Expenditures and other above-the-line costs (such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system.

Progression Code

Identifies the current status of Supply Discrepancy Report.

For Army:

- A - Date of preparation by customer.
- B - Date entered into the computer at USASAC.
- C - Date SDR sent to supply source.
- D - Date SDR sent to shipping depot for proof of shipment.
- E - Date returned to USASAC by the supply source or date forwarded to USASAC''s product assurance for evaluation.
- F - Date returned by supply source with debit/credit authorized.
- G - Date USASAC forwards request for additional information to country per supply source''s request.
- I - Date USASAC receives additional information from the country or the shipping depot and forwards the information to the supply source.
- J - Date supply source responds to additional information with their proposed settlement of SDR (other than disposition instructions).
- K - Date disposition instructions received from supply source.
- L - Date USASAC forwards disposition instructions to country. Country has 180 days to respond.
- N - Date USASAC receives evidence that country is returning material and forwards to supply source.
- O - Date SDR held at USASAC for a policy decision from a higher authority or package prepared for SDR review board.
- P - Date supply source authorized billing adjustment and sends request for billing adjustment to the comptroller.
- Q - Date irresolvable SDR sent to USASAC for processing of approved credit.
- R - Date SDR valued less than $300 sent to USASAC for processing.
- X - Date DFAS-IN "FK" record processed.
- Y - Date completion notice forwarded by USASAC to country. Country has 90 days to request reconsideration response, they have an additional 90 days to contest the SDR.
- Z - Records are automatically moved to date Z after two years at date Y. Records residing at date Z will be deleted from designated reports/products.

For Navy:

- BA - Credit granted by U.S. Supply System.
- BB - Credit granted by ILCO.
- BC - SDR completed - NZ issued to DFAS-IN.
- BD - Evidence of shipment provided (non-parcel post).
- BE - Proof of delivery was provided (parcel post).
- BF - Rejected based on time frame.
- BG - Rejected based on dollar limitation.
- BH - Rejected, no billing discrepancy exists.
- BJ - Rejected, services or work request.
- BK - Misdirected shipment, disposition instructions provided.
- BL - No financial adjustment made, disposition instructions provided.
- BM - Item received is an acceptable substitute.

- BN - Debit action taken.
- BP - DD364 does not contain required information.
- BQ - canceled per customer request.
- BR - Material supplied from procurement.
- BT - Material shipped/received as ordered.
- BW - Rejected; turn in not received.
- BX - Research reveals no discrepancy.
- CA - Missing or unprocessable document number: cannot be corrected.
- CB - SDR being processed under replacement number; this SDR deleted.
- CC - Unacceptable multiple SDR submission.
- CD - Extended value of SDR record greater than requisition.
- CE - Billing only; SDR canceled. Research response, no adjustment required.
- CF - SDR rejected; cannot be identified to a detail level requisition.
- CG - Shipment data missing with discrepancy code S3-S4.
- CH - Shipment data missing; not discrepancy code S3-S4.
- CI - Canceled by ILCO due to establishment error progression code.
- CJ - SDR submitted after one year.
- CK - SDR value $100 or less for overage, shortage, or damage.
- CL - Stock number is same as originally ordered.
- CM - Substituted number is correct item of supply.
- CN - Insured/registered/certified (IRC) present; submit claim with carrier.
- CP - ILCO confirmed denial.
- CQ - Acceptable wrong item.
- CR - Acceptable condition discrepancy.
- CS - Reply status "A", request denied.
- CT - Completed by ILCO without adjustment action.
- CU - Rejection based on shipping information.
- CV - Acceptable misdirected shipment.
- CW - SDR canceled.
- CY - Material shipped by traceable parcel post.
- CZ - Parcel post discrepancy; damaged/not received.
- EA - Reply status "B" or "C" system adjustment will be granted.
- EB - Request for system charge generated by Interfund Processing application.
- EC - Follow-up initiated by Interfund Processing application on request for adjustment.
- EE - Request for adjustment forwarded to ICP/Contractor.
- EF - Follow-up on request for adjustment to ICP/Contractor.
- EG - Disposition instructions provided; awaiting turn in document.
- EJ - Tracer initiated on GBL parcel post shipment.
- EK - Tracer on GBL or parcel post shipment inadequate or no response.
- EN - SF 1080 initiated for write off.
- EP - Prior write off reversed; system credit will be granted.
- ER - Interim response received from supply activity.
- EX - Write off when funds available.
- NA - Unacceptable misdirected shipment.
- NB - Unacceptable condition discrepancy.
- NC - Unacceptable duplicate shipment.
- ND - Acceptable duplicate shipment.
- NE - Unacceptable overage.
- NF - Acceptable overage.
- NG - Unacceptable wrong item.
- NH - Unacceptable shortage.
- NP - Reconsidered SDR awaiting further action.

- NQ - Reply status "D" or "E" requires NAVILCO action.
- NR - Canceled SDR awaiting further action; XSC needs.
- NS - Contested SDR awaiting further action.
- NT - ILCO action required; all other ILCO action.
- NU - SDR identified to a Major Item Line (RSN) (single selling price).
- RC - System debit/credit processed by Interfund Processing application.
- RD - System credit held by Interfund Processing application.
- RE - COPEX code changed to "E".
- RF - SDR related credit IFD; requisition has contract data. Manual review required.
- XB - Document number in file but unprocessable. Requisition type is 19, 72, 98 or 99.
- XC - Quantity on input unprocessable; discrepancy cited.
- XD - Multiple SDRs held in suspense awaiting previous SDR completion.
- XE - Insured/registered/certified (IRC) number missing from parcel for specified activities.
- XG - Grant aid; system suspended.
- XX - Undefined discrepancy code Z1 or action code 1Z.

For Air Force:

- A - Date SDR received at DOD.
- B - Acknowledge official receipt of SDR from SA customer.
- C - SDR sent to the supply source for processing.
- E - ILCO receives SDR reply from supply source.
- F - Follow-up by ILCO on delinquent SDR reply.
- L - ILCO forwards disposition instructions to SA customer. Country must respond by suspense date.
- M - Follow-up to SA customer on materiel disposition.
- N - SA customer returns materiel.
- S - Supply source reply accepted by the ILCO.
- T - Follow-up by ILCO on delinquent billing action.
- Y - SDR closed (financially complete) at the ILCO.
- Z - SDR rejected, not established in DOD.

Progression Date

The date that a progression code is entered against a Supply Discrepancy Report. Progression Date is not displayed in SCIP.

Project Code

A code for identifying requisitions, related documents, and shipments of materiel for specific projects, programs, or maneuvers. Identifies specific programs to provide for funding and costing at requisitioner or supplier level to satisfy program costs and analysis, including and indication of transactions within or outside of the Federal Government.

Project codes are categorized into four groups and the authority to assign project codes varies by category. The following paragraphs provide the definitions of each category of project codes and identify the S/A which is authorized to assign each category of project code.

- Category A. For use when no meaning of the code will be perpetuated outside the originating S/A. The code will be perpetuated in all related documentation and will appear as a part of the shipping container markings. Project codes in category A may be assigned by those S/As identified in appendix 2.2 by a distinct S/A code, FEDSTRIP AAC, and by those Agencies using the multi-use Service Code H.

- Category B. For use when recognition and exceptional processing actions have been prearranged between specified S/As. Category B project codes will be announced only to participating S/As, in the format provided below. Assignment authority is the same as for category A.

- Category C (3/alpha/alpha). Assigned for common purpose use by all or specified S/As. Approved category C project codes will be disseminated electronically to the designated project code contact points and Supply Process Review Committee (SPRC) members. All category C codes are published electronically on the DLMSO website2 unless prohibited by security classification.

- Category D. OSD/CJCS project codes. Requisitions and materiel releases with category D project codes will be ranked above all other requisitions with the same priority designators for processing purposes. All category D project codes are in the 9_ series. The following definitions of specific series apply:
  - 9/numeric/numeric - reserved for assignment by OSD. Specific use of the code is to be determined by OSD. Such codes will be monitored by ADUSD(LMR)SCI in coordination with the DoD MILSTRIP System Administrator.

  - 9/numeric/alpha - identifies allocation at the level of the Chairman, Joint Chiefs of Staff of significant materiel or equipment items that are on hand or are becoming available for issue when resources are not sufficient to meet all requirements. (This series of project codes is used for scarce resource allocation.)

  - 9/alpha/numeric - identifies the establishment and subsequent release, at the level of the Chairman, Joint Chiefs of Staff, of emergency, reserve, or specified purpose stocks which are on hand or are becoming available. (This series of project codes is used as authority to release resources which are being held for contingencies; for example, safely stocks and war reserves.)

  - 9/alpha/alpha - identifies a project, operation, program force, or activity sanctioned by the Chairman, Joint Chiefs of Staff acting on behalf of the Joint Chiefs of Staff, or by the Chairman acting on behalf of the Secretary of Defense which requires heightened logistic infrastructure visibility and support.

More information can be found in DOD 4000.25-1-M *Military Standard Requisitioning and Issue Procedures* (MILSTRIP), Appendix 2.13.

Pseudo Requisition Count
The total count of all non-material/service requisitions against a case.

Pseudo Requisition Value
The total FPC (Foreign Program Control) issued against all non-material/service requisitions of a case.

Quantity Billed
The quantity reported as having been billed by the customer and entered in Block 9C of the SF 364.

Quantity Canceled
Quantity that represents the total number of units that have been canceled on an open-closed requisition.

Quantity Discrepant
The quantity reported as having been received in a discrepant condition on Block 10A of the SF 364.

Quantity Open

Quantity that is yet to be fulfilled. This is calculated by subtracting any shipped and canceled quantities from the requested quantity.

Quantity Per Unit Pack Code
The quantity expression assigned to a code indicating the number of units of issue in the unit package as established by the managing activity.

Quantity Received
The quantity reported as having been received by the customer and entered in Block 9D of the SF 364.

Quantity Requested
Quantity requested upon initial submission of a requisition. On MILSTRIP requisitions, this value is found in record positions 25-29.

Quantity Shipped
The quantity reported as having been shipped by the customer and entered in Block 9C of the SF 364.

Quarterly Payment Amount Due
The actual amount due for the payment on the Case Payment Schedule.

Quarterly Payment Due Date
The actual due date of the payment on the Case Payment Schedule.

Reason for Assigned Group
Reason why a particular Anticipated Offer Date has been assigned to a case.

Recipient Unit
The foreign government unit who will be the ultimate recipient of material provided under Foreign Military Financing (FMF). This information is provided by the Security Cooperation Organizations (SCOs). It will include as much uniquely identifiable unit information as possible to identify the unit or organizational entity, such as the individual unit?s division brigade and battalion in U.S. Army organization terms or comparable service-equivalent organizational elements.

Recipient Unit Comments
Text field that offers any additional comments and information related to the Recipient Unit.

Recoverability Code, Army
Code employed within the U.S. Army denoting the recoverability category under which an item of supply is managed.

Recoverability Code, MC
A code to provide information on each Marine Corps item relative to whether the item is considered reparable, consumable or salvageable.

Related Cases
"Y" (Yes) indicates other case records related to this case record. "N" indicates that there are no other related cases.

Reparability Code, CG
A code used within the Coast Guard to denote if an item is reparable and the lowest maintenance level at which repair or condemnation is normally accomplished.

Reparability Code, DLA
A code indicating whether or not the item has reparable characteristics and whether or not the item has been subjected to reparable characteristics review. This code is applicable to DLA managed items only.

Required Availability/Delivery Date
This field is used to indicate approximate dates or time periods until the materiel is available, shipped or delivered to the requisitioner. The RAD will be expressed as the number of months remaining from the date of the requisition to the computed RAD which will be entered in record positions 63-64 of the MILSTRIP requisition. The character "A" will be inserted in record position 62. The actual date of materiel

availability will be the last day of the month depicted by record positions 62-64 entries. May also indicate a JULIAN DATE when the items are required.

See DOD 4000.25-1-M *Military Standard Requisitioning and Issue Procedures (MILSTRIP)* C6.5

Requisition Number

A non-duplicative number (except for Contract Accounting requisition numbers) constructed so as to identify the Military Service, the Requisitioner, the Julian data of the document and a serial number.

Requisition Number Suffix

Single character code which trails document number on supply status and billing transactions. Used to identify separate shipments on a single requisition. The following characters may be used as suffix codes: A-H, J-M, Q, T, V, W, 2-9.

Routing Identifier

Code which identifies the organization to or from which transactions are received or sent. Additional codes can be found in DoD 4000.25-1-M *Military Standard Requisitioning And Issue Procedures* (MILSTRIP), Appendix 2.3. These are only a sample of available RICs.

Some common codes are:

- A12 - USA Soldiers Systems Command, Kansas St., Bldg. 3, Natick, MA 01760-5000
- AJ2 - USA Tank Automotive and Armaments Command (TACOM), Warren, MI 48397-5000 (Non-Army Managed Items Business Unit (NAMI CBU))
- AKZ - U.S. Army Tank, Automotive and Armaments Command (TACOMW), Warren, MI
- BY7 - U.S. Army Security Assistance Command (USASAC), New Cumberland, PA.
- B14 - U.S. Army Joint Munitions & Lethality Command (JM & L), Rock Island Arsenal, IL.
- B16, B46 - U.S. Army Communications-Electronics Command (CECOM), Aberdeen Proving Ground, MD
- B17 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Aviation Equipment).
- B56 - National Security Agency (NSA) COMSEC Logistics, Tobyhanna, PA.
- B64 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Missile Equipment).
- B69 - USA Medical Materiel Agency (USAMMA), Federick, MD 21701-5001
- DPO - Used by US Army when USASAC transfers funds to another agency via a Military Interdepartmental Purchase Request (MIPR).
- FGZ, FG5 - Ogden Air Logistics Center, Hill AFB, Ogden, UT.
- FHZ - Oklahoma Air Logistics Center, Tinker AFB, Oklahoma City, OK.
- FLZ - Warner Robins Air Logistics Center, Robins AFB, GA.
- FNH - U.S. Air Force Security Assistance Center (AFSAC), Wright-Patterson AFB, OH.
- FWW - World Wide Warehouse Redistribution Services (WWRS), Wright-Patterson AFB, OH.
- FXA, FXB - Air Force Parts and Repair Ordering System (PROS) II/III.
- G69 - Federal Aviation Administration: 800 Independence Avenue, S.W.; Washington, DC 20591
- GSA - General Services Administration, FAS, Arlington, VA 20406 (Do not use for MILSTRIP Mail or Messages)
- HM8 - Defense Supply Center, Richmond, 8000 Jefferson Davis Highway, Richmond, VA 23297-5000
- MPB - ILS Directorate, Code 820, Marine Corps Logistics Base, Albany, GA 31704-5000
- N21 - Naval Air Systems Command (NAVAIR), Washington, DC.
- N23 - Naval Sea Systems Command (NAVSEA), Washington, DC.

- N32 - Navy Inventory Control Point Philadelphia (NAVICP-P), PA (formerly Aviation Supply Office).
- N35 - Navy Inventory Control Point Mechanicsburg (NAVICP-M), PA (formerly Ships Parts Control Center).
- N65 - Navy Inventory Control Point Office (NAVICP-OF), International Programs Directorate, Philadelphia, PA.
- N77 2Z, 4M - Space and Naval Warfare Systems Command (SPAWAR), San Diego, CA
- NCB 4T, 8U - Naval Ordnance Center, Mechanicsburg, PA
- NFZ 0I - Naval Publications and Forms Center (NPFC), Philadelphia, PA.
- S6J - Defense Contract Management Agency (DCMA), Fort Belvoir, VA.
- S9C,S9E - Defense Supply Center Columbus (DSCC), Columbus, OH.
- S9D - Defense Reutilization and Marketing Service (DRMS), Battle Creek, MI.
- S9F - Defense Energy Support Center (DESC), Ft. Belvoir, VA.
- S9G - Defense Supply Center Richmond (DSCR), Richmond, VA.
- S9L - Defense Logistics Information Service (DLIS), Battle Creek, MI.
- S9M, S9T, S9I - Defense Supply Center Philadelphia (DSCP), Philadelphia, PA.
- S9R - Defense Supply Center, Richmond, Product Center 12, Richmond, VA 23297-5000
- SGA - Defense Automatic Addressing System Center (DAASC), Wright-Patterson AFB, OH.
- SHA - Defense Automatic Addressing System Center, Tracy Location, Stockton, CA 95296-0940
- SMS - Defense Logistics Agency (DLA) Business Systems Modernization (BSM).
- ZIC, ZIB - U.S. Coast Guard Engineering and Logistics Center (ELC), Ships Inventory Control Point (SICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792
- ZNC - U.S. Coast Guard Engineering and Logistics Center, Electronics/General Inventory Control Point (E/GICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792
- ZQC - U.S. Coast Guard Aircraft Repair and Supply Center (ARSC), Aircraft Inventory Control Point (AICP) Elizabeth City, NC 27909-5001; U.S. Coast Guard Headquarters Logistics Directorate, 2100 Second Street, SW - Room 6216, Washington, DC 20593; U.S. Coast Guard Aircraft Finance & Procurement Directorate, Asset Management Division, Room 2607, 2100 Second Street, SW, Washington, DC 20593.

SDR Number

Customer-assigned number, consisting of one alpha character to identify the country's initiating office and four numeric characters for serial number control, which, when used in combination with the Country Code, the Implementing Agency and the Case Designator, will uniquely identify the SDR.

SDR Number Suffix

Indicates if the SDR has been submitted for reconsideration or contested.

For Air Force:

- R - Submitted to AFSAC for reconsideration.
- C - SDR is being contested by country.

For Army:

- 0 (Zero) - Initial SDR submission to the supply source.
- E - Reopened by USASAC. SoS to treat as Initial Submission.
- R - Reconsideration by Country (Remarks Required).
- C - Contested by Country (Remarks Required).
- A - USASAC Provided Additional Information as Requested by Supply Source.
- F - Follow-Up Request.
- I - Incomplete Response Received by USASAC - Reopens SDR (Remarks Required).
- M - Advise Supply Source Customer Returned Materiel as Directed (Remarks Required).

- W - Wrong Item SDR with two Supply Sources/Dispo Required from this one.
- X - SDR Canceled
- Y - SDR Closed at USASAC.
- Z - SDR Purged by USASAC.

For Navy:

- R - Submitted to IA for reconsideration.
- C - Contested by country.
- X - Used by NAVICP to determine which repairable SDRs/QDRs submitted actually received disposition instructions from the contractor or repair facility. Used with the progression code EG to indicate item is pending return and the progression code NT is assigned when the material reaches the facility and is pending repair or evaluation.

SDR Retired Date
Date the SDR was Closed.

SDR Status
Current status of the SDR. Codes: O-Open or C-Closed.

SDR Supply Source Control Number
Applies to Army only. Used to record a control number assigned to an SDR by a supply source activity. For example, DLA assigns a control number to SDRs entered into their customer depot complaint system and the Army Electronic Product Support (AEPS) system assigns an SDR number to each record for the Army Life Cycle Support Commands (LCSC) internal use.

SDR Value
The amount credited to an FMS customer based upon a Supply Discrepancy Report.

SME/MDE Code
A code required on the LOA & MASL to provide the level of detail needed to separately identify Major Defense Equipment.
Codes:

- S - Significant Military Equipment item. See ITAR.
- Y - Major Defense Equipment item.
- N - Non-MDE item.

Security Classification Code
C for classified; R for restricted; U for Unclassified.

Shelf Life Type Code
A code indicating the storage time period or perishability of an item.

Shipped Date
The date on which the shipping activity releases the shipment to a common carrier.

Shipped Expended Requisition Count
The total number of requisitions that have been 1) shipped, AND 2) have had charges processed against them.

Shipped Expended Requisition Value
The total value of requisitions that have been 1) shipped, AND 2) have had charges processed against them.

Shipped Partial-Billed Requisition Count
Applies to Navy only. The total number of requisitions that have been 1) shipped, AND 2) partially billed.

Shipped Partial-Billed Requisition Value
Applies to Navy only. The total value of requisitions that have been 1) shipped, AND 2) partially billed. (Note: The value depicted here is the total requisition value, NOT the value of the partial charges.)

Shipped Unbilled Requisition Count

The total number of requisitions that have been 1) shipped, BUT 2) charges have not yet been received or processed against the requisition.

Shipped Unbilled Requisition Value
The total value of requisitions that have been 1) shipped, BUT 2) have not yet been received or processed against the requisition.

Signal Code

- A - Ship and bill to requisitioner
- B - Ship to requisitioner / bill to supplementary address
- C - Ship Requisitioner / Bill Activity
- D - Ship Requisitioner / Free Issue
- J - Ship to supplementary address / bill to requisitioner
- K - Ship and bill to supplementary address
- L - Ship Supplementary Address/Bill Activity
- M - Ship Supplementary Address/Free Issue
- W - Intraservice Use Only
- X - Intraservice Use Only

Signature Date
Date USG Authorized Designee signed the LOA. Indicates date formal offer is made to the customer. Case status code must be "O".

Sole Source Procurement Request Indicator
Indicates whether any customer request (LOR) for the specified case contains a sole source procurement request.

Sole Source Procurement Request Text
Contains the customer's request for a particular source to obtain a defense article or service.

Source of Supply
The code used to identify the source from which the supply of a defense article or defense service is anticipated. Codes:

- E - Excess
- P - Procurement
- R - Repair/Rebuild
- S - Service stock
- X - Mixed or undefined
- blank - Indicates that the source of supply has not yet been assigned or approved.

Special Material Content
A code that indicates an item represents or contains peculiar material requiring special treatment, precautions or management control of the item.

State Department Approval
The date the case version was approved by the Department of State.

Stock Number
A control number for item identification. This will be a national stock number, kit number, manufacturer's code or part number.

Supplementary Address
For FMS requisitions the supplementary address consists of four elements of information. They are the purchaser's procuring agency service code, offer release code, freight forwarder code and the FMS case designator. This code is used to determine the destination of where the item is to be shipped.

Term of Sale
One-position code that uniquely identifies the conditions of a sale.

Codes:

- A - Cash with Acceptance

- B - Cash Prior to Delivery
- C - Dependable Undertaking
- D - Payment on Delivery
- H - Payment 120 Days after Delivery
- K - Cash with Acceptance/Balance as Billed
- M - MAP Merger
- N - FMS Credit (Non-Repayable)
- Q - EDA Grant
- Z - FMS Credit

Term of Sale Name
The name given to the term of sale (one-position code).

Term of Sale Value
The dollar amount that applies to the associated term of sale. If a Term of Sale is "FMS Credit", "FMS Credit Nonrepayable" or "MAP Merger", and there is more than one Term of Sale; then this field must be entered for each Term of Sale.

Termination Liability
The termination liability portion of the Quarterly Payment Amount Due.

Total Case Value
Value of the above-the-line and below-the-line cost for all lines for the related case.

Total Collections
The cumulative amount of funds received by DFAS-Indianapolis from the purchaser to fund the Case.

Total FMF Collections
Funds deposited into the FMS Trust Fund at DFAS-Indianapolis which are applicable to the Military Assistance Program (MAP) and/or the FMS Credit program.

Total Requisition Count
The total number of requisitions for a case. This includes shipped unbilled, shipped partial-billed, shipped expended, unshipped, and canceled requisitions.

Total Requisition Value
The total value of requisitions for a case. This includes shipped unbilled, shipped partial-billed, shipped expended, unshipped, and canceled requisitions.

Transportation Control Number
A number (up to 17 alpha/numeric positions) assigned to control a shipment/consolidated shipment unit within the Defense Transportation System (DTS). Tracks from the Source of Supply (SoS) to the Customer.

Transportation Value
A PLANNED below-the-line estimate of costs established to cover transporting material to the international customer. Actual Transportation costs are applied by DFAS-IN, based upon delivery reporting transactions from the IAs.

Type of Assistance
A code which describes the type of financing for an FMS case as on the LOA. For FMS requisitions, this code is used as position 6 of the requisition document number. Codes:

- 1 - SDAF
- 3 - Sale of DoD inventory or services. Cash to be deposited by the customer in advance of delivery or performance.
- 4 - Source of supply not predetermined. Cash to be deposited by customer in advance of delivery or performance.
- 5 - Cash sale from procurement. Cash to be deposited by customer in advance to meet contract payment requirements.
- 6 - Sale of DoD inventory or service. Payment due from customer upon delivery. Requires a written statutory determination by the director, DSCA. Reimbursement to DoD components is made after customer payment is received.

- 7 - Cash sale from procurement. Payment from customer due 120 days after delivery. Payment to contractor financed by special emergency appropriation.
- 8 - Sale of DoD inventory or service. Payment from customer 120 days after delivery. Payments to DoD components financed by special emergency appropriation.
- A - FAA Defense Articles - Non Reimbursable
- M - MAP Merger.
- N - FMS Credit (non-repayable).
- U - Cooperative Logistics Supply Support Arrangement (CLSSA) FMSO I - Customer purchase of equity in DoD inventory cash to be deposited by customer in advance of inventory augmentation.
- V - Cooperative Logistics Supply Support Arrangement (CLSSA) FMSO II-Shipment of customer equity with automatic replenishment action to maintain dollar equity in inventory. Cash to be deposited by customer in advance of equity drawdown.
- Z - Source of supply not predetermined. Cash to be deposited by credit appropriation or lending institution in advance of delivery of inventory, performance of DoD services, or payment to contractors.

USAF Condition Code

The United State Air Force (USAF) Condition Code, or SAMIS Condition Code, is a code that identifies the current status of a FMS case/line item. Condition codes are:

- A - Line is in abeyance (LOA has not yet been signed by customer);
- I - Line is open and active (implemented);
- S - Line is cutoff for supply or other problem reasons;
- C - Line is cutoff for financial reasons;
- D - Line was established and is now deleted;
- M - Line item on an AFSAC multi-line case is supply complete;
- X - Line is supply complete and the Notice of Supply/Services Completion has been sent to the AFSAC financial control office;
- R - Case is supply complete and has undergone financial review by AFSAC. The certificate of closure has been sent to DFAS-DE
- F - Case is supply and financially complete. The case can only be retired if the case closure type is either a 1 or a 3.

Unit Pack Cube

The quantity of measure that describes the maximum cube of the unit pack.

Unit Pack Size

The maximum outside length, width and depth of the unit pack.

Unit Pack Weight

The maximum gross weight of the unit pack.

Unit Price

Item price listed in dollars and cents per unit.

Unit of Issue

For requisitions, a unit of measurement used when requisitioning or issuing material shown in record positions 23-24. It also represents a determinate amount or quantity (eg., for "dozen", 'dz'; identifies that the quantity is in units of twelve). For Case Lines, the unique identifier of the issue unit.

Unprogrammed Case Value

The Unprogrammed Case Value equals the Net Case Value (i.e. above-the-line planned costs) minus the Programmed Case Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system. Due to undisbursed CAS or non-recurring costs, the unprogrammed case value may not be accurate representation of available case funds.

Unprogrammed Line Value

The Unprogrammed Line Value equals the Net Line Value (i.e. above-the-line planned costs) minus the Programmed Line Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system. Due to undisbursed CAS or non-recurring costs, the unprogrammed line value may not be an accurate representation of available case line funds.

Unshipped Requisition Count
The total number of requisitions that are not yet shipped (i.e. requisitions are NOT logistically complete).

Unshipped Requisition Value
The total value of requisitions that are not yet shipped (i.e. the requisitions are NOT logistically complete).

Update Offer/Restatement
DSAMS creates this milestone whenever a case version is restated.

Wrong Item RIC
Applies to Army and Navy only. Routing Identifier Code (RIC) for the supply source responsible for the management of the wrong materiel received. See "Routing Identifier" for codes.

Wrong Item Value
Applies to Army only. Total dollar value of the wrong materiel received.

ALL | A | B | C | D | E | F | G | H | I | L | M | N | O | P | Q | R | S | T | U | W

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