
Security Assistance Management Manual (SAMM) Tips

[The following are tips courtesy of the Defense Security Cooperation Agency Newsletter — multiple editions.]

Letter of Requests (LOR) Submitted by Electronic Mail

If purchasers prefer to send LORs via electronic means, they must provide a list of authorized signers and senders to the Implementing Agency. Furthermore, LORs submitted using electronic means must be submitted through appropriate channels outlined in SAMM paragraphs **C5.1.3.1. (Significant Military Equipment requests)** and **C5.1.3.2. (Non-Significant Military Equipment requests)**. Purchasers who wish to submit LORs electronically should also contact the Implementing Agency to determine if a file naming convention should be used in the “subject line” of the email. To submit electronic information copies of LORs to DSCA (Operations Directorate), purchasers should contact their respective DSCA Country Program Director (CPD) for their email address. See **SAMM Chapter 5, Section C5.1.3.3.** for more details. For questions or further information on this topic, please contact Kidd Manville, Policy Division, Strategy Directorate, at (703) 604-6594 or kidd.manville@dsc.mil. The SAMM is available at www.dsc.mil/samm.

Letter of Offer and Acceptance (LOA) Information

SAMM Chapter 5, Figure C5.F4. provides basic information describing some of the codes and language used on the LOA such as Source Codes, Availability Lead Time, Type of Assistance Codes, and Delivery Term Codes. This document, along with the LOA Standard Terms and Conditions, is attached to the original LOA that is sent to the purchaser for review and acceptance. It is pertinent to the purchaser in that it not only further defines the information contained in the LOA, but also because it identifies the information that the purchaser must enter upon acceptance such as the Mark For and Freight Forwarder codes. The document is relevant to the U.S. for the same reasons, and it is also an excellent tool for LOA review. For questions or further information on this topic, please contact Kathy Robinson, Policy Division, Strategy Directorate, at (703) 601-4368 or kathy.robinson@dsc.mil. The SAMM is available at www.dsc.mil/samm.

South Korea Joins NATO+3

Section 3 of PL 110-429 created a status in law for the Republic of Korea equivalent to that for the countries in the North Atlantic Treaty Organization, Australia, Japan, and New Zealand with respect to notifications of foreign military sales. This means, for example, that 36(b) notifications for South Korea are now required only when their values reach the higher NATO+3 levels and require only a 15 day formal notification period.

Revised Directive on DoD Policy and Responsibilities Relating to Security Cooperation

DoDD 5132.3, DoD Policy and Responsibilities Relating to Security Assistance, March 10, 1981, has been cancelled and replaced by **DoDD 5132.03, DoD Policy and Responsibilities Relating to Security Cooperation**, October 24, 2008. It establishes DoD policy and assigns responsibilities under the Guidance for Employment of the Force (GEF); Guidance for the Development of the Force; and titles 10 and 22 of the United States Code and statutory authorities, Executive orders, and policies relating to the administration of security cooperation, including security assistance. A copy is available at <http://www.dtic.mil/whs/directives/corres/pdf/513203p.pdf>. For questions or further information on this topic, please contact Steve Wentworth, Plans Division, Strategy Directorate, at (703) 601-3855 or stephen.wentworth@dsc.mil or Mike Slack, Policy Division, Strategy Directorate, at (703) 601-3842 or michael.slack@dsc.mil. [Editor’s note: The new DoD Directive can be viewed in its entirety in this edition of the *DISAM Journal* at the front of the Legislation and Policy section.]

Funding of Acquisition for Foreign Military Sales (FMS)

In accordance with **Table C5.T6. of Chapter 5 of the Security Assistance Management Manual (SAMM)**, the acquisition process is an activity which should be funded by the FMS Administrative Surcharge. The acquisition process can be case funded (incrementally) when additional acquisition support is required to execute the program or when the customer has requested acceleration of the program (example: a large sale that requires extensive management due to the complexity of the system). When acquisition/contract personnel are case funded, there should be an explanation in the LOA line item description note that explains how the acquisition process for that particular LOA is over and above the standard level of service. For questions or further information on this topic, please contact Kent Bell, Policy Division, Strategy Directorate, at (703) 604-6612 or kent.bell@dscamilitary.com.