
Security Assistance Accounting Most Efficient Organization Functions

From its inception in September 1976, Security Assistance Accounting within Defense Finance and Accounting Service (DFAS) has gone through many changes in an effort to provide better service and to be cost efficient. Our current structure and responsibilities look very different from the initial Joint Financial Management Office. To help the reader to understand the scope of our responsibilities, we have put together a brief synopsis of the work assigned to each of our teams.

The Corporate Accounting Branch

The Corporate Accounting Branch prepares and processes vouchers and disburses funds for direct commercial sales (DCS) and foreign military sales (FMS) cases. They process both obligation and expenditure authority and perform foreign military funding (FMF) billing and collection. Corporate accounting performs treasury account reconciliation for the military services, creates reports for the Defense Security Cooperation Agency (DSCA), and performs account reconciliation within Defense Integrated Financial System (DIFS).

The Army Accounting Branch

The Army Accounting Branch provides installation level accounting support for the Army Security Assistance Training Activity (SATFA) and Security Assistance Training Management Office (SATMO). The two training activities' mission is to manage and implement training programs in the continental U.S. (CONUS) and outside CONUS. This branch serves as account manager for Army security assistance programs. This support includes centralized accounting records for Temporary Lodging Allowance, Security Assistance (SA) Teams, and school tours. The Army Accounting Branch also performs departmental level analysis, reconciliation, and consolidation of Army installation level status of funds accounting and reporting for all of the Army FMS.

The Customer Accounting Branch

The Customer Accounting Branch is actively involved in the FMS process from initiating the case to final reconciliation and closure. The branch interacts with all of the foreign customers and international programs that participate in the FMS program. The Customer Accounting Branch consists of 5 country managers and 17 country accountants that provide accounting support to the foreign customers and DOD agencies.

When the Letter of Offer and Acceptance (LOA) is signed, the Customer Accounting Branch receives a copy. The country managers and accountants then initiate the new cases in the DIFS. The branch works with the FMS customers to ensure that any required initial deposits for the new cases are received and placed on the cases. The initial deposits must be received into the FMS Trust Fund or Federal Reserve Bank account before the obligation authority (OA) can be released to the implementing agencies (IAs). The branch also implements any LOA Amendments or Modifications in DIFS.

The Customer Accounting Branch is responsible for the DD 645 Quarterly Billing Statements. As the cases progress, the IAs report deliveries to Defense Finance and Accounting Service - Indianapolis (DFAS-IN) on a monthly basis. These deliveries, along with the financial requirements from case payment schedules and the cumulative payments received, are used to determine the amount due from

the customers. The Customer Accounting Branch sends the bills and delivery reports out quarterly to all customers with active cases.

The branch is responsible for monitoring the countries' available cash balances within the FMS Trust Fund account. Numerous countries are authorized to deposit their FMS payments into accounts at the Federal Reserve Bank (FRB). As disbursements are applied against their available funds in the FMS Trust Fund, the branch monitors the cash balances to ensure they always contain sufficient funds to make payments for the next 30 days. Each month, the country managers review the accounts and determine if they contain sufficient funds and initiate a drawdown to pull funds from the FRB account to replenish the FMS Trust Fund.

When the case has reached supply complete status, the IA will start the case reconciliation and closure process. The IA submits the case closure certificate to SAA for case closure. The Customer Accounting Branch receives the hard copy closure certificate and works with the IA to correct any items that are inhibiting the case from reaching closure. If the case requires additional funds or contains excess funds, the country managers will work with the countries to ensure any additional payments are received or excess monies are refunded. Once the case is closed, a Final Statement of Account will be sent to the customer with the next DD 645 Quarterly Billing Statement.

The Air Force Accounting Branch

The Air Force Accounting Branch performs departmental level accounting support for Air Force Security Assistance Command (AFSAC) and installation level accounting support for Air Force Security Assistance Training. The departmental function includes case reconciliation, processing of interfund transactions, preparing accounting reports, providing budget execution data, maintenance of funds, and processing State Department Voucher Auditor Detail Requests (VADRs) for accounting activities assigned Security Assistance funds. The Air Force Training team posts obligations, posts transactions by-others, processes accounts receivables, and submits accounting reports to departmental for Air Force Security Assistance Training.

The Integration Support Branch

The Integration Support Branch conducts a variety of necessary functions in support of the other branches within SAA. These functions include:

- Audited Financial Statements Reporting
- Most Efficient Organization (MEO) liaison
- Directorate level reports
- Directorate security officer
- Directorate human resource activities
- Systems product distribution and mail service
- Maintenance of the emergency contact list and plan
- Maintenance of both the Directorate and Defense Integrated Finance System (DIFS) Continuity of Operations Plan (COOP)
- Maintenance of the DIFS, maintenance of the DIFS library
- Author of DIFS System Change Requests and problem report
- System testing, system reports and retrievals

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- Terminal Area Security Officer (TASO) for DIFS
 - Control of computer assets
 - Issuance of the customer survey
 - Maintenance of the Balance Scorecard and Customer Index goals and measures
 - Special projects

The branch is also responsible for authoring the SAA News Update, creating and maintaining the SAA web site, monitoring storage of all SAA cases, space management, automating processes for the Directorate, and assuring personally identifiable information is protected.

The Navy Accounting Branch

The Navy Accounting Branch mission is to provide our international and domestic customers the logistics, financial information, and services necessary for the support of Navy Security Assistance Accounting.

Some of the Navy Accounting responsibilities and functions are:

- Case reconciliation and closure
- Administrative reporting
- Financial exceptions
- Intra-Governmental Payment and Collection System (IPAC)
- Journal Voucher Periodic Review (JVR)
- Input of 1080/1081 for DSSN P1701
- Management Information System for International Logistics (MISIL)/Standard-Accounting and Reporting System (STARS) to DIFS Reconciliation, and Prevalidation

This is a very short list of the responsibilities and functions the Navy Branch performs.

The Navy customers include:

- Defense Security Cooperation Agency (DSCA)
- Naval Air System Command (NAVAIR)
- Naval Inventory Control Point (NAVICP)
- Navy International Program Office (NAVIPO)
- Naval Sea System Command (NAVSEA)
- Naval Education & Training Security Assistance Field Activity (NETSAFA)
- Space and Naval Warfare System Command (SPAWAR)
- U.S. Coast Guards (USCG)
- U.S. Marine Corps (USMC)
- All the Navy disbursing stations

The Defense Security Cooperation Agency and Security Assistance Office Accounting Branch

The DSCA/SAO Accounting Branch provides installation level budgetary and accounting support for the six Combatant Commands (COCOMs) to include their 122 Security Assistance Offices

(SAOs) worldwide and 14 headquarters accounts. They also provide installation level accounting support to the Defense Security Cooperation Agency (DSCA), the Defense Institute for Security Assistance Management (DISAM), Defense Security Assistance Design Center (DSADC), and the DSCA Defense Logistics Office (DLO).

The DSCA/SAO Accounting Branch records all installation level commitments, obligations, and disbursements into the General Accounting and Finance System - Base Level (GAFS-BQ) and produces Status of Funds Reports. They assist in clearing fiscal year 2004-2009 accounting transactions and continually support the Defense Cash Management System, Defense For and By Others System (DCMS/DFB), where world-wide disbursements feed GAFS-BQ. The branch also participates in DSCA/COCOM conferences and anchors the Tri-Annual Review process.

Security Assistance Accounting DFAS Columbus - Army Accounting

The Army Accounting Branch (Columbus) provides accounting and customer service support for the Army Materiel Command. This includes:

- United States Army Security Assistance Command (USASAC) - St. Louis, Missouri and New Cumberland, Pennsylvania
- Tank Automotive and Armament Command (TACOM) - Warren, Michigan and Rock Island, Illinois
- Air and Missile Command (AMCOM)
- Communications & Electronic Command (CECOM)

Their accounting support includes contract reconciliation, case closure, and prevalidation of FMS funds. This team works FMS bills received through the U.S. Treasury's Intra-Governmental Payment and Collection (IPAC) system, as well as Command Pay. The Army Accounting Branch processes manual and automated 1080/1081s for SAA Army materiel, supplies, and equipment to include Interfund, civilian salaries, and transportation bills for Army FMS expenses.

Security Assistance Accounting DFAS Columbus - Air Force Accounting

The Air Force Accounting Branch (Columbus) is responsible for supporting the Security Assistance program for the Air Force Materiel Command, which includes the Air Force Security Assistance Command (AFSAC) at thirteen major installations (as well as numerous other smaller installations) and three major supply depots.

The branch's accounting support includes automated and manual processing of reimbursable billings for materiel, supplies, and equipment. This includes Interfund, civilian salaries and associated personnel expenses, operations and maintenance support, publications and technical orders support, and reconciliation and posting of payments made by-others. They also provide accounting support for Direct Site billings for the Parts and Repair Ordering System and the Worldwide Warehouse Redistribution Service. On average the team processes obligations and expenditures of roughly \$2 billion each year.

The Air Force Accounting team performs a monthly reconciliation of Expenditure Authority including the FMS expenditures processed by all of the Air Force Acquisitions Accounting divisions at DFAS-Columbus. This averages over \$200 million each month. The branch provides guidance and support in Case Reconciliation and Closure to the Air Force Security Assistance Center. They

also provide reconciliation support and reporting input for both the Air Force customers and their DFAS departmental level partners at Indianapolis.

Security Assistance Accounting DFAS Limestone - Air Force Accounting

The FMS Section at DFAS Limestone performs accounting support for the following:

- Air Combat Command (ACC)
- Air Education and Training Command (AETC)
- Air Mobility Command (AMC)
- Pacific Air Forces (PACAF)
- United States Air Forces Europe (USAFE)
- Air Force District of Washington (AFDW)
- Air Force Reserve Command (AFRC)
- Air National Guard (ANG)

This includes obligating and de-obligating funding documents and monitoring FMS and reimbursement funds to ensure availability for reimbursement transactions and delivery reporting for ADSN 667100 fund codes 4E and 4F and case reconciliations to ensure obligating authority is not exceeded on any given country, case, or line number. They ensure cases are balanced for closure and assign expenditure authority advice numbers to all fund code 4E and 4F expenditures. They also process by-others transactions, perform Merged Accountability and Fund Reporting (MAFR), and reconcile reports.

If you have any questions regarding any of these functions, please feel free to contact us at 317-510-7529 or 317-510-1713 or visit the Security Assistance Accounting web site: <https://dfas4dod.dfas.mil/centers/dfasin/acctgsys/AcctOperationsindex.htm>.