

7 Reports

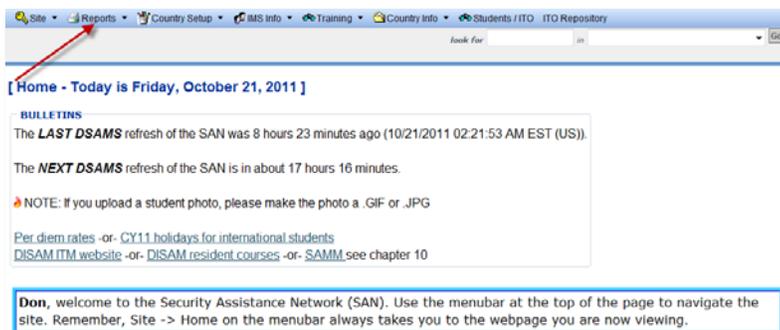
7.0 REPORTS

This section will try to explain the reports that can be generated in TMS 8 and what information they are attempting to present:

7.1 HOW TO ACCESS THE REPORTS

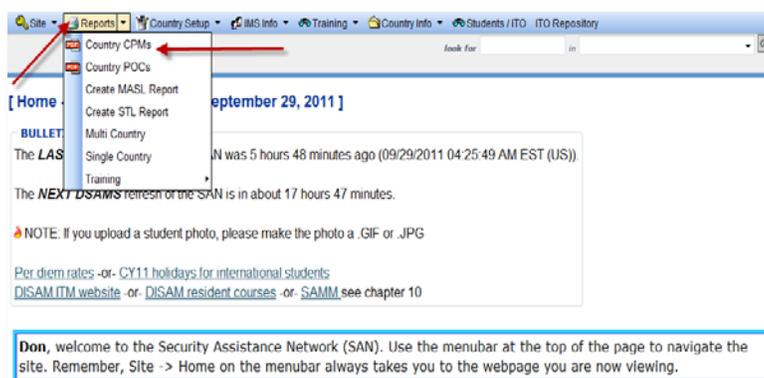
► From the TMS 8 Main Menu:

- Click, the “**Reports**” dropdown box.



7.1.1 Country CPMs

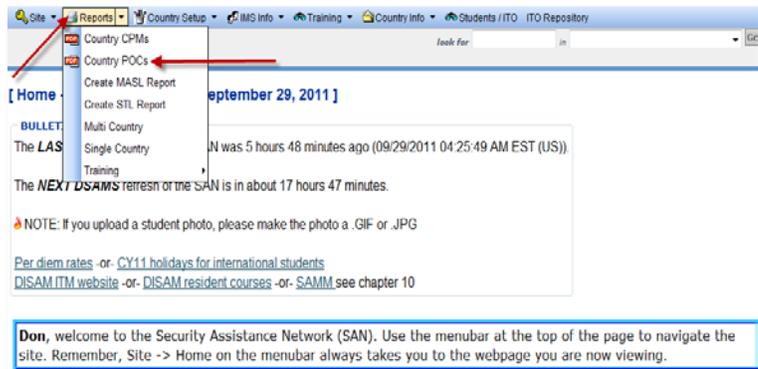
- Select “**Country CPMs**”
- This will bring up a .pdf in a separate window of all Country Program Managers listed alphabetically by country. The document contains CPM names, phone numbers and e-mail addresses.



7.1.2 Country POCs

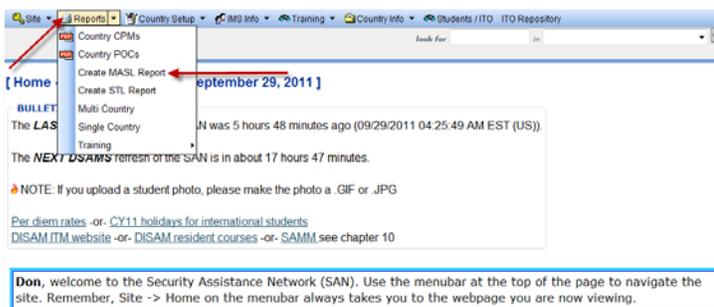
- Select “Country POCs”

This will bring up a .pdf in a separate window of all SCO Country Points-of-Contact listed alphabetically by country. The document contains SCO POC names, phone numbers, date last updated and e-mail addresses. (See Chapter 4 Country Setup for steps to update this information.)

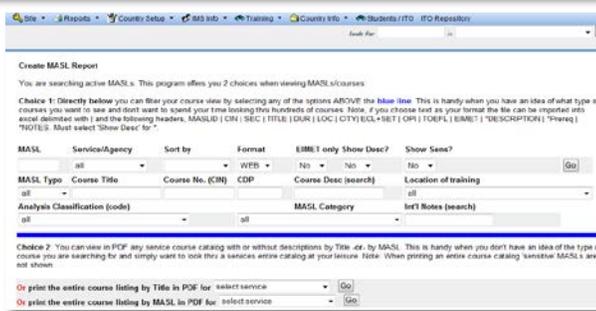


7.1.3 Create MASL Report

- Select “Create MASL Report”



- A “Create MASL Report” criteria screen appears.



This criteria screen offers two choices for viewing MASL data:

Choice 1: You can filter your course view by selecting any of the options ABOVE the **blue line**. This is handy when you have an idea of what type of courses you want to see and don't want to spend your time looking thru hundreds of courses.

Using the Format dropdown box you can select how you wish to view the results:

- WEB = Via a Webpage
- PDF = Via a .pdf file
- TXT = Via Notepad (.rtf file)

Note: If you choose WEB as your format:

- You can click the hand-holding-paper icon on the next screen to view details about the course, including FY pricing data.

- You can click the Location Code hyperlink to view general information about the Schoolhouse.

Click the hand-holding-paper icon to view more details.

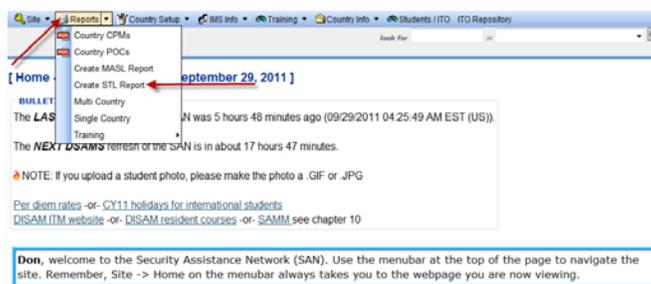
Search Again

Action	MASL / Course Title	Course No.	AN	ECL	OPI	TOEFL	Dur	Name (loc)	CDP	Penalty	Eff Date	EIMET	Sen	Prereq
1.	B121179 RANGER TRAINING ASSESSMENT C...	RTAC	ED	80A			2w	ARNG WARRIOR TRNG CTR (964A)	50%		10/1/2011	No	No	No
2.	B121181 RANGER	2E-SISS-5R/011-SQIV-G	ED	80A			9w	INFANTRY SCHOOL (071)	50%		10/2/2008	No	No	B121179
3.	B279933 RANGER INDOCTRINATION PROG	UNNUMBERED	ED				2w	NCO ACADEMY - ARMY PACIFIC 25ID (FT SHAFTER) (692)	50%		10/1/2006	No	No	No

Choice 2: You can view in PDF any service course catalog with or without descriptions by Title **-or-** by MASL. This is handy when you don't have an idea of the type of course you are searching for and simply want to look thru a service's entire catalog at your leisure. Note: When printing an entire course catalog 'sensitive' MASLs are not shown.

7.1.4 Create STL Report

- Select “Create STL Report”



- A “Create STL Report” criteria screen will appear

 A screenshot of a web application criteria screen titled 'SUBMIT QUERY'. It is divided into two main sections: 'Common Options' and 'Miscellaneous Options'. The 'Common Options' section includes fields for CC, IA, Case ID, WCN, Location, MASL ID, Course Title, Course No., Student Name, Priority, Trk Type, Pgm Type, SCN, ITO#, FIN, and FY. The 'Miscellaneous Options' section includes dropdown menus for sort by?, Format?, Sub Total?, Hide Cancelled lines, IMET?, Show names, Pseudo Country Code, Show full Course title, all genders, Student Code of, and Show PHS. There are also date range filters and several 'Select options' dropdowns for Training Track Type, Program Originator, Program Type, Program Element (category), and Progress Message.

The left side of the screen contains “**Common Options**” criteria like:

CC[Country Code]	-	BN, PI, EG, etc...
IA[Implementing Agency]	-	B, D, P, etc...
Case ID	-	11I, 12B, OAY, TAX, etc...
WCN[Worksheet Control #]	-	1100, 1220, 1340, etc...
Location	-	071, 101, 907, etc...
MASL ID	-	D177027, B112010, P152010, ETC...
Course Title	-	C130H FLT ENGINEER L/1, A/C WEIGHT & BALANCE, etc...
Course No.	-	WMGT101, A-570-4500, C17ILM
Student Name	-	SMITH, RAMEY, PRINCE, DOP, etc...
Priority	-	A, B, or D
Trk Type	-	IMS or TEAM
Pgm Type	-	IMET, FMS, CTFP, or RC
SCN[Student Control #]	-	BN003123, BN003234, BN003345, etc...
ITO #	-	BN-D-11I001-1200, BN-B-OAY002-2310, etc...
FIN[Foreign Identification #]	-	900-00-000F
FY	-	2015, 2014, 2012, 2005, etc...
Country/Organization	-	Bandaria, Phillipines, Egypt, NATO, etc...
Program Originator	-	Air Force, Army, Coast Guard, Navy, etc...
Analysis Code	-	(AA) PME Sr Level, (AB) PME Mid Level, etc...
Training Line Status	-	Completed CO, Confirmed C, Forfeited F, etc...
Training Track Type	-	Student (IMS), Team (TEAM), etc...
Program Type	-	FMS: Foreign Military Sales (FMS), etc...
Program Element	-	FMS FULL, FMS INCREMENTAL, IMET, etc.
Progress Message	-	A.W.O.L. (TG), Academic Warning (AW), etc...

The right side of the screen contains “Miscellaneous Options” criteria; each with drop down menus that further allow users to narrow down their search criteria. These options include:

- | | | |
|-------------------------|---|---|
| sort by | - | by, by report date |
| Sub total | - | No, Yes, Funded Only, Unfunded Only, etc... |
| EIMET | - | EIMET Only |
| Pseudo Country Code | - | All viable codes |
| all genders | - | Male, Female |
| Format | - | WEB, PDF, XLS [default is WEB] |
| Hide Cancelled Lines | - | Show Cancelled lines |
| Show names | - | Don't Show Names |
| Show Full Course Titles | - | Show Abbreviated Course Titles |
| Student Code of | - | CDT, CIV, OFF, etc |
| | - | Trng Track, Trng Person |
| Show PMs | - | |
| Date Range for | - | Report Date, Start Date, End Date, etc... |

➤ Once you have input your criteria, press the “Submit Query” button

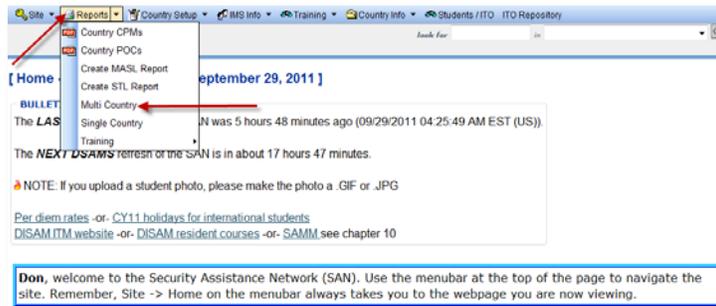
The results will be displayed within a webpage. On the results webpage you can click various icons and hyperlinks to get more detailed information. This is like an interactive STL.

The screenshot shows a search interface with two main sections: 'Common Options' and 'Miscellaneous Options'. A red arrow points to a 'SUBMIT QUERY' button at the top right. The 'Common Options' section includes fields for CC, IA, Case ID, WCN, Location, MASL ID, Course Title, Course No., Student Name, Priority, Trk Type, and Pgm Type. The 'Miscellaneous Options' section includes dropdown menus for sort by?, Sub Total?, EIMET?, Pseudo Country Code, all genders, Student Code of, Format?, Hide Cancelled lines, Show names, Show full Course title, Show PMs, Date Range for (with from and to date pickers), Training Track Type, Program Originator, Program Type, Analysis Code, Program Element (category), Training line status, and Progress Message. A list of fiscal years (FY) from 2015 to 2011 is also visible.

7.1.5 Multi Country

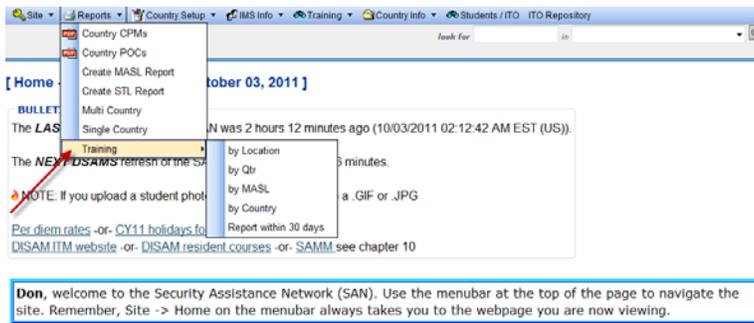
- Select “Multi Country”

NOTE: This section is still in development.



7.1.6 Training

- Select “Training
- You can then select several different forms of this report:



7.1.6.1 By Location

- “by Location” - This program shows student training by location as programmed in the STL. You can change the options below to narrow your search criteria. Most of the options are self explanatory, except for the “Headers” option. Changing “Headers” permits you to change the display and view other information. When you select “Show Case Id”, allocation percentages are shown for IMET and CTFP. You can also click the location name, country name, or student count to view the students in question.

Training by location?

This program shows student training by location as programmed in the STL. You can change the options below to narrow your search criteria. Most of the options are self explanatory, except for the 'Headers' option. Changing 'Headers' permits you to change the display and view other information. When you select 'Show Case Id', allocation percentages are shown for IMET and CTFP. You can also click the location name, country name, or student count to view the students in question. Thanks.

- EIMET Only - Show Canx lines FY/Case Id (eg, 08,10) FY/QTR 2011 | all | Trk Type all | Location Code

Training Location: location name starts with A - D | Country: BANDARIA (BN) | Program Type: all | Headers: default | Go

Location	Country	Trk	Students	Lines	Total Cost
ADJUTANT GENERAL SCHOOL	BANDARIA (BN)	IMS	3	3	\$43,052
ADJUTANT GENERAL SCHOOL Totals:			3	3	\$43,052
ALU - Leader Courses	BANDARIA (BN)	IMS	3	8	\$51,943
ALU - Leader Courses Totals:			3	8	\$51,943
ARMY LOGISTICS MANAGEMENT COLLEGE	BANDARIA (BN)	IMS	4	7	\$84,374
ARMY LOGISTICS MANAGEMENT COLLEGE Totals:			4	7	\$84,374

7.1.6.2 By QTR

- “by QTR” - This program shows training as programmed by QTR in the STL. You can change the options below to narrow your search criteria and by default cancelled lines are hidden. Most of the options are self explanatory, except for the “Headers” option. Changing “Headers” permits you to change the display and view other track information. You can also click the country name, or student count to view the students in question.

Training by QTR? This program is under construction so expect frequent modifications.

This program shows training as programmed by QTR in the STL. You can change the options below to narrow your search criteria and by default cancelled lines are hidden. Most of the options are self explanatory, except perhaps for the 'Headers' option. Changing 'Headers' permits you to change the display and view other track information. You can also click the country name, or student count to view the students in question. I am open to any ideas to help improve this program. Thanks.

- EIMET Only - Show Canx lines PVI/Case Id | Price YR 2011 | Trk Type **IMS TEAM**

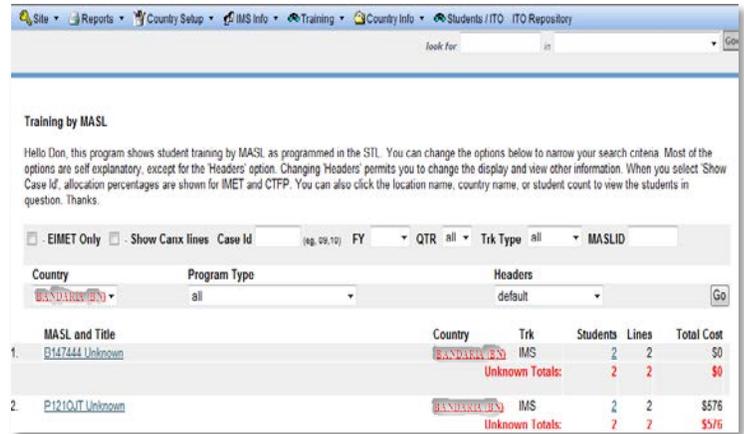
Country: [BANDARIA \(BN\)](#) | Program Type: all | Headers: default | Go

Country	Price YR	Pri	Trk	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	5th
BANDARIA (BN)	2011 A	IMS	14 stu / 20 lines / \$201,894	54 stu / 96 lines / \$1,169,020	120 stu / 136 lines / \$1,239,356	65 stu / 75 lines / \$969,450	5 stu / 8 lines	
	2011 A	TEAM	83 stu / 4 lines / \$1,006,681	0 stu / 3 lines / \$0	54 stu / 3 lines / \$33,140	0 stu / 12 lines / \$0	0 stu / 0 lines	
	2011 B	IMS	0 stu / 0 lines / \$0	4 stu / 4 lines / \$39,000	13 stu / 13 lines / \$25,190	1 stu / 1 lines / \$3,600	0 stu / 0 lines	
Totals:			97 stu / 24 lines / \$1,308,575	58 stu / 103 lines / \$1,208,020	227 stu / 151 lines / \$1,297,686	66 stu / 88 lines / \$963,050	5 stu / 8 lines	

This process took the server 0 minutes 5 seconds 515 milliseconds to execute.
This does not count the time to traverse the internet to your computer.

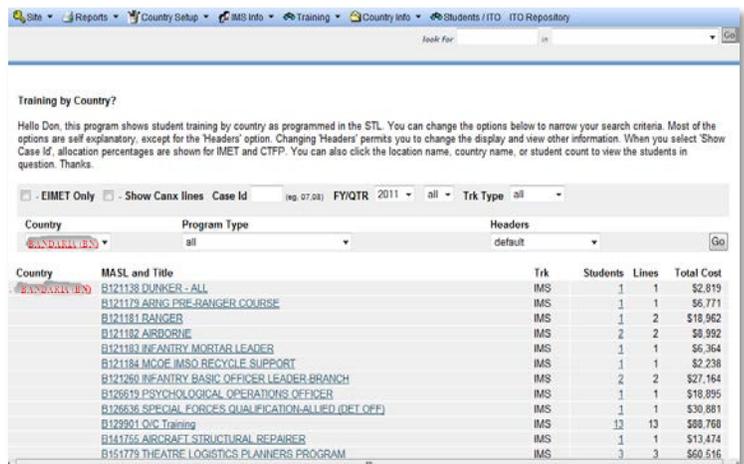
7.1.6.3 By MASL

- “by MASL’ - this program shows student training by MASL as programmed in the STL. You can change the options below to narrow your search criteria. Most of the options are self explanatory, except for the “Headers” option. Changing “Headers” permits you to change the display and view other information. When you select ‘Show Case Id’, allocation percentages are shown for IMET and CTFP. You can also click the location name, country name, or student count to view the students in question.



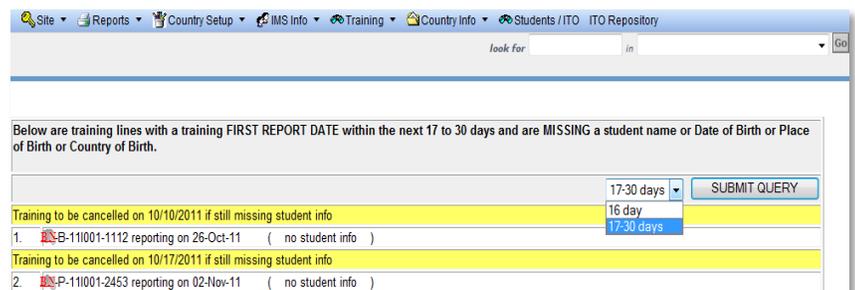
7.1.6.4 By Country

- “by Country” - this program shows student training by country as programmed in the STL. You can change the options below to narrow your search criteria. Most of the options are self explanatory, except for the “Headers” option. Changing “Headers” permits you to change the display and view other information. When you select ‘Show Case Id’, allocation percentages are shown for IMET and CTFP. You can also click the location name, country name, or student count to view the students in question.



7.1.6.5 By Report within 30 Days

- “by Report within 30 days” – this program shows training lines with a training FIRST REPORT DATE within the next 16 or 17 to 30 days and are MISSING a student name or Date of Birth or Place of Birth or Country of Birth. Important report to avoid cancellations and forfeiture penalties.



7.1.7 Single Country

- Select “Single Country ”



Don, welcome to the Security Assistance Network (SAN). Use the menubar at the top of the page to navigate the site. Remember, Site -> Home on the menubar always takes you to the webpage you are now viewing.

- A criteria screen with pre-fabricated reports will open.

Note: All reports open a 'new window' where you have more selection criteria options and produce a PDF document.

STL detail reports		Summary reports	
<input type="button" value="Country STL"/>	<input type="button" value="STL by Training Line Status"/>	<i>Summary Reports</i>	<i>IMET Summary Reports</i>
<input type="button" value="Country STL (remarks)"/>	<input type="button" value="Invitational PME STL"/>	<input type="button" value="Training by Analysis Code"/>	<input type="button" value="MILDEP Ceiling"/>
<input type="button" value="Country STL (w/o names)"/>		<input type="button" value="Country Training Summary"/>	
<input type="button" value="E-IMET STL"/>	<input type="button" value="Student Count"/>	<input type="button" value="Group by Anything"/>	<input type="button" value="IMET Training (AN)"/>
<input type="button" value="STL by PO"/>			<input type="button" value="IMET Students MILDEP"/>
<input type="button" value="STL filter by dates"/>			
<input type="button" value="STL by MILDEP/Priority"/>			
<input type="button" value="STL by Priority/MILDEP"/>			
<input type="button" value="STL by PO/Priority"/>	<input type="button" value="Country STL (Pseudo Code)"/>		
Calendar Reports			
<input type="button" value="Cancellation Report"/>	<input type="button" value="First Report Date"/>		
<input type="button" value="Report Date (PO)"/>	<input type="button" value="Training Track End date"/>		
<input type="button" value="ECL Test Schedule"/>	<input type="button" value="Reconciliation Report"/>		
FACTS Reports			
<input type="button" value="Training Summary for FACTS Performance Plan Input"/>			
<input type="button" value="Training Summary for FACTS Operational Plan Input"/>			
			MISC
			<input type="button" value="Look up Student name"/>
			<input type="button" value="Students by MASL"/>
			<input type="button" value="Students with Same Name"/>
			<input type="button" value="Students with Same FIN"/>
			<input type="button" value="Students with Same DOB"/>
			<input type="button" value="Students with Same SCN"/>
			<input type="button" value="Students with Same Svc#"/>

Single Country Reports Selection window

7.2 THE CRITERIA WINDOW

When you select a report to view, the “Report Criteria” window will appear. This allows the user to narrow down the results of the report in order to show only the information that is desired at that point in time.

Single Country Report: **Country STL**

You must select a country. All other options are optional. Placing a check in the boxes below narrows the report to those selections. Leaving the boxes unchecked means you want all. Currently this program creates a PDF file.

Common Options				Country / Organization	
CC	Case Id	FY	Location	<input type="checkbox"/> Philippines (PI)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input checked="" type="checkbox"/> Hide cancelled lines (TLS=CX,UX, or RX) that have no total cost					
<input type="checkbox"/> Funded Training Lines Only (Paid, Funded or Billed)					
Analysis Code				Implementing Agency	
<input type="checkbox"/> (AA) PME- Senior Level <input type="checkbox"/> (AB) PME- Mid Level <input type="checkbox"/> (AC) PME- Basic <input type="checkbox"/> (AD) PME- NCO Senior Level <input type="checkbox"/> (AE) PME- NCO Mid Level <input type="checkbox"/> (AF) PME- NCO Basic Level				<input type="checkbox"/> (B) Army <input type="checkbox"/> (D) Air Force <input type="checkbox"/> (P) Maritime or <input type="checkbox"/> C - Coast Guard or <input type="checkbox"/> M - Marine Corps <input type="checkbox"/> (Q)	
Training Track Type				Program Type	
<input type="checkbox"/> Case Funded Support - Non-PM - Admin Fee Collected (CFS) <input type="checkbox"/> Contractor Training (CT) <input type="checkbox"/> Country Liaison Officer (CLO) <input type="checkbox"/> Dedicated Squadron (DEDSQ) <input type="checkbox"/> Medical (MED) <input type="checkbox"/> Non-Standard Level of Service (NSLS)				<input type="checkbox"/> ACOTA: African Contingency Ops Trng and Assistance (grant) (V) <input type="checkbox"/> ALP: Aviation Leadership Program (grant) (A) <input type="checkbox"/> CTFP: Combating Terrorism Fellowship Program (grant) (B) <input type="checkbox"/> DHS/USCG: Dept. of Homeland Security/USCG Activities (grant) (T)	

Report Criteria window

NOTE: Not all fields of this window must be filled in! Only enter data in fields for which you want to narrow down the results. Leave the remaining fields blank.

- Click “Submit” button to view report

Report will be displayed in .pdf format. You can then print a copy of your report.

Hints For Reports:

Once the report is displayed, it can be printed by clicking the “Printer” icon in the toolbar at the top of the window.

To close a report, click the big red X in the top right corner

7.3 THE INDIVIDUAL REPORTS EXPLAINED

- ▶ From the Single Country Reports Selection window:
 - Click the button of the report you wish to view.
 - The “Report Criteria” window will appear.
 - Enter your criteria
 - Click the “Submit” button
 - The report will be displayed.

The following is a description of the reports that exist in TMS 8. (Each report is based on the criteria that is entered on the “Report Criteria” window.):

7.3.1 STL Details Report Section:

Country STL

- Show me my Country STL.

Country STL (Remarks)

- Show me my Country STL and include remarks entered by the MILDEP.

Country STL (w/o Names)

- Show me my Country STL but do not include student names on the report.

E-IMET STL

- Of the courses programmed in my STL, show me only those which qualify as Expanded IMET (E-IMET).

STL by PO

- Show me my Country STL and group the Program Originators together.

STL Filter by Dates

- Show me the training lines in my country STL that are in effect during a certain period of time.
- Enter a date range in the Beginning and Ending Date fields of the “Report Criteria” window
 - dd mmm yy

STL by MILDEP/Priority

- Show me my Country STL: Group the MILDEPs (IA) together, and then group the Priorities together.
 - Army
 - Priority A's
 - Priority D's
 - Air Force
 - Priority A's
 - Priority D's
 - Navy/Maritime
 - Priority A's
 - Priority D's

STL by Priority/MILDEP

- Show me my Country STL: Group the Priorities together, and then group the MILDEPs.
 - Priority A's
 - Army
 - Air Force
 - Navy/Maritime
 - Priority D's
 - Army
 - Air Force
 - Navy/Maritime

STL by PO/Priority

- Show me my Country STL: Group the Program Originators together and then group the priorities.
 - PO Army
 - Priority A's
 - Priority D's
 - PO Air Force
 - Priority A's
 - Priority D's
 - PO Navy/Maritime
 - Priority A's
 - Priority D's
 -

STL by Tng Line Status

- Show me only my Country STL training lines that have a Training Line Status of _____.
 - Choose a Training Line Status from those listed in the “training line status” section of the “Report Criteria” window.
- Or, leave the Training Line Status dropdown box blank and see all lines on the STL grouped together by the Training Line Status.

Invitational PME STL

- Of the courses programmed in my STL, show me only those which are Invitational PME courses.

Student Count

- Show me the number of students in training during a specified time frame.
- A Beginning and Ending Date is required to be entered on the “Report Criteria” window.

Country STL (Pseudo Code)

- Show me my training that is on my STL that is considered to be programmed under a Pseudo Case.

7.3.2 SUMMARY REPORTS SECTION:

Training by Analysis Code(AN)

- Show me training summary counts grouped by Analysis Code.

Country Training Summary

- Show me my country's entire STL.
- If you select a country and an FY only, you will see the country's entire STL for the year.
- If you enter an IMET program caseid (ie, 09I, 10I) you could see 5th quarter training presented in the next FY as 1st quarter training..

Group by Anything

- This program *groups* anything as identified by your input selections.
- On the criteria screen , use the "Pick one" dropdown box to indicate what item you wish the results to be grouped by.
- You must select a country and a PDF report is produced.
- If you input a "Group by value", remember you must know the value. For example, if you want to group by Training Funding Status the options are U or F or PD or BI.
- Additionally, the report shows the students entire training pipeline.

MILDEP Ceiling

- Show me how much money, by priority, is programmed against each MILDEP and compare it to the MILDEP. Am I over programmed by MILDEP?

IMET Training (AN)

- Show me IMET training summary counts grouped by Analysis Code.

IMET Students MILDEP

- Show me summary counts only for IMET Students and group them by MILDEP training.
 - Priority A
 - Army
 - Air Force
 - Navy/Maritime
 - Priority B
 - Army
 - Air Force
 - Navy/Maritime

Lookup Student Name

- Not available at this time.

Students By MASL

- Not available at this time.

Student with Same Name

- Show me list of students with the same name entered into TMS 8.

Students with Same FIN

- Show me list of students with the same FIN entered into TMS 8.

Students with Same DOB

- Show me list of students with the same DOB entered into TMS 8.

Students with Same SCN

- Show me list of students with the same SCN entered into TMS 8.

Students with Same Svc#

- Show me list of students with the same Svc# entered into TMS 8.

7.3.3 CALENDAR REPORTS SECTION:

Cancellation Report

- Based on the value entered on the criteria screen for “Cancellation Date is Days Prior to Report Date” , show me a list of courses that I need to cancel within my identified time frame (Beginning and Ending dates entered by user on the “Report Criteria” window) to avoid receiving a cancellation penalty.
- Remember, to avoid cancellation penalties courses must be canceled NLT 60 days prior to the start date.

Report Date (PO)

- Grouped by Program Originator, show me a list of students whose first training class begins (i.e. First Report Date) within my identified time frame.
- Grouped by Program Originator, show me a list of students who I need to have ready to leave country within a certain date range. (Next Month, Next Week, Next Six Months etc.)

ECL Test Schedule

- Based on the value entered on the criteria screen for:
- “Earliest ECL Test Date is Days Prior to Report Date” and “Latest ECL Test Date is Days Prior to Report Date” and my identified date range criteria, show me a list of courses and when I need to have students tested to meet ECL requirements.
- *Hint:* Remember:
 - ECL scores are valid for 105 days.
 - To avoid cancellation penalties (in the event no student can pass the ECL Test) the course must be canceled NLT 60 days prior to the start date.

First Report Date

- Show me a list of students whose first training class begins (i.e. First Report Date) within my identified time frame.
- Show me a list of students who I need to have ready to leave country within a certain date range. (Next Month, Next Week, Next Six Months etc.)

Training Track End Date

- Show me a list of students who’s last training class ends (i.e. Track End Date) within my identified time frame.
- Show me a list of students who will be returning to country within a certain date range. (Next Month, Next Week, Next Six Months etc.)

7.3.4 FACTS REPORTS SECTION:

Training Summary for FACTS Performance Plan Input

- Show me a performance-based report listing by program (IMET & FMF) international student training by categories of Professional Military Education, CONUS E-IMET, CONUS Technical Training, CONUS English Language Training, OCONUS MTTs, OCONUS E-IMET MTTs English Language Labs and Materials for past FYs.

Training Summary for FACTS Operational Plan Input

- Show me a projections-based report listing by program (IMET & FMF) international student training by categories of Professional Military Education, CONUS E-IMET, CONUS Technical Training, CONUS English Language Training, OCONUS MTTs, OCONUS E-IMET MTTs English Language Labs and Materials for the current or a future FY.